The District of Taylor

Agenda

Regular Council Meeting
to be held in Council Chambers
located at the District Office at 10007 – 100 A Street
Monday, March 18, 2019 at 5:00 PM

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. GUESTS & DELEGATES
   4.1 Community/Regional Engagement of Arts, Cultural and Heritage Request for Support
      Connie Surerus, Secretary, Fort St. John Community Arts Council
      Sue Popesku, Artspost Director, Fort St. John Community Arts Council
      Community Engagement Presentation

5. GALLERY COMMENTS ON AGENDA TOPICS

6. ADOPTION OF MINUTES
   6.1 Recreation Committee Meeting Minutes
      March 4, 2019
      March 4, 2019 Recreation Committee Meeting Minutes
   6.2 Committee of the Whole Meeting Minutes
      March 4, 2019
      March 4, 2019 Committee of the Whole Meeting Minutes
   6.3 Regular Council Meeting Minutes
      March 4, 2019
      March 4, 2019 Regular Council Meeting Minutes

7. BUSINESS ARISING FROM THE MINUTES
   7.1 Recreation Committee Meeting Minutes
      March 4, 2019
   7.2 Committee of the Whole Meeting Minutes
      March 4, 2019
   7.3 Regular Council Meeting Minutes
March 4, 2019

8. CORRESPONDENCE

8.1 Correspondence list
March 18, 2019 Correspondence List

8.2 Letter of Support Request
Peace Passage Skating Club Executive
Letter of Support Request

8.3 BC Peace Country River Rats Request for Forgiveness - Staff Memo
Lisa Ford, Executive Assistant
BC Peace Country River Rats Request for Forgiveness - Staff Memo

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. COUNCIL REPORTS

12. STAFF REPORTS

12.1 Referral Package for May 22, 2019 Proposed PNG Rights Disposition
Andrew Young, MCIP, RPP, Chief Administrative Officer
Referral Package for May 22, 2019 Proposed PNG Rights Disposition

12.2 Increased Credit Card Limits (Lone Wolf Golf Club)
Michael McPhail, Director of Financial Services
Increased Credit Card Limits (Lone Wolf Golf Club)

13. BYLAWS

13.1 2019 - 2023 Financial Plan Bylaw No. 832, 2019
First Three Readings
2019 - 2023 Financial Plan Bylaw No. 832, 2019

14. MEDIA & GALLERY - QUESTION PERIOD

15. CLOSED MEETINGS

15.1 As per the Community Charter Section 90 (1):
   • (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
   • (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public:
• (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

16. ADJOURNMENT

Andrew Young, MCIP, RPP
Chief Administrative Officer
Community Engagement

Presentation to District of Taylor Council
Monday March 18, 2019
The Fort St. John Community Arts Council is asking the District of Taylor for $6000 toward the $75000 Community Engagement Project of the Fort St. John Community Arts Council.

The Fort St. John Community Arts Council is conducting a Community Engagement within the North Peace Region to determine:

- the level of arts, culture and heritage activity in the North Peace.
- the current demands on the resources of the non-profit groups that deliver these services, events, activities and workshops to the residents of the North Peace.
- the economic impact of this sector in the region.
- the future expectations of the growing population in the area.
- the potential solutions to the limited resource currently available.

**SOURCES OF FUNDS FOR THE ENGAGEMENT PROJECT:**

- The City of Fort St. John has confirmed $20,000.
- The Department of Heritage (Vancouver Office) has indicated $37500 (application pending).
- Peace River Regional District Area C and Area B have been asked for $6000 each (pending).
CURRENT ARTS COUNCIL MEMBER GROUPS REPRESENT THOUSANDS OF NORTH PEACE RESIDENTS

- Artspost Arts Studios
- Artspace Classes NPCC
- Fort St. John Country Quilters
- Fort St. John Dance Society
- Fort St. John Film Society
- Fort St. John Irish Dance Society
- Fort St. John North Peace Museum
- In the Wings Theatre Group
- North Peace Community Choir
- North Peace Cultural Centre
- North Peace Historical Society
- North Peace Music Teachers Association
- North Peace Potters’ Guild
- North Peace Spinners and Weavers
- Northern Dance Theatre Society
- Northern Lights Youth Choir
- Northern Winds Community Band
- Peace Arts Gallery Society (PAGS)
- Peace Country Craftsman’s Association
- Peace Country Chapter of Fed of Can. Artists
- Peace Fusion Dance Company
- Peace River North Performing Arts Festival
- Peace River Zone Theatre Festival
- PAC (Ecole Central Arts School)
- Scrapbooking Club
- SD # 60 Band Program
- Stage North Theatre Society
- Studio to Stage Dance
- Tapping in Talent

29 Groups
## Arts, Culture and Heritage Activities Add To the Local Economy

<table>
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<th>Organization</th>
<th>Expenses</th>
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<td>Artspost Studios</td>
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**TOTAL EXPENSES ANNUALLY** $1,541,713

Multiplied by the Lowest Economic Index Factor of 2.5 equals:

$3,854,282

Added to the economy of the North Peace Annually
THE GROWING DEMAND IN THE ARTS, CULTURE, AND HERITAGE SECTOR IN THE NORTH PEACE

Studio spaces are running out of room with the increasing demand for classes and events.

The Pottery Studio has 45 members who use the studio daily and nearly 100 children and adults who take classes in the evenings and on weekends.

The Chili Bowl Bash sells out each year and cannot expand in their limited space.
The North Peace Spinners and Weavers members conduct group workshops and projects on the looms in the Artspost lobby. The 25 members welcome all newcomers and teach all aspects of the Art but have to find alternative space with looms and dying equipment. Their teen group finds temporary space to work. Additional looms have no home.

The dying pots, the looms and the people have no more space to work.
The Fort St. John Country Quilters provide close to 100 Care Quilts each year to needy families in the North Peace.

The 47 members search for a large enough space for participants to have room for sewing machines and pop-up quilt frames for learning new skills during workshops.

Studio space is required for quilt frames to be kept in place for the days/weeks it takes to make a quilts.

The newly formed Junior Quilting Teens have 13 members and are rapidly growing. The group is getting too large to meet in a private home.
MORE PEOPLE ARE REQUESTING CREATIVE PROGRAMS

A visiting muralist demonstrated the complexities of mounting a mural to a packed workshop of painters.

The Scrapbooking Club meets every Friday morning at the Artspost.

Hundreds of flower pots have been painted and Art That Moves You on the buses and High On Ice have been organized in the Artspost. Creative space is limited.
MORE EVENTS AND PROJECTS ARE POSSIBLE

A Few Examples of the Many Arts Events Made Possible

- Sand Sculpting Competition
- Street Banner Program
- BC Festival of Performing Arts
CREATIVE OPPORTUNITIES FOR THE YOUNG ARE UNLIMITED WITH ADEQUATE SPACE

Creative mask making for teens
A two hander
Framed and proud
A wired creator
Outdoors too
MEETING SPACE IS GETTING TIGHTER

AND TIGHTER

AND TIGHTER
FORT ST. JOHN ARTS COUNCIL BELIEVES THAT

ARTS, CULTURE, AND HERITAGE

• Attract Families and Retain Employees in the North Peace.
• Shape Healthy Minds and Stimulate Active Thinking.
• Present Creative Opportunities and Pride of Place.
• Instill Confidence and Personal Growth.
• Add to the Economic Growth of Northern British Columbia.
INDICATORS of participation in arts, culture and heritage by Canadians 15 or older:

50% of Canadians made or performed art (visual art, music, writing, dancing, crafts).
86% attended an arts activity, such as a performing arts event.
68% an artistic/cultural festival.
39% an art gallery.
71% a movie theatre.
70% visited a heritage site.
39% a heritage gallery.
35% another type of museum.
50% a historic site.
46% an aquarium, botanical garden, planetarium.
77% read a book.

Stats from Hill Strategy Survey of 2016
Thank you for your continued support of the Arts, Culture and Heritage in the North Peace.

LOOKING FORWARD TO PARTICIPATING IN THE PREPARATION FOR THE 2020 BC WINTER GAMES

Introducing the 2019 Street Banner Project
1. **CALL TO ORDER**  
Chair Ponto called the meeting to order at 9:00 a.m.

2. **INTRODUCTION OF LATE ITEMS**  
Nil

3. **APPROVAL OF AGENDA**  
The agenda was approved as presented.

4. **GUESTS & DELEGATES**  
4.1 2018 Peace Island Park Discussion  
Adam and Nancy Ragan, Peace Island Park Caretakers
The Peace Island Park Caretakers provide an update on the following topics:

- 2019 reservations
- Camper registration process revisions
- Bear bin installations

Discussion ensued around the request for extended stay rentals and the agreement with BC Hydro regarding reservations of long term full-service sites. It was noted that since the full services sites have not been in operation for a full season, the Committee would prefer that all expenses and operational requirements be known prior to the consideration of extended stay rentals, other than that agreed to with BC Hydro for the full-service sites.

The Committee expressed their appreciation to the Peace Island Park Caretakers and thanked them for attending the meeting.

5. **GALLERY COMMENTS ON AGENDA TOPICS**
   Nil

6. **CORRESPONDENCE**
   Nil

7. **UNFINISHED BUSINESS**
   Nil

8. **NEW BUSINESS**
   Nil

9. **COMMITTEE REPORTS**
   Nil

10. **STAFF REPORTS**
    10.1 Verbal Updates on Committee Business

    The Acting Parks & Facilities Director provided a verbal update on the following topics:
    - User group cancellations due to water main break
    - District Ice Centre events including a pre-novice tournament
    - Bi-annual facility safety inspections conducted by AAA Safety
    - Carbon dioxide and freon alarm testing

    The Golf Course General Manager provided a verbal update on the following
March 4, 2019
Recreation Committee Meeting Minutes

**topics:**
- Pro Shop and Clubhouse Kitchen preparation for the upcoming season
- Ventilation system installation
- Ice removal on greens
- Marketing promotions
- Tournament scheduling
- Policy and procedure manual development
- Attendance at CPS seminar

Discussion ensued around the proposed Public Works Shop site location adjacent to the Golf Course Maintenance Shop. It was noted that the ability to expand the shop will need to be considered when determining placement.

The Program & Events Coordinator provided a verbal update on the following topics:
- Barber Bingo and Zumba class attendance
- Northern Trails Society meeting held on Friday, February 8, 2019
- Signage for the Rocky Mountain Forts Museum (A copy of the signage is attached and forms part of these minutes)
- Kids Kamp registrations and staff hiring
- Kids Kamp handbook review and Health & Safety procedure development
- Pool staff hiring
- Upcoming Meeting to review the Gold Panning Contract with the contractor
- Community events including Bingo
- Trade Show sign-up
- Everbridge alert system rollout

Discussion ensued around water safety and the minimum age for children to swim at the pool without parental supervision. The Program & Events Coordinator advised that she will investigate age requirements for parental supervision.

Councillor Ponto requested that the Peace Island Park plan be brought forward to a future Recreation Committee Meeting for review and discussion surrounding revisions.

**Rocky Mountain Fort Museum Signage**

10.2 Peace Island Park Playground Support
Tyla Pennell, Corporate Officer
Paula Calla, Program & Events Coordinator

Discussion ensued around site location and placement of the Peace Island Park Pavilion Playground structure. The Committee agreed that consideration should
be given to placing the structure along the tree line east of the Pavilion and requested that staff coordinate with the Peace Country River Rats to discuss the proposed site location.

It was noted that the bathrooms at the Peace Island Park Pavilion should be modified in order to provide for more accessible access. The Committee also reiterated that it would be prudent to have plastic slides versus metal slides as the metal can become too hot for use during summer temperatures.

**Recommendation:**

"THAT, the District of Taylor supports the Peace Country River Rat's grant application as to Northern Development Initiative Trust for the purposes of constructing the Peace Island Park Playground; and

THAT, staff coordinate with the Peace Country River Rats to determine an appropriate site location for the Peace Island Park Playground."

Discussion ensued around implementing a weekday Peace Island Park Pavilion rental rate to encourage increased usage during the week. The Committee agreed that a weekday rental rate would be established at half the cost of a weekend rental.

**Recommendation:**

"THAT, a Peace Island Park Pavilion weekday rental rate be established at half the cost of the weekend rental rate; and

THAT, the Peace Island Park Pavilion weekday rental rate be implemented for the 2019 season; and

THAT, the Peace Island Park Pavilion weekday rental rate be included in the 2020 Consolidated Fees & Charges Amendment Bylaw."

11. **MEDIA & GALLERY - QUESTION PERIOD**

Nil

12. **CLOSED MEETINGS**

Nil

13. **ADJOURNMENT**

The Recreation Committee Meeting adjourned with the time being 10:13 a.m.
Certified in Accordance with Section 148 of the *Community Charter*.

__________________________

Corporate Officer

Confirmed this __________ day of _______________, 2019.

__________________________

Chair
1. CALL TO ORDER  
Chair Fraser called the meeting to order at 4:04 p.m.

2. INTRODUCTION OF LATE ITEMS  
Council agreed to defer agenda item 10.2 to a later date, as requested by the applicant.

3. APPROVAL OF AGENDA  
The agenda was approved as amended.
4. **GUESTS & DELEGATES**
   Nil

5. **GALLERY COMMENTS ON AGENDA TOPICS**
   Nil

6. **CORRESPONDENCE**
   Nil

7. **UNFINISHED BUSINESS**
   7.1 Taylor Fire Rescue – SCBA Compressor - Staff Memo
   Steve Byford, Fire Chief

   The Deputy Chief/Protective Services Specialist provided an overview of current SCBA compressor malfunction issues and noted that a replacement pressure switch could be purchased but this would only temporarily resolve the issue. The Deputy Chief/Protective Services Specialist advised that Enbridge is currently allowing the Taylor Fire-Rescue Department to use their compressor located at the McMahon Plant until current compressor issues can be resolved.

   The Deputy Chief/Protective Services Specialist noted that the purchase of a new SCBA compressor was included in the budget for 2019 and requested that Council authorize the purchase of a new SCBA compressor in advance of 2019 - 2023 Financial Plan adoption.

   Council agreed to advance a recommendation to the Regular Council Meeting being held this same day.

   **Recommendation:**

   "THAT, staff be authorized to proceed with the purchase of a self-contained breathing apparatus compressor in advance of 2019 - 2023 Financial Plan Bylaw adoption, at an amount not to exceed $32,000 including taxes."

   7.2 Proposed 2019-2023 Finance Plan
   Michael McPhail, Director of Financial Services

   The Director of Financial Services provided an overview of revisions made to the proposed 2019 - 2023 Financial Plan.

   Discussion ensued around the financial plan amendments and reserve fund allocations.

   Council expressed their appreciation to staff and noted that the proposed 2019 -
2023 Financial Plan will move forward to the Public Budget Meeting scheduled at 7:00 p.m. on Monday, March 18, 2019.

8. NEW BUSINESS
   Nil

9. COMMITTEE REPORTS
   Nil

10. STAFF REPORTS
    10.1 Verbal Updates on Committee Business
        Nil
    10.2 Development Variance Permit Application 01-2019 · 10616 101st Street
        Tyla Pennell, Corporate Officer
        This agenda item was deferred to a later date.
    10.3 South Taylor Rental Property Repairs
        Mike Farquharson, Acting Parks & Facilities Director
        The Acting Parks & Facilities Director provided an overview of repairs required for the South Taylor Rental Property, as recommended by the Building Inspector.
        Discussion ensued around costs associated with repairs and property disposal options. Council agreed that it would be prudent to approach BC Hydro to further discuss options for the rental property.
        Direction to staff to approach BC Hydro to discuss the sale, removal or repair of the South Taylor Lands Rental Property.

11. MEDIA & GALLERY - QUESTION PERIOD
    Nil

12. CLOSED MEETINGS
    The Committee of the Whole Meeting was Closed to the public with the time being 4:34 p.m., as per the Community Charter Section 90 (1):
    • (c) labour relations or other employee relations;
    • (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

13. ADJOURNMENT

March 4, 2019
Committee of the Whole Meeting Minutes
The Committee of the Whole Meeting adjourned with the time being 7:43 p.m.

Certified in Accordance with Section 148 of the *Community Charter*.

________________________________________

Corporate Officer

Confirmed this ___________ day of ______________, 2019.

________________________________________

Chair
CALL TO ORDER
Mayor Fraser called the meeting to order at 5:00 p.m.

INTRODUCTION OF LATE ITEMS
Council agreed to include Self Contained Breathing Apparatus (SCBA) Compressor Request for discussion under New Business.

ADOPTION OF AGENDA
RESOLUTION
#62/2019

Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, the agenda be adopted as amended."

CARRIED

RESOLUTION
#63/2019

Moved by Councillor Ponto
Seconded by Councillor Lueneberg

"THAT, the agenda be varied to discuss the 2019 Grant Writing Services Summary upon Mr. Ackerman's arrival."

CARRIED

5. GALLERY COMMENTS ON AGENDA TOPICS
Ms. Prosko noted the Ecole Central Elementary School correspondence should be noted as a donation request as opposed to a sponsorship request.

6. ADOPTION OF MINUTES
6.1 Public Works Committee Meeting Minutes
   February 19, 2019
6.2 Protection Committee Meeting Minutes
   February 19, 2019
6.3 Regular Council Meeting Minutes
   February 19, 2019

RESOLUTION
#64/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, the three sets of minutes be adopted as presented."

CARRIED

7. BUSINESS ARISING FROM THE MINUTES
7.1 Public Works Committee Meeting Minutes
   February 19, 2019

   It was noted that the Public Works Shop Request for Proposal was advanced to the Regular Council Meeting held on February 19, 2019.
7.1 Protection Committee Meeting Minutes  
February 19, 2019  
Nil  

7.2 Regular Council Meeting Minutes  
February 19, 2019  
Nil  

8. CORRESPONDENCE  
8.1 Correspondence list  

RESOLUTION #64/2019  
Moved by Councillor Ponto  
Seconded by Councillor Turnbull  

"THAT, the correspondence list be received for information."  
CARRIED  

8.1 Peace River Local Government Association Invitation  
Brad Sperling, Chair, Peace River Regional District  
Mayor Fraser and Councillor Turnbull advised that they will attend this event.  

RESOLUTION #65/2019  
Moved by Councillor Turnbull  
Seconded by Councillor Lueneberg  

"THAT, the Peace River Local Government Association Invitation be received for information."  
CARRIED  

8.2 Mental Health and Addiction Roundtable Discussion Invitation  
Dan Davies, MLA, Peace River North  
Mayor Fraser, Councillor Ponto and Councillor Turnbull advised that they will attend this event.  

RESOLUTION #66/2019  
Moved by Councillor Lueneberg  
Seconded by Councillor Turnbull  

"THAT, authorization be provided to members of Council to attend the Mental Health and Addiction Roundtable Discussion; and
"THAT, the Mental Health and Addiction Roundtable Discussion Invitation be received for information."

CARRIED

8.3 Vertical Slam Sponsorship Request - Staff Memo
Tyla Pennell, Corporate Officer

RESOLUTION #67/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, a $500 bronze sponsorship be provided for the Vertical Slam Ultimate Challenge event being held on Saturday, June 8, 2019."

CARRIED

8.4 Sponsorship Request
Laura Prosko, on behalf of the Ecole Central Elementary School

RESOLUTION #68/2019
Moved by Councillor Turnbull
Seconded by Councillor Taillefer

"THAT, the following items be donated to Ecole Central Elementary School of the Arts for the silent auction being held at their musical theatre performance event on Wednesday, March 6, 2019, and Thursday, March 7, 2019:

- 2 Peace Island Park gift certificates for a one-night stay in a serviced site
- 4 Adult Green Fee gift certificates plus cart rental at the Lone Wolf Golf Club."

CARRIED

8.5 Proposal to Complete K’ih Tsaa?dze Tribal Park - Pathway to Canada Target 1 Challenge
Trevor Makadahay, Chief, Doig River First Nation

Council requested that the Chief Administrative Officer contact Doig River First Nation to obtain further information on the proposal.

RESOLUTION #69/2019
Moved by Councillor Lueneberg
Seconded by Councillor Turnbull

"THAT, the Proposal to Complete K’ih Tsaa?dze Tribal Park - Pathway to Canada Target 1 Challenge be received for information; and
THAT, the Chief Administrative Officer be authorized to contact Doig River First Nation and obtain further information on the proposal.

CARRIED

9. **UNFINISHED BUSINESS**

9.1 Emergency Committee Meeting Date Change, Verbal Discussion

The Fire Chief advised that an email will be forwarded to Council with proposed dates to reschedule the Emergency Committee Meeting previously planned for March 12, 2019.

10. **NEW BUSINESS**

10.1 Proposed Locations for the New Public Works Shop - Staff Memo

Ryan Nelson, Director of Operations

The Director of Operations provided an overview of proposed site locations for the Public Works Shop and advised that the preferred site location is within the Agricultural Land Reserve. It was noted that an application needs to be submitted to the Agricultural Land Commission (ALC), which will result in a six-month delay as approval is required prior to commencing construction.

Discussion ensued around the size of the proposed Public Works Shop and utility service installation requirements.

Due to the requirement for approval from the ALC, Council noted that the Public Works Shop Request for Proposal will be delayed until 2020 and requested that an apology be extended to proponents for the delay.

**RESOLUTION #70/2019**

Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, staff be authorized to submit an application to the Agricultural Land Commission requesting an extension of non-farm use of Agricultural Land Reserve lands described as South East ¼ of Section 6, Township 83, Range 17, West of the 6th Meridian, Peace River District, Except Plans A1641, A2025, 11382, 17068 and 18285 (Golf Course Maintenance Property) to accommodate a new public works shop."

CARRIED
The Chief Administrative Officer advised that due to the delay, an adjustment to the 2019 and 2020 capital plan will be required. The Director of Operations noted that the salt/sand structure is also included in the proposal of the new Public Works Shop, and the condition of the current salt/sand structure is unsafe. Council requested that the Director of Operations bring forward a report to the Public Works Committee which outlines project works that can proceed in advance of the required approval by the Agricultural Land Commission for the new Public Works Shop.

10.2 Self Contained Breathing Apparatus (SCBA) Compressor Request
Steve Byford, Fire Chief

The Fire Chief advised that a quote was received for a replacement pressure switch for the existing SCBA compressor, however, the manufacturer advised that replacement of the pressure switch may not rectify compressor issues. It was noted that the Taylor Fire-Rescue Department is currently using a compressor owned by Enbridge at the McMahon plant and have been granted permission to continue using Enbridge's compressor for the 8 - 9 week timeframe required to have a new compressor delivered, should Council be amiable to proceed with the purchase of a new compressor. Council agreed to proceed with the purchase of an SCBA compressor in advance of 2019 - 2023 Financial Plan adoption.

RESOLUTION
#71/2019
Moved by Councillor Turnbull
Seconded by Councillor Ponto

"THAT, staff be authorized to proceed with the purchase of a self-contained breathing apparatus compressor in advance of 2019 - 2023 Financial Plan Bylaw adoption, at an amount not to exceed $32,000 including taxes."

CARRIED

11. COUNCIL REPORTS
Councillor Turnbull provided an overview of the Taylor Elementary School Science Fair.

Mayor Fraser advised that a grade 6 student from Taylor Elementary School was awarded second place in a provincial legion poetry and art stories contest. It was noted that a request was made to the student to read their winning submission at the Remembrance Day ceremony being held this year.

12. STAFF REPORTS
12.1 Arena Concession Lease Agreement Renewal
Mike Farquharson, Acting Parks & Facilities Director

March 4, 2019
The Acting Parks & Facilities Director advised that the Arena Concession Lease Agreement between the District of Taylor and Black Cats BBQ expired on January 31, 2019, and noted that the expiry date for the proposed term of the new agreement is June 30, 2021.

Councillor Turnbull expressed opposition to the proposed lease agreement and noted that the current lease agreement should be extended until June and the Arena Concession contract be put out to tender.

**RESOLUTION #72/2019**

Moved by Councillor Taillefer
Seconded by Councillor Lueneberg

"THAT, Council approves of the Arena Concession Lease Agreement renewal between the District of Taylor and Black Cats BBQ with a term ending on June 30, 2021."

CARRIED

Councillor Turnbull Opposed

12.2 Recommended Proposal - Engine 11 Replacement
Steve Byford, Fire Chief

The Fire Chief provided an overview of criteria considered by the Truck Committee to evaluate proposals for the replacement of Engine 11. It was noted that warranty repairs were given priority during proposal evaluations by the Truck Committee and that the recommended manufacturer would be able to complete warranty repairs in the Peace region.

Discussion ensued around the following topics:
- Budget requirements
- Expected life span
- Component considerations
- Delivery and training
- Engine 11 disposal options

Council expressed their appreciation to the Fire Chief, Deputy Fire Chief/Protective Services Specialist and the Truck Committee for their time and effort on this project.

**RESOLUTION #73/2019**

Moved by Councillor Taillefer
Seconded by Councillor Lueneberg

March 4, 2019
Regular Council Meeting Minutes
"THAT, staff be authorized to proceed with the purchase of a 2020 Pierce Enforcer Top Mount Enclosed Pumper Apparatus, from Commercial Emergency Equipment Ltd. at an amount not exceed $849,971.72 CAD including PST."

CARRIED

12.3 Fibre Optic Service Installation in Taylor
Andrew Young, MCIP, RPP, Chief Administrative Officer

The Chief Administrative Office provided a historical overview and clarification surrounding the District of Taylor's position in relation to fibre optic installation. It was noted that Council fully supports the installation of fibre optic services in the District of Taylor, however, residents would be responsible for costs associated with service installations to households or businesses.

RESOLUTION #74/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

THAT, the Fibre Optic Service Installation in Taylor Report be received for information; and

THAT, the District of Taylor supports the installation of Fibre Optic Communication Services in Taylor, BC, in order to sustain and support new development in the community and maintain community and civic infrastructure."

CARRIED

4. GUESTS & DELEGATES
4.1 2019 Grant Writing Services Summary
Andy Ackerman, Myriad Consulting Inc.

Mr. Ackerman provided an update for the previous year on the following topics:

- Number of project applications and grant approvals
- Total value of projects and grant approvals
- Overview of clients and initiatives
- Other services provided

Mr. Ackerman noted that establishment of a general community society in the District of Taylor would provide the opportunity to apply for additional grants in the future.

Discussion ensued around submitting a grant application for an event tent
structure. It was noted that a grant application could be submitted for this item as it is an economic development opportunity.

Council thanked Mr. Ackerman for his presentation and for assistance provided to the District of Taylor and non-profit organizations in the community.

13. **BYLAWS**
   Nil

14. **MEDIA & GALLERY - QUESTION PERIOD**
   Nil

15. **CLOSED MEETINGS**

   **RESOLUTION**
   #75/2019
   Moved by Councillor Lueneberg
   Seconded by Councillor Taillefer
   "THAT, the Regular Council Meeting Now be Closed to the public with the time being 6:50 p.m., as per Community Charter Section 90 (1):
   • (c) labour relations or other employee relations;
   • (d) the security of the property of the municipality;
   • (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)"
   CARRIED

16. **Recessed at 6:20 p.m. for a meal break.**
   Reconvened at 6:50 p.m.

17. **ADJOURNMENT**

   **RESOLUTION**
   #69/2019
   Moved by Councillor Lueneberg
   Seconded by Councillor Taillefer
   "THAT, Regular Council Meeting adjourn with the time being 6:54 p.m."
   CARRIED
Certified in Accordance with Section 148 of the *Community Charter*.

__________________________

Corporate Officer

Confirmed this _________ day of ______________, 2019.

__________________________

Mayor
1. **Local & Regional Government**
   - NCLGA Resolution – Vacancy Tax  
     Lisa Helps, Mayor, City of Victoria  
   - NCLGA Resolution – Provincial Universal School Food Programs  
     Lisa Helps, Mayor, City of Victoria  
   - NCLGA Resolution – Recovering Municipal Costs Arising from Climate Change  
     Lisa Helps, Mayor, City of Victoria  
   - NCLGA Resolution – Permanent Residents to Vote in Municipal Elections  
     Lisa Helps, Mayor, City of Victoria  
   - Zoning Bylaw No. 2369, 2019  
     Prespatou, BC  
     To rezone the subject property from A-2 “Large Agricultural Holdings Zone” to  
     R-2 “Residential 2 Zone”  
   - OCP Amendment Bylaw No. 2370, 2019  
     Frontier Property Investments Ltd.  
     To amend the subject property’s Official Community Plan designation from Agriculture to  
     Medium Density Rural Residential. The applicants intend to exclude the property from the  
     ALR, rezone it for residential use, and subdivide it into 32 lots if this OCP amendment is  
     successful.

2. **General Correspondence**
   - News Release – IMAGINE Grants – Health Happens in Community  
     Northern Health  
   - 2019 Grant Writing Support  
     Joel McKay, Chief Executive Officer, Northern Development Initiative Trust  
   - NENAS Career Forum and Recognition Dinner Final Report  
     Jocelyn Eisert, CEO, Bizzybody Events  
   - 2019 Annual General Meeting: Frequently Asked Questions  
     North Central Local Government Association  
   - Northern Resources Expo & Conference  
     Stacy Freeman, Northern Resource Expo & Conference  
     Lidstone & Company
District of Taylor  
Box 300  
Taylor, BC VOC 2K0  

Attention: Mayor and Council  

Dear Sirs/Madams:  

The Peace Passage Skating Club (PPSC) is the “original” club located in Taylor. We have just celebrated our 25th anniversary with the hopes to be able to celebrate 25 more years. PPSC has always made it a Club priority to keep registration fees low enough so that all families could afford to provide an enriching environment to their children. We are hoping to continue to increase the Club’s registration numbers for seasons to come, as well as providing the opportunity for all skaters to participate in competitions. Many of these competitions are held in Communities a significant distance from the Peace Region and require additional costs to participate in. To continue with our reasonable registration fees; we would also like to also provide the opportunity to any and all skaters to participate in competitions outside of the Peace Region. Funds from the BC Hydro GO Fund would provide financial support to skaters who would otherwise not be able to participate in due to financial constraints.  

Moving forward with these things in mind the Club has decided to apply on certain grants which are available to organizations such as ours. One of these grants is the BC Hydro GO Fund Grant. This grant is specifically directed to non-profit organizations within the Peace Region. This grant is for organizations that are providing environments which help to grow our Community’s youth in a positive way. To apply for this, grant the Club must provide a letter of support from a municipality or regional district which the organization operates within. The letter of support should outline that the District of Taylor supports PPSC and their application to the Go Fund Grant. A monetary value is required in the letter of support and we would like to request a grant of $10,000.00 from the BC Hydro GO Fund.  

In conclusion we would like to thank you for your time reviewing this letter. The Peace Passage Skating Club currently and always has been a club in good standing with the District of Taylor and is looking forward to many more years of Community involvement.  

Please feel free to contact us with any questions or concerns you may have.

Peace Passage Skating Club Executive
TO: Mayor & Council  
FROM: Lisa Ford, Executive Assistant  
DATE: March 13, 2019  
SUBJECT: BC Peace Country River Rats Request for Forgiveness

BACKGROUND:
On March 12, 2019, the attached letter was received from the BC Peace Country River Rats requesting forgiveness for their upcoming Poker Rally event being held from Friday, July 5, 2019 to Sunday, July 7, 2019.

At the Regular Council Meeting held on April 16, 2018, Council passed the following resolution corresponding to forgiveness requests received from the BC Peace Country River Rats:

RESOLUTION  
#121/2018

"THAT, the BC Peace Country River Rats be granted forgiveness of the Peace Island Park Pavilion from Friday, July 13, 2018 to Sunday, July 15, 2018 for their annual Poker Rally event, and Friday, August 31, 2018 to Sunday September 2, 2018 for their annual Jet Boat Race event, subject to the appropriate damage deposits, insurance and liability waivers being received; and

THAT, the Peace Island Park Policy be waived for these events; and

THAT, the BC Peace Country River Rats be granted forgiveness of Peace Island Park reservation fees for Friday, July 13, 2018 to Sunday, July 15, 2018 and Friday, August 31, 2018 to Sunday, September 2, 2018, for the following areas:

- Green space B, C and Z for both events
- Green space A for the Poker Rally event
- Sites 7, 8, 9, 10, 12, 13, 17 and 18; and

Moved by Councillor Ponto  
Seconded by Councillor Taillefer
THAT, the $80 Peace Island Park group camping fees (for the first four units) be replaced with a $20 individual camping fee for the BC Peace Country River Rats for the following dates:

- Friday, July 13, 2018 to Sunday, July 15, 2018
- Friday, August 31, 2018 to Sunday, September 2, 2018.

COMMENTS & DISCUSSION:
The following section of the Grants/Forgiveness/Sponsorship policy applies to this request:

**Economic Development/Community Exposure Sponsorships**

On rare occasions, sponsorship of non-profit activities that are not directly related or will have an impact on services to our residents will be considered for economic development and community exposure purposes. Examples of these could be the North Central Local Government Association silent auction, the Dawson Creek Rotary Auction, the High on Ice festival, etc.

Requests of this nature will be brought before Council and individually considered in light of budget priorities and available funds.

If Council is amiable to providing a sponsorship to the BC Peace Country River Rats, there is opportunity to provide it through 2019 Grants-in-Aid allocated funds.

For reference purposes, a map of Peace Island Park that was included with the BC Peace Country River Rats 2018 requests has been attached.

Should Council choose to grant forgiveness of the request, staff recommends the following resolution:

"THAT, the BC Peace Country River Rats be granted forgiveness of the Peace Island Park Pavilion from Friday, July 5, 2019 to Sunday, July 7, 2019, subject to the appropriate damage deposits, insurance and liability waivers being received; and

THAT, the Peace Island Park Policy be waived for these events; and

THAT, the BC Peace Country River Rats be granted forgiveness of Peace Island Park reservation fees from Friday, July 5, 2019 to Sunday, July 7, 2019, for the following areas:

- Green space A, B, C and Z
- Sites 7, 8, 9 and 12; and
THAT, the $80 Peace Island Park group camping fees (for the first four units) be replaced with a $20 individual camping fee for the BC Peace Country River Rats from Friday, July 5, 2019 to Sunday, July 7, 2019.”

SUMMARY & CONCLUSION:
Staff is seeking direction from Council in regards to the BC Peace Country River Rats Request for Forgiveness.

Should Council choose to grant forgiveness of the request as per the above noted resolution, the BC Peace Country River Rats, Peace Island Park caretakers, Parks & Facilities Department and Community Services Department will be provided with copies of the resolutions for future reference.

RESPECTFULLY SUBMITTED:

Lisa Ford, Executive Assistant

The District of Taylor’s guiding principle is “Safety, Family, then Work.”
To whom it may concern,

The B.C. Peace Country River Rats will be hosting their annual Poker Rally on July 6th, 2019. This Family fun event attracts boats from many regions within Alberta and BC. Our events has hosted an average of 65-85 boats per year, this is totalling average of 325-425 people at our event.

The funds from this event our used to make environmental improvements with in our region.

We would like to request forgiveness for the following areas Friday July 5th, 2019 through Sunday July 7, 2019.

1) Green spaces C, B & Z, this area will be used as over flow parking to park trucks and trailers.
2) Green Space A, this area will be used to park club trailer to register each boat before launching.
3) Full forgiveness on Pavilion to host our dinner and dance.
4) Green Space 12, this space will be used to set up catering trailer, ATM machine, portable bouncy toys for children, portable outhouses, set up stage for live band, generators and light towers.
5) Green Space 8, 7, 9 to accommodate parking for volunteers and participant parking at pavilion.

We would also like to request late check out on Sunday for all our volunteers to provide adequate amount of time for full clean up and tear down.

Please also note that any camping units within these spaces will pay the camping rate to the caretakers before leaving the event.

We thank you for taking the time to review are request and look forward to your response.

Jason Palfy
Club President
Poker Rally and Jet Boat Races Events Map

Green Spaces B / C / Z: Overflow parking for trucks and trailers.

Green Space A: Parking for club trailer to register boats before launching (Poker Rally only)

10, 13, 17, 18: Camping

7, 8, 9: Parking for pavilion and volunteers

12: Catering trailer, ATM, bouncy toys, outhouses, live band stage, generators, light towers

Pavilion: Dinner and dance
TO: Mayor and Council
FROM: Andrew Young, MCIP, RPP, Chief Administrative Officer
Prepared collaboratively with Ryan Nelson, Director of Operations, and with Steve Byford, Fire Chief - Taylor Fire-Rescue Department
DATE: March 18, 2019
SUBJECT: Referral Package for May 22, 2019 Proposed PNG Rights Disposition
ATTACHMENT(S): □ PNG Referral 1905001 - dated Feb 21-2019

STRATEGIC GOALS & PRIORITIES:
This report complies with the following strategic goals set out by Council:
- Foster strong communication at all levels
- Build strong relationships

This report complies with the above strategic goals by: Council and staff sharing concerns and ideas with each other; and through frequent and open dialogue with Ministers and Government agencies.

RECOMMENDED RESOLUTION:
That the following comments be forwarded to the Ministry of Energy, Mines, and Petroleum Resources regarding Parcel area 1905001 and the referral package for the May 22, 2019 PNG Rights Disposition:

• The parcel areas are located within watersheds that pass through the District of Taylor, precautions are required to prevent contamination of the District’s water source;
• Some of the parcel areas lie within, or partly within, the District of Taylor’s rural fire protection area; the District therefore requests consultation prior to undertaking any exploration and development activities as fire suppression or rescue services may be limited to some of these areas; and
• The District of Taylor requests consultation on emergency response prior to the development of emergency plans. Emergency plans must be submitted to the Taylor Fire-Rescue Department prior to drilling activities.
PURPOSE:
To provide Council with an opportunity to give comment on proposed Petroleum and Natural Gas Rights Dispositions.

BACKGROUND:
In late February 2019 the District of Taylor received referral information for the May 22, 2019 petroleum and natural gas rights disposition including Parcel 1905001. The Ministry of Energy, Mines and Petroleum Resources has provided this information for review and comment. In order to meet the deadline for the Notice of Public Tender of Crown Petroleum and Natural Gas Rights the Ministry has asked the District to provide its comments, if any, by March 18, 2019. The Ministry has agreed to the District’s request to extend that deadline to enable Council to give comment.

FINANCIAL IMPLICATIONS:
None noted.

COMMENTS & DISCUSSION:
The CAO has discussed the PNG referral with the District’s Director of Operations and Taylor’s Fire Chief and determined that some of the parcel areas identified in the 1905001 referral:
- Are located within watersheds that pass through the District of Taylor, precautions will therefore be required to prevent contamination of the District’s water source;
- Lie within, or partly within, the District of Taylor’s rural fire protection area; the District therefore requests consultation prior to undertaking any exploration and development activities as fire suppression or rescue services may be limited to some of these areas.

Lastly, based on staff’s discussions it is recommended that the District of Taylor requests consultation on emergency response prior to the development of emergency plans. Accordingly, emergency plans should be submitted to the Taylor Fire-Rescue Department for review and comment prior to drilling activities.

ALTERNATIVE OPTIONS:
Based on Council’s knowledge of the subject lands, Council may choose to provide additional/no comments concerning the proposed PNG Rights Disposition for Parcel Areas 1905001 or any of the other nearby parcels described in the referral.

SUMMARY & CONCLUSION:
Should Council agree with the recommendations put forward in this report the District will send those comments to the Ministry of Energy, Mines, and Petroleum Resources regarding Parcel Areas 1905001 and the referral package for the May 22, 2018 PNG Rights Disposition.
The District of Taylor's guiding principle is “Safety, Family, then Work.”
February 21, 2019

Andrew Young, CAO
District of Taylor
PO Box 300
10007 – 100A Street
Taylor, BC V0C 2K0

Dear Andrew Young, CAO:

Please find enclosed the referral package detailing the petroleum and natural gas rights proposed for disposition on May 22, 2019. This information is being provided to you for your review and comment. This referral package includes:

- List of parcels where comments are requested (please refer to page 2)
- North and/or South posting request map(s)
- Summary sheet of parcels with tract descriptions
- Detailed referral map(s)

Posting request map(s), GIS files and parcel descriptions are available online at: http://www2.gov.bc.ca/gov/content/industry/natural-gas-oil/petroleum-natural-gas-tenure/posting-request-maps

Your response can be submitted to the Tenure and Geoscience Branch by email to PNGreferral@gov.bc.ca or by fax to 250-952-0291. In order to meet the publishing date for this proposed disposition, we ask that you submit your response no later than March 18, 2019.

If you require further information or are unable to meet the above deadline, please contact me by phone at (778) 698-3694 or by email at PNGreferral@gov.bc.ca.

Sincerely,

Talitha Castillo
(778) 698-7148
List of parcels where comments are requested:

001

Additional Information on the Crown Petroleum and Natural Gas Rights Disposition Process can be found online at the following links:

- Oil and Gas Titles main page: [http://www2.gov.bc.ca/gov/content/industry/natural-gas-oil/petroleum-natural-gas-tenure](http://www2.gov.bc.ca/gov/content/industry/natural-gas-oil/petroleum-natural-gas-tenure)
- iMapBC (to view existing tenure): [https://maps.gov.bc.ca/ess/hm/imap4m/](https://maps.gov.bc.ca/ess/hm/imap4m/)
- iPS Web (to look up tenure details): [https://a100.gov.bc.ca/pub/ipsweb/mainPage.html](https://a100.gov.bc.ca/pub/ipsweb/mainPage.html)
- Disposition (Sales) Notices: [http://www2.gov.bc.ca/gov/content/industry/natural-gas-oil/petroleum-natural-gas-tenure/crown-sales-notices](http://www2.gov.bc.ca/gov/content/industry/natural-gas-oil/petroleum-natural-gas-tenure/crown-sales-notices)
- Disposition (Sales) Results: [http://www2.gov.bc.ca/gov/content/industry/natural-gas-oil/petroleum-natural-gas-tenure/sales-results-statistics](http://www2.gov.bc.ca/gov/content/industry/natural-gas-oil/petroleum-natural-gas-tenure/sales-results-statistics)
- All disposed tenure GIS files: file://ftpmem.nrs.bcgov/ftpmem/Outgoing/CSGISS/PNG_Tenure/
TO: Mayor & Council  
FROM: Michael McPhail, Director of Financial Services  
DATE: May 13, 2018  
SUBJECT: Increased Credit Card Limits (Lone Wolf Golf Club)  

STRATEGIC GOALS & PRIORITIES:  
This report is outside the scope of the strategic goals and priorities set out by Council.

RECOMMENDED RESOLUTION:  
"THAT, Council increase the credit card limits for the Lone Wolf Golf Club General Manager and Restaurant Manager to $25,000.00 and $25,000.00 respectively."

PURPOSE:  
The increased cards limits will help streamline operations and ensure that employees do not have to use personal cards for District business.

BACKGROUND:  
The card limits are currently $20,000 for the Golf General Manager and $15,000 for the Restaurant Manager.  

Staff requests increasing the current card limits for the Lone Wolf Golf Club General Manager and Restaurant Manager to meet anticipated operational needs. Combining the Restaurant Manager into one position means the District also combined two credit cards into one. As the Restaurant Manager purchases many liquor orders with a credit card the new limits are recommended to relieve any potential bottlenecks.

FINANCIAL IMPLICATIONS:  
None, as there are no increased costs associated to this proposal.

COMMENTS & DISCUSSION:  
From an operating perspective, the only District credit cards that run into their limits are those associated with the Lone Wolf Golf Club. Rather than revising the current policy, staff recommends that Council grants these two exceptions to the policy.
ALTERNATIVE OPTIONS:
None.

SUMMARY & CONCLUSION:
Staff recommends increasing the credit card limits for the Lone Wolf Golf Club General Manager and Restaurant Manager to $25,000.00 and $25,000.00 respectively to meet operational needs and alleviate the use of personal cards for District business.

RESPECTFULLY SUBMITTED:

______________________________
Michael McPhail, Director of Financial Services

The District of Taylor’s guiding principle is “Safety, Family, then Work.”
Council for the District of Taylor in open meeting assembled enacts as follows:

1. This Bylaw may be cited as the "2019 – 2023 Financial Plan Bylaw No. 832, 2019."

2. This Budget, hereto annexed as Exhibit "A", is hereby approved and authorized and shall stand as the Estimates of Revenue and Expenditure for the years 2019 through 2023.

3. This Statement, hereto annexed as Exhibit “B," is hereby approved and authorized and shall stand as the Statement of Objectives and Policies for the years 2019 to 2023.

4. The Director of Financial Services is hereby authorized to pay in accordance with the Bylaws of the District of Taylor, in sums of money set out in the Budget for the purposes therein specified.

5. All cheques drawn on the bank for payments of funds belonging to the District shall be signed by the Director of Financial Services, Corporate & Deputy Financial Officer or the Administrator and countersigned by the Mayor or such other person or persons as authorized by Council before being issued.

READ A FIRST TIME THIS _________ DAY OF ________________, 2019.

READ A SECOND TIME _________ DAY OF ________________, 2019.

READ A THIRD TIME THIS _________ DAY OF ________________, 2019.

ADOPTED THIS _________ DAY OF ________________, 2019.

_____________________________
MAYOR

I hereby certify that this is a true copy of Bylaw No. 832, 2019 cited as "2019 - 2023 Financial Plan, Bylaw No. 832, 2019".

_____________________________
CORPORATE OFFICER
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<thead>
<tr>
<th>Operating Revenues</th>
<th>Budget</th>
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<tr>
<td>Sources</td>
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<td>Sale of Services</td>
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<td>Transfers</td>
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<td>Total</td>
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## Statement of Operating Revenues

**Department** | **Budget** |
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<td>Water &amp; Sewer</td>
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**SUB-TOTAL** | $ 6,988,915 | $ 7,234,669 | $ 7,329,914 | $ 7,446,762 | $ 7,560,597 |

### Transfers to Capital

- Water Utility: -
- Sewer Utility: -
- General: 1,057,000

**SUB-TOTAL** | 1,057,000 |

### Reserves

- Carip Reserve: 18,007
- Building Reserve: 700,000
- Equipment Reserve: 154,752
- Water Reserve: -
- Sewer RE: -

**SUB-TOTAL** | 1,929,759 |

**Total** | $ 8,918,674 | $ 8,815,342 | $ 8,923,243 | $ 9,034,491 | $ 9,447,610 |

- 0
- (0)
- (0)
- 0
- (0)
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<td>(737,000)</td>
<td>(1,261,350)</td>
<td>(219,146)</td>
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<td><strong>Reserves</strong></td>
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### Capital Expenditures

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### Depreciation

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<td><strong>1,150,459</strong></td>
<td><strong>1,150,459</strong></td>
<td><strong>1,150,459</strong></td>
<td><strong>1,150,459</strong></td>
<td><strong>1,150,459</strong></td>
</tr>
</tbody>
</table>

### Depreciation Transfer

<table>
<thead>
<tr>
<th>Fund</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>(943,354)</td>
<td>(943,354)</td>
<td>(943,354)</td>
<td>(943,354)</td>
<td>(943,354)</td>
</tr>
<tr>
<td>Water</td>
<td>(136,972)</td>
<td>(136,972)</td>
<td>(136,972)</td>
<td>(136,972)</td>
<td>(136,972)</td>
</tr>
<tr>
<td>Sewer</td>
<td>(70,133)</td>
<td>(70,133)</td>
<td>(70,133)</td>
<td>(70,133)</td>
<td>(70,133)</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td><strong>(1,150,459)</strong></td>
<td><strong>(1,150,459)</strong></td>
<td><strong>(1,150,459)</strong></td>
<td><strong>(1,150,459)</strong></td>
<td><strong>(1,150,459)</strong></td>
</tr>
</tbody>
</table>

### Transfer Between Funds

<table>
<thead>
<tr>
<th>Fund</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating to Sewer</td>
<td>55,712</td>
<td>38,691</td>
<td>57,483</td>
<td>57,755</td>
<td>38,307</td>
</tr>
<tr>
<td>Sewer to Operating</td>
<td>(55,712)</td>
<td>(38,691)</td>
<td>(57,483)</td>
<td>(57,755)</td>
<td>(38,307)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,755,780</strong></td>
<td><strong>$3,422,000</strong></td>
<td><strong>$737,000</strong></td>
<td><strong>$1,261,350</strong></td>
<td><strong>$219,146</strong></td>
</tr>
</tbody>
</table>
District of Taylor
2019 – 2023 Financial Plan
Statement of Objectives and Policies
Exhibit ‘B’ of Bylaw No. 832, 2019

In accordance with Section 165 (3.1) of the Community Charter, the District of Taylor is required to include in the Five Year Financial Plan, objectives, and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165 (7) of the Community Charter;

2. The distribution of property taxes among the property classes, and

3. The use of permissive tax exemptions.

Funding Sources

Objectives

1. To provide good value to the taxpayers within the District of Taylor;

2. To provide opportunities for consultation and input for the public to contribute to the decision making process and to take that input, if given, into meaningful consideration;

3. To establish user fees that achieve full or partial cost recovery to minimize subsidization while still ensuring the services are not cost prohibitive.

4. To schedule capital projects
   a. to preserve, maintain and improve our infrastructure,
   b. to provide for health, safety and quality of life for property owners, residents, businesses, industry and visitors within Taylor
   c. to improve the environmental footprint of the community.

Policies

1. Council will review all user fees to ensure the fees, where deemed appropriate, will be based on a cost recovery basis.
   Note: issues that could affect the implementation of cost recovery fees are:
   i) Market comparables;
   ii) Public safety/health concerns (e.g. subsidized sporting opportunities to promote public safety, health, and well-being).
Table 1: Sources of Revenue

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>% of Total Rev</th>
<th>Projected $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>25%</td>
<td>3,665,261</td>
</tr>
<tr>
<td>Parcel Taxes</td>
<td>1%</td>
<td>117,810</td>
</tr>
<tr>
<td>User Fees &amp; Charges</td>
<td>14%</td>
<td>1,980,070</td>
</tr>
<tr>
<td>Government Grants</td>
<td>6%</td>
<td>889,812</td>
</tr>
<tr>
<td>Fair Share Revenue</td>
<td>10%</td>
<td>1,425,125</td>
</tr>
<tr>
<td>Other Sources*</td>
<td>45%</td>
<td>6,539,676</td>
</tr>
<tr>
<td></td>
<td>100%</td>
<td>$14,617,754</td>
</tr>
</tbody>
</table>

* includes 4,472,888 for loan proceeds
Distribution of Property Tax Rates

The issue of property tax distribution is always a difficult issue for Council. They are set after due consideration of a number of factors – including but not limited to:

- Economic development concerns/issues;
- Relative community impact;
- Historical tax rates;
- Province wide comparisons for industry;
- Community acceptance

The 2019 municipal property tax rates are:

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Rate</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>$147,313,100</td>
<td>3.4360</td>
<td>$506,168</td>
</tr>
<tr>
<td>19,267,500</td>
<td>34.4735</td>
<td>$664,218</td>
</tr>
<tr>
<td>38,402,300</td>
<td>43.9548</td>
<td>$1,687,965</td>
</tr>
<tr>
<td>11,798,100</td>
<td>23.3064</td>
<td>$274,971</td>
</tr>
<tr>
<td>11,095,550</td>
<td>5.5436</td>
<td>$61,509</td>
</tr>
<tr>
<td>1,097,400</td>
<td>3.6988</td>
<td>$4,059</td>
</tr>
<tr>
<td>253,750</td>
<td>5.2483</td>
<td>$1,332</td>
</tr>
<tr>
<td>$229,227,700</td>
<td></td>
<td>$3,200,223</td>
</tr>
</tbody>
</table>

Objective 1

To have major industrial taxpayers (industry) close to the provincial average for other industrial communities (i.e. communities with $10,000,000 or more in industrial assessment; see Attachment 1). The tax rate multiples are not linked or of prime concern due to the realities of the real estate market/industrial assessment formulas. The percentage of taxes to be collected from major industry in relation to overall taxes collected is also budgeted to decrease from 54.17% in 2015, and 53.4% in 2016, and 53.6% in 2017 and 53.0% in 2018, and 52.7% in 2019.
Objective 2

The Business tax rate has been set to less than a 2 to 1 ratio in relation to the residential tax rate, “artificially low” with the intention of providing an economic incentive for growth. Given the relatively small size of the assessment base for this class, the relative budgetary impact of having a higher tax rate would be negligible. The mill rate was increased in 2019, still in line with 2 to 1 ratio.

Objective 3

The residential tax rate, like the industrial rate, has generally been set to provide for the generation of a consistent source of tax flow. Taylor’s residential tax rate is below the regional average. This year’s mill rate is reducing slightly but the taxes collected are budgeted to increase as a result of higher assessments and new construction. The rate remains intentionally low when compared with other municipalities in the region to encourage further economic development and offset perceived negative impact to assessment values from the proximity of industry.

Regional Tax Rate Table

<table>
<thead>
<tr>
<th>Municipalities</th>
<th>Residential</th>
<th>Utilities</th>
<th>Supportive Housing</th>
<th>Major Industry</th>
<th>Light Industry</th>
<th>Business</th>
<th>Managed Forest Land</th>
<th>Recreation Non-Profit</th>
<th>Farm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chetwynd</td>
<td>4.4435</td>
<td>43.6300</td>
<td>4.4435</td>
<td>22.0000</td>
<td>18.0000</td>
<td>10.9888</td>
<td>13.3305</td>
<td>0.0475</td>
<td>4.5207</td>
</tr>
<tr>
<td>Dawson Creek</td>
<td>5.4861</td>
<td>42.0537</td>
<td>0.0000</td>
<td>22.8114</td>
<td>16.4012</td>
<td>17.0956</td>
<td>0.0000</td>
<td>6.3705</td>
<td>6.2192</td>
</tr>
<tr>
<td>Fort St. John</td>
<td>4.8608</td>
<td>40.0000</td>
<td>0.0000</td>
<td>26.9739</td>
<td>24.6407</td>
<td>13.6758</td>
<td>0.0000</td>
<td>10.2451</td>
<td>1.4582</td>
</tr>
<tr>
<td>Hudson's Hope</td>
<td>3.5000</td>
<td>24.0000</td>
<td>0.0000</td>
<td>16.0000</td>
<td>16.0000</td>
<td>9.7000</td>
<td>0.0000</td>
<td>3.0000</td>
<td>3.0000</td>
</tr>
<tr>
<td>Pouce Coupe</td>
<td>2.9212</td>
<td>47.2000</td>
<td>0.0000</td>
<td>0.0000</td>
<td>0.0000</td>
<td>7.0365</td>
<td>0.0000</td>
<td>2.9212</td>
<td>2.9212</td>
</tr>
<tr>
<td>Taylor</td>
<td>3.4000</td>
<td>34.1250</td>
<td>0.0000</td>
<td>44.2208</td>
<td>23.9800</td>
<td>5.5500</td>
<td>0.0000</td>
<td>3.8801</td>
<td>5.2483</td>
</tr>
<tr>
<td>Tumbler Ridge</td>
<td>6.6773</td>
<td>40.0000</td>
<td>0.0000</td>
<td>86.9655</td>
<td>37.2516</td>
<td>14.6686</td>
<td>0.0000</td>
<td>6.6773</td>
<td>6.6773</td>
</tr>
<tr>
<td><strong>Average</strong></td>
<td><strong>4.4698</strong></td>
<td><strong>38.7155</strong></td>
<td><strong>0.6348</strong></td>
<td><strong>31.2817</strong></td>
<td><strong>19.4676</strong></td>
<td><strong>11.2450</strong></td>
<td><strong>1.9044</strong></td>
<td><strong>4.7345</strong></td>
<td><strong>4.2921</strong></td>
</tr>
</tbody>
</table>
Policies

The District will:

1. Supplement, where possible, revenues from user fees/charges and other sources to help offset the municipal tax burden,

2. Continue to maintain and encourage economic development initiatives to attract the residential growth necessary to provide critical mass for viable commercial development within the community, and

3. Regularly review and compare the District’s distribution of tax burden relative to other communities in the region and province.

4. The District will not impose development cost charges or business licenses fees to help compensate for the differential between residential and industrial tax rates and promote economic development.

Permissive Tax Exemptions

Objectives

Any organization receiving the exemption must be a registered non-profit society, as the municipality will not provide a subsidy resulting in commercial and/or private gain.

Policies

1. The District will continue to provide, without discrimination, permissive tax exemptions for all non-profit religious organizations upon request.

2. The District will review, upon application, requests by other non-profit organizations for the granting of tax exemptions. The goals, policies, and principles of the organization receiving the exemption must not be inconsistent with or in conflict with those of the District.
<table>
<thead>
<tr>
<th>Municipalities</th>
<th>RD</th>
<th>Purpose of Tax Rate</th>
<th>Major Industry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chase</td>
<td>TNR</td>
<td>Municipal</td>
<td>6.0000</td>
</tr>
<tr>
<td>West Kelowna</td>
<td>COK</td>
<td>Municipal</td>
<td>9.6684</td>
</tr>
<tr>
<td>Victoria</td>
<td>CAP</td>
<td>Municipal</td>
<td>11.6261</td>
</tr>
<tr>
<td>Northern Rockies - **</td>
<td>NAN</td>
<td>Municipal</td>
<td>12.8859</td>
</tr>
<tr>
<td>Nanaimo</td>
<td>CAP</td>
<td>Municipal</td>
<td>12.9391</td>
</tr>
<tr>
<td>Logan Lake</td>
<td>TNR</td>
<td>Municipal</td>
<td>16.4680</td>
</tr>
<tr>
<td>Kelowna</td>
<td>COK</td>
<td>Municipal</td>
<td>21.4734</td>
</tr>
<tr>
<td>Chetwynd</td>
<td>PEA</td>
<td>Municipal</td>
<td>22.0000</td>
</tr>
<tr>
<td>Dawson Creek</td>
<td>PEA</td>
<td>Municipal</td>
<td>22.8114</td>
</tr>
<tr>
<td>Fort St. John</td>
<td>PEA</td>
<td>Municipal</td>
<td>26.9739</td>
</tr>
<tr>
<td>Kitimat</td>
<td>KIT</td>
<td>Municipal</td>
<td>29.2762</td>
</tr>
<tr>
<td>Clinton</td>
<td>TNR</td>
<td>Municipal</td>
<td>29.4000</td>
</tr>
<tr>
<td>Esquimalt</td>
<td>CAP</td>
<td>Municipal</td>
<td>30.4179</td>
</tr>
<tr>
<td>North Cowichan</td>
<td>COW</td>
<td>Municipal</td>
<td>30.8625</td>
</tr>
<tr>
<td>Squamish</td>
<td>SQL</td>
<td>Municipal</td>
<td>32.3896</td>
</tr>
<tr>
<td>Castlegar</td>
<td>CKO</td>
<td>Municipal</td>
<td>35.0944</td>
</tr>
<tr>
<td>Elkford</td>
<td>EKO</td>
<td>Municipal</td>
<td>37.2342</td>
</tr>
<tr>
<td>Sparwood</td>
<td>EKO</td>
<td>Municipal</td>
<td>37.2342</td>
</tr>
<tr>
<td>Fraser Lake</td>
<td>BUL</td>
<td>Municipal</td>
<td>37.4601</td>
</tr>
<tr>
<td>Trail</td>
<td>KOO</td>
<td>Municipal</td>
<td>42.1624</td>
</tr>
<tr>
<td>Grand Forks</td>
<td>KOO</td>
<td>Municipal</td>
<td>43.3561</td>
</tr>
<tr>
<td>Mackenzie</td>
<td>FFG</td>
<td>Municipal</td>
<td>43.9233</td>
</tr>
<tr>
<td>Taylor</td>
<td>PEA</td>
<td>Municipal</td>
<td>44.2208</td>
</tr>
<tr>
<td>Vanderhoof</td>
<td>BUL</td>
<td>Municipal</td>
<td>45.2350</td>
</tr>
<tr>
<td>Powell River</td>
<td>POW</td>
<td>Municipal</td>
<td>46.0385</td>
</tr>
<tr>
<td>Prince George</td>
<td>FFG</td>
<td>Municipal</td>
<td>47.5606</td>
</tr>
<tr>
<td>Prince Rupert</td>
<td>SKQ</td>
<td>Municipal</td>
<td>53.1097</td>
</tr>
<tr>
<td>Port Alberni</td>
<td>ALB</td>
<td>Municipal</td>
<td>55.0127</td>
</tr>
<tr>
<td>Port Alberni</td>
<td>ALB</td>
<td>Municipal</td>
<td>55.0127</td>
</tr>
<tr>
<td>100 Mile House</td>
<td>CAR</td>
<td>Municipal</td>
<td>57.4632</td>
</tr>
<tr>
<td>Merritt</td>
<td>TNR</td>
<td>Municipal</td>
<td>67.6412</td>
</tr>
<tr>
<td>Fort St. James</td>
<td>BUL</td>
<td>Municipal</td>
<td>68.8391</td>
</tr>
<tr>
<td>Kamloops</td>
<td>TNR</td>
<td>Municipal</td>
<td>73.3400</td>
</tr>
<tr>
<td>Quesnel</td>
<td>CAR</td>
<td>Municipal</td>
<td>76.5875</td>
</tr>
<tr>
<td>Houston</td>
<td>BUL</td>
<td>Municipal</td>
<td>80.2494</td>
</tr>
<tr>
<td>Tumbler Ridge</td>
<td>PEA</td>
<td>Municipal</td>
<td>86.9655</td>
</tr>
<tr>
<td>Williams Lake</td>
<td>CAR</td>
<td>Municipal</td>
<td>110.8211</td>
</tr>
</tbody>
</table>

Average Rate 42.1555