1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. GUESTS & DELEGATES
   4.1 Arnie Isberg Memorial Tournament
       Kerri Laurin & Becky Belle

5. GALLERY COMMENTS ON AGENDA TOPICS

6. ADOPTION OF MINUTES
   6.1 Public Works Committee Meeting Minutes
       May 21, 2019
       May 21, 2019 Public Works Committee Meeting Minutes
   6.2 Protection Committee Meeting Minutes
       May 21, 2019
       May 21, 2019 Protection Committee Meeting Minutes
   6.3 Committee of the Whole Meeting Minutes
       May 21, 2019
       May 21, 2019 Committee of the Whole Meeting Minutes
   6.4 Regular Council Meeting Minutes
       May 21, 2019
       May 21, 2019 Regular Council Meeting Minutes

7. BUSINESS ARISING FROM THE MINUTES
   7.1 Public Works Committee Meeting Minutes
       May 21, 2019
   7.2 Protection Committee Meeting Minutes
       May 21, 2019
8. CORRESPONDENCE

8.1 Correspondence list
   June 3, 2019 Correspondence List

8.2 8th Annual Arnie Isberg Memorial Tournament Sponsorship Request - Staff Memo
     Tyla Pennell, Corporate Officer
     8th Annual Arnie Isberg Memorial Tournament Sponsorship Request - Staff Memo

8.3 Neighbourhood Watch Program Request
     Doug and Tammy Scott, Residents
     Neighbourhood Watch Program Request

8.4 2019 Canada Day Parade Invitation
     Lorraine Michetti, Mayor Village of Pouce Coupe
     2019 Canada Day Parade Invitation

8.5 Southern Mountain Caribou Agreement Response
     District of Taylor
     Southern Mountain Caribou Agreement Response

8.6 Board Meeting and Roundtable Invitation
     Colleen Nyce, Board Chair, Northern Health
     Board Meeting and Roundtable Invitation

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. COUNCIL REPORTS

12. STAFF REPORTS

13. BYLAWS

14. MEDIA & GALLERY - QUESTION PERIOD

15. CLOSED MEETINGS

15.1 As per the Community Charter Section 90:
     (1)(b) personal information about an identifiable individual who is
being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

- (1)(c) labour relations or other employee relations;

- (1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

- (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

- (2)(a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;

16. **ADJOURNMENT**

[Signature]

Corporate Officer
1. **CALL TO ORDER**
Chair Taillefer called the meeting to order at 9:00 a.m.

2. **INTRODUCTION OF LATE ITEMS**
Nil

3. **APPROVAL OF AGENDA**
The agenda was approved as presented.

4. **GUESTS & DELEGATES**
Nil

5. **GALLERY COMMENTS ON AGENDA TOPICS**
Nil

6. **CORRESPONDENCE**
Nil
7. **UNFINISHED BUSINESS**

7.1 2019 Capital Projects Chart, Verbal Update

Ryan Nelson, Director of Operations

The Director of Operations provided the following update on projects outlined on the 2019 Capital Projects Chart:

- Cement is scheduled to be poured today for the CN Crosswalk at 100A Street project
- The Jarvis Crescent Subdivision project has been awarded and a groundbreaking ceremony is scheduled on Friday, May 24, 2019, at 5:30 p.m.
- Landscaping completion should be complete prior to Friday, June 21, 2019, for the Pine Avenue West Sewer Extension and Road Construction project
- The River Filterhouse Backup Generator project is complete, however, commissioning is incomplete at this time
- Applications have been submitted to the Agricultural Land Commission for the New Public Works Shop and the Salt/Sand Structure Replacement and lease approval has been received from Suncor Energy at a 20-year term for the initial lease agreement and 10-year terms for subsequent lease agreements

8. **NEW BUSINESS**

Nil

9. **COMMITTEE REPORTS**

Nil

10. **STAFF REPORTS**

10.1 Verbal Updates on Committee Business

The Director of Operations provided a verbal update on the following topics:

- Attendance at the BC Water & Waste Association Conference scheduled from Sunday, May 26, 2019, to Tuesday, May 28, 2019
- Away from the office from Friday, May 24, 2019 to Friday, May 31, 2019
- Public Works employee probation period completion
- Upcoming interviews for the Public Works Casual Labourer position
- Taylor Times advertisements to provide Jarvis Crescent Subdivision project updates

10.2 Potable Water Main Line Replacement

Ryan Nelson, Director of Operations

Discussion ensued around the durability of high density polyethylene (HDPE)
pipe and risk factors associated with water main line breakage. It was noted that installation of HDPE pipe will mitigate the number of water main breaks and time associated with repairing leaks. It was also noted that a permit from Northern Health may be required prior to installation.

The Public Works Committee agreed to advance this topic for discussion at the Committee of the Whole Meeting being held this same day.

10.3 SCADA System Upgrade
Ryan Nelson, Director of Operations

Discussion ensued around Water and Sewer Utilities Supervisory, Control and Data Acquisition (SCADA) system functions and capacity. It was noted that this item was not included in budget discussions or asset management planning completed to date, however, remaining funds from the Pump House and Filter House Backup Generator budget could be allocated to purchase the SCADA system upgrade.

The Public Works Committee agreed to advance this topic for discussion at the Committee of the Whole Meeting being held this same day.

11. MEDIA & GALLERY - QUESTION PERIOD
Nil

12. CLOSED MEETINGS
Nil

13. ADJOURNMENT
The Public Works Committee Meeting adjourned with the time being 9:28 a.m.

Certified in accordance with Section 148 of the Community Charter.

________________________________________
Corporate Officer

Confirmed this __________ day of ____________, 2019.

________________________________________
Chair

May 21, 2019
1. CALL TO ORDER
Vice Chair Turnbull called the meeting to order at 1:01 p.m.

2. INTRODUCTION OF LATE ITEMS
The Committee agreed to include Incident near Big Bam Road for discussion under New Business.

3. APPROVAL OF AGENDA
The agenda was approved as amended.

4. GUESTS & DELEGATES
Nil

5. GALLERY COMMENTS ON AGENDA TOPICS
Nil

6. CORRESPONDENCE

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**COMMITTEE PRESENT:**
Dave Lueneberg, Chair
(via teleconference call)
Michelle Turnbull, Vice Chair

**COMMITTEE ABSENT:**
Nil

**STAFF PRESENT:**
Andrew Young, Chief Administrative Officer
Enzo Calla, Deputy Fire Chief/Protective Services Specialist

**GALLERY & MEDIA PRESENT:**
Nil

**RECORDING SECRETARY:**
Lisa Ford, Executive Assistant
7. **UNFINISHED BUSINESS**

7.1 Unsightly Premises in Taylor located at 10487-103rd Street; 9707-97th Street; and 10241-102nd Street - Staff Memo

Enzo Calla, Deputy Chief/Protective Services Specialist

The Deputy Chief/Protective Services Specialist provided an update on unsightly premises located in Taylor. It was noted that the contractor hired to conduct the building demolition at 10487 - 103rd Street will be contacted to discuss curb and sidewalk damages incurred.

The Deputy Chief/Protective Services Specialist advised that there are no further remediation requirements for the property located at 9707 - 97th Street.

The Chief Administrative Officer advised the Committee of an error in the address indicated on the subject line of the memorandum and noted that 10241 - 102nd Street should be revised to 10471 - 102nd Street.

Discussion ensued around contractor selection and remediation costs for the property located at 10471 - 102nd Street. The Deputy Chief/Protective Services Specialist advised that remediation costs will not exceed $8200. Further discussion ensued around rodent concerns and property access to proceed with remediation. It was noted that access can be obtained through the back alley which runs adjacent to the property.

The Deputy Chief/Protective Services Specialist provided an overview of concerns surrounding an additional unsightly premises property located in Taylor. It was noted that further discussion on this topic will be deferred to the Closed Council Meeting being held this same day.

7.2 Naloxone Training and Implementation - Staff Memo

Steve Byford, Fire Chief

The Deputy Chief/Protective Services Specialist advised that Naloxone training has been completed by Taylor Fire Rescue Firefighters and noted that Taylor Fire Rescue units are now equipped with two Naloxone kits per unit. It was also noted that each kit contains six doses of Naloxone.

8. **NEW BUSINESS**

8.1 Incident near Big Bam Road

The Deputy Chief/Protective Services Specialist provided a map, which forms part
of these minutes, and an overview of an incident that occurred outside of Peace Island Park near Big Bam Road over the past weekend.

Big Bam Road Map

9. COMMITTEE REPORTS
   Nil

10. STAFF REPORTS
   10.1 Verbal Updates on Committee Business

   The Deputy Chief/Protective Services Specialist advised that ICBC will be providing an Information Sharing Agreement which will allow staff to obtain vehicle owner information when responding to bylaw complaints.

   The Deputy Chief/Protective Services Specialist provided an overview of discussions held with a local towing company and advised that vehicles associated with bylaw infractions will be towed for the District at a flat rate of $130. It was noted that the towing company will be responsible for vehicle disposal costs. The Deputy Chief/Protective Services Specialist also advised that the towing company will waive the $130 fee if there is any value associated with the vehicle being removed.

11. MEDIA & GALLERY - QUESTION PERIOD
   Nil

12. CLOSED MEETINGS
   Nil

13. ADJOURNMENT
    The Protection Committee Meeting adjourned with the time being 1:36 p.m.

    Certified in Accordance with Section 148 of the Community Charter.

________________________________________________________________________

Corporate Officer

Confirmed this __________ day of ______________, 2019.

________________________________________________________________________

Chair

May 21, 2019
Protection Committee Meeting Minutes
1. **CALL TO ORDER**
   Acting Chair Turnbull called the meeting to order at 4:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**
   The Committee agreed to include the Potable Water Main Line Replacement and SCADA System Upgrade for discussion under Committee Reports.

3. **APPROVAL OF AGENDA**
   The agenda was approved as amended.
4. **GUESTS & DELEGATES**
   Nil

5. **GALLERY COMMENTS ON AGENDA TOPICS**
   Nil

6. **CORRESPONDENCE**
   Nil

7. **UNFINISHED BUSINESS**
   7.1 Proposed Purchase of New Printers
      Michael McPhail, Director of Financial Services
      
      The Director of Financial Services provided an overview of the report and a
      handout of the printer proposal which is attached and forms part of these
      minutes. It was noted that this item was included in the adopted budget and has
      been brought forward to the Committee to request that the purchase be direct
      awarded to Ideal Office Solutions Ltd. It was also noted that decreased printing
      costs will save approximately $600 per month.
      
      The Committee agreed to advance a recommendation to the Regular Council
      Meeting being held this same day for the purposes of waiving the Purchasing and
      Credit Card Policy and direct awarding the printer purchase to Ideal Office
      Solutions.
      
      **Printer Proposal**
   7.2 Repeal of Council Travel - Conferences Policy - Staff Memo
      Tyla Pennell, Corporate Officer
      
      **Recommendation:**
      
      "THAT, the Council - Travel Conferences Policy be repealed."
   7.3 Proposed 2019 Wage and Benefit Changes – Follow-up Report
      Andrew Young, MCIP, RPP, Chief Administrative Officer
      
      The Chief Administrative Officer provided the rationale for bringing the Proposed
      2019 Wage and Benefit Changes - Follow-up Report back to the Committee and
      noted that a resolution is required to include an increase in premiums paid to
      qualified Public Works staff for achieving both Level 1 and Level 2 certifications.
      
      The Committee agreed to advance a recommendation to the Regular Council
      Meeting being held this same day for the purposes of approving an increase to
      premiums to qualified Public Works staff for achieving the Environmental
Operator Certification Program's Level 1 and Level 2 Certification.

7.4 Emergency Evacuation Route – Update Report - Staff Memo
Enzo Calla, Deputy Chief/Protective Services Specialist

The Emergency Evacuation Route – Update Report - Staff Memo was received for information.

8. NEW BUSINESS
8.1 Caribou Recovery · Engagement Feedback · Staff Memo
Andrew Young, MCIP, RPP, Chief Administrative Officer

Discussion ensued around questions outlined on the Caribou Partnership Agreement Engagement Feedback Form and concerns surrounding lack of public consultation and inadequate information required to complete the feedback form. It was noted that wording used to frame questions on the feedback form appear misleading and seem to point toward a predetermined outcome that would not consider public input. Additionally, the Committee noted that the Caribou Recovery's Communication and Engagement Process has created division with First Nation communities.

The Committee requested that staff draft a letter to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development which outlines concerns surrounding Caribou Partnership Agreement Engagement Feedback Form questions.

9. COMMITTEE REPORTS
9.1 Potable Water Main Line Replacement

This topic was advanced from the Public Works Committee Meeting held this same day.

Councillor Taillefer advised that replacement of 460 metres of ductile iron water main pipe is required and noted that the Director of Operations has proposed to replace the ductile iron (DI) pipe with high density polyethylene (HDPE) pipe.

Discussion ensued around budget allocations and the Potable Water Main Line Replacement project award process. It was noted that the estimated price to replace the DI pipe with HDPE pipe is $176,000 and funds can be allocated from Water Capital Reserves.

The Committee agreed that the Potable Water Main Line Replacement project will be put out to tender and that a recommendation will be advanced to the
Regular Council Meeting being held this same day.

9.2 SCADA System Upgrade

This topic was advanced from the Public Works Committee Meeting held this same day.

Councillor Taillefer provided an overview of the SCADA System Upgrade proposal and noted that savings from the Pump House and Filter House Backup Generator project can be reallocated to purchase the upgraded SCADA system at an estimated cost of $40,000.

The Committee agreed to advance a recommendation to the Regular Council Meeting being held this same day in order to authorize the purchase of a SCADA system upgrade.

10. STAFF REPORTS

10.1 Verbal Updates on Committee Business

The Director of Financial Services advised that tax notices will be mailed to residents tomorrow.

The Director of Operations advised that land applications have been submitted to the Agricultural Land Commission for the Public Works Shop and Salt/Sand Structure.

10.2 Peace Crossing Historical Society Grant-in-Aid

Michael McPhail, Director of Financial Services

Discussion ensued around Peace Crossing Historical Society expenditures and future plans to raise revenues.

**Recommendation:**

"THAT, grant-in-aid funding be provided to Peace Crossing Historical Society in the amount of $5,000."

10.3 Ice Condenser Replacement Project

Mike Farquharson, Acting Parks & Facilities Director

The Committee agreed to advance a recommendation to the Regular Council Meeting being held this same day to award the Ice Condenser Replacement Project.
Recessed at 5:00 p.m. to commence Regular Council Meeting.  
Reconvened at 7:41 p.m.

11. MEDIA & GALLERY - QUESTION PERIOD  
Nil

12. CLOSED MEETINGS  
The Committee of the Whole Meeting was Closed to the public with the time being 7:41 p.m., as per the Community Charter Section 90 (1):
   • (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];
   • (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

13. ADJOURNMENT  
The Committee of the Whole Meeting adjourned with the time being 7:51 p.m.

Certified in Accordance with Section 148 of the Community Charter.

__________________________________________
Corporate Officer

Confirmed this _________ day of ______________, 2019.

__________________________________________
Chair
Confidential Printer Proposal

Prepared for:
The District of Taylor, BC
Attention:
Michael McPhail

Prepared by:
Vincent van Wieringen

Fort St. John, BC,
10611—100 Avenue,
V1J 1Z4
Phone: (250) 263-9528
Fax: (250) 263-3220
Email: tom@idealos.ca

Call us: 1-800-909-3220
Who is Ideal Office Solutions

Ideal Office Solutions Ltd. was established in 2001 as a service company committed to providing our customers with the best support for their investment. As we are based in Fort St. John, Smithers and now Terrace, we understand the challenges of doing business in the north and are able to meet those challenges. Our highly trained and experienced staff have the tools and resources that allow us to be responsive to you when it is most needed. We maintain a local parts and supply inventory and free delivery. We are locally owned and operated and committed to your success.

Environmental Policy

We have decided as a company and as members of this community to become stewards of the environment in whatever way possible. Our goal is to first maximize the life of the products we sell and service through our maintenance programs. Second, we will refurbish the majority of products and deploy them into the market for several more years of productive use. Last, every product is completely recycled and does not make it to the landfill.

Customer Service Commitment

Ideal Office Solutions is a service driven company with a desire and reputation of providing the highest level of customer service. Our strength is our people and then our product offerings. We have assembled a competent and dedicated service staff to meet your business requirements.

Loaner Equipment Availability / Policy

We maintain a backup loaner inventory for our customers. In the event it is required and is available the same or next day

Guaranteed Repair of Product and Replacement of Faulty Products

Ideal Office Solutions will provide a complete satisfaction warranty while equipment is under service contract. If we cannot repair your system in a reasonable time or to your satisfaction, it will be replaced with an equal or better product at no additional expense to you, the customer.
April 15th, 2019

District of Taylor
10007 100A Street
Taylor, BC
VoC aKo
Attention: Micheal McPhall
Director of Financial Services

Dear Michael,

Thank you for the time provided to review our initial assessment of your print fleet. You have asked us to review your current print, copy, scan and fax systems that are in place and to recommend a solution that will provide the very best cost and performance scenario based on your departmental and user requirements.

**Current Situation**

The District of Taylor currently has deployed 20 print, copy, scan and fax devices. They are a combination of Soho (14 x Small office / home office or cartridge-based machines) along with commercial CPC (6 x Cost per copy) machines. The costs on the older commercial machines, and the existing SOHO devices will be the focus of my recommendation, however, all units were factored in our cost analysis.

The feedback we received from departments and users about their current situations:
- Inconsistency of tracking ability for cost of printing.
- Service ability is limited.
- Expensive ink replacement (on SOHO).
- Color ability in separate buildings.
- Uncertainty about where to order supplies / support.

Some of the more hidden concerns:
- Cost controls.
- Information loss (confidentiality).
- Recycling of supplies and devices.
- IT Support costs.
- Increased productivity.
- Information saved on personal devices.

After reviewing the whole situation, there is a definitely a few "pain points" with the current system. We have taken on the duty to go to every shop and review the existing machines and talk with the operators about the good and the bad of their current situations. Most of these issues can be addressed with your input and direction.

Utilizing Government Pricing through Canon, I was able to get some great pricing on all of the machines that will be needed. Assigning a "capital cost" amount to the existing machines, which was broken down to the day to give us a monthly cost. we were able to give an estimated cost of your existing SOHO machines taking into account existing market value of the units, based off of the lowest price I could locate. We took the recommended 5% Coverage yield on the SOHO machines only as we have nothing to base it off of but the recommended output etc. which we used that to assess that total costs of the units. (the first 2 paragraphs of this proposal are about 5% coverage for reference)

The current costs to maintain your existing fleet using conservative figures for the printing % and the amount of prints, is $1,913.70 / month. Remember, this includes the capital cost of your existing units, toner, ink etc. for all 20 machines (not including the machines which are currently down). Your capital cost for SOHO in place machines is less than $4,000.00. Your Cost per print for the whole fleet, including those with IdealOS is $2.270.54 / Month. The interesting part is 50% of your operating costs come from the SOHO units, but only print 25% of your actual print volume.
IDEAL. FOR ANY BUSINESS

Proposed Business Solution

So, how can Ideal OS do about it? I believe that the answer is to provide a managed print program that will address your main current pain points: 1. Cost and usage Control, 2. Common User Interfaces for most departments, 3 One Stop Service & support. These aspects will be blown away by the Canon options I have put out to the District, let me show you how.

Canon Proposal:

- 6 x imageRUNNER C2561F ($2,395.00 x 6) – Located at Arena / Main Office / Lone wolf Golf Course (manager office) / Lone wolf Maintenance / Taylor Visitor Centre / Taylor Medical Clinic.
- 4 x imageCLASS LBP-251dw (29.99 x 4) – Lone wolf Restaurant / Lone wolf shop area / town hall front / Protective Services
- 2 x imageCLASS LBP624Cdw ($765.00 x 2) - Medical clinic offices
- 2 x imageRUNNER C5551III (town hall $10,995.00, Hub $8,195.00) – Replacing existing Konica C360 in the town hall and IRC5050 in the hub.
  (both units have included a $1,000 Credit built into the price.)
- imageRUNNER 6075 – Black / White printer with finishing system, to be exchanged at no cost, for a imageRUNNER Advance C5000 Series Color Printer, which will be installed on the second floor of main admin building.
  - We were also asked to include installation of Uniflow Online Express for fleet management ($765.00 one-time fee)

Total combined cost for the proposal:

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<th>Unit</th>
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<th>Price</th>
<th>Total Cost</th>
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<tr>
<td>Total Cost</td>
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</tr>
</tbody>
</table>

Less Trade-ins
Admin BackOffice  $1,000
Admin Front  $4,500
HUB  $1,000
Trade in Value  $6,500
Total Cost  $37,789
Total Savings (Cost per Copy) $661.50/month & $39,616.16 over 5 years.

With everything mentioned above, you will be able to track and maintain your fleet, with relative ease. This will cut down on costs for reviewing the systems, ensure that printers are being used properly for their area. Ensuring consistency on your costs for all the printers that your teams have! Replacing the older machines, with updated ones, will cause your Cost per copy to significantly decrease, which shows instant savings over the Small office printers.

When we started touching base with your teams across the board, there was a clear need for more color units in certain areas which we did, keeping in mind cost. It was so much so, that people brought their own printers from home. This is an obvious risk to the District, which I would recommend machines that are controlled and tracked by the district. The MFP machines for both have Scanners / Copy / Print capabilities which will allow people to do everything they need from their desk! Taking up less space and making the offices feel less cluttered. We will install USB Cords, where necessary to ensure that connectivity to the network which can go down does not stop productivity.

Printers go down some times, that happens. Right now, when a $600 Small office machine goes down, they buy another one along with new toner and continue along. This is not necessary, we can have you on a service contract for every machine in your fleet, and if a printer goes down we get it going. We take our service very seriously, as I am sure that you have seen with your larger units, we want to expand this ability to your whole team and show them what amazing printers can do for them.

Thank you,
Vincent van Weirigen
Account Manager
idealOS – Fort St. John, BC

Call us: 1-800-909-3220

Service. No Compromises
Why us?

Key Benefits of our Proposal:

Reduced Cost of operation: Now all printed pages will be set to low cost and includes any service and all supplies (except paper) for your office. Billing costs of your printing, scanning, faxing and copying will be consistent from month to month.

Equipment will last longer and handle peak volumes: This product will be more reliable and supported with our commercial service program. Less down-time and faster when you really need it most.

Mailbox Functionality: As a centralised system in a multi user environment, the Canon Mailbox system will protect documents security, reduce waste and allow you to merge and save multiple file formats into one PDF. There are 100 mailboxes.

Scanning: You will experience a whole new world of easy to use scan functions. Scan to email, file, fax and mailbox at the same time for very fast & easy document distribution.

Service Contracts:

With our service contracts we offer on-site service that is either same day or next day (4-hour response time).

Our service contracts include all parts, toner, and labour that will enable your business to never miss a deadline.

We maintain a backup loaner inventory for our customers. In the event it is required and is available the same or next day.

All service, parts, labour, preventative maintenance, toner and drums are covered at the above quoted cost per copy.

If the system does not perform to the manufacturers specifications, we will replace the system with an equal or better system for a period of 2.5 million pages or 5 years (whichever occurs first).

Local Resources:

Local Inventory: Toner supplies are critical keep your business equipment and your business running. IdealOS keep a full inventory of all the cartridges, toner, drums and other supplies l Terrace, Smithers and Port St. John. Parts are similarly located close to our technicians so that you get the very best in service.

Equipment Loaners and Rentals: We have readily available commercial equipment and the vehicles to transport them locally to respond in a down machine instance.

Local Dispatch: Your call will always be answered with a professional local representative who knows our customers, geography, and products.

Our Vendor Partners

Canon Canada Inc. provides us with the world’s leading Document Management Technology. The ImageRUNNER series of Print, Copy, Scan, and Fax systems are revolutionizing today’s office. They provide technical support from Calgary and Toronto, and distribution of equipment and parts from Vancouver and Toronto. Canon has been a leading innovator in environmentally friendly technology.

Konica Minolta delivers some of the very best in image technology and Ideal is able to provide our customers several comparable products to meet each unique document requirement. Konica Minolta’s Bizhub series of equipment solutions offer excellent quality.

Kyocera Canada Inc. is a leading technology company that provides new energy saving design and an excellent "total cost of ownership" while delivering reliable long lasting products.
Who is Ideal Office Solutions

Ideal Office Solutions Ltd. was established in 2001 as a service company committed to providing our customers with the best support for their investment. As we are based in Fort St. John, Smithers and now Terrace, we understand the challenges of doing business in the north and are able to meet those challenges. Our highly trained and experienced staff have the tools and resources that allow us to be responsive to you when it is most needed. We maintain a local parts and supply inventory and free delivery. We are locally owned and operated and committed to your success.

Environmental Policy

We have decided as a company and as members of this community to become stewards of the environment in whatever way possible. Our goal is to first maximize the life of the products we sell and service through our maintenance programs. Second, we will refurbish the majority of products and deploy them into the market for several more years of productive use. Last, every product is completely recycled and does not make it to the landfill.

Customer Service Commitment

Ideal Office Solutions is a service driven company with a desire and reputation of providing the highest level of customer service. Our strength is our people and then our product offerings. We have assembled a competent and dedicated service staff to meet your business requirements.

Loaner Equipment Availability / Policy

We maintain a backup loaner inventory for our customers. In the event it is required and is available the same or next day

Guaranteed Repair of Product and Replacement of Faulty Products

Ideal Office Solutions will provide a complete satisfaction warranty while equipment is under service contract. If we cannot repair your system in a reasonable time or to your satisfaction, it will be replaced with an equal or better product at no additional expense to you, the customer.
1. **CALL TO ORDER**
   Mayor Fraser called the meeting to order at 5:01 p.m.

2. **INTRODUCTION OF LATE ITEMS**
   Council agreed to include the following items for discussion:
   - Proposed 2019 Wage and Benefit Changes under Unfinished Business
   - Proposed Purchase of New Printers under New Business
• Potable Water Main Line Replacement under New Business
• SCADA System Upgrade under New Business
• Ice Condenser Replacement Project under New Business
• Resource Communities of Canada Coalition under New Business
• Taylor Elementary School Meet the Author Event under Council Reports
• Jarvis Crescent Subdivision Groundbreaking Event under Council Reports

3. ADOPTION OF AGENDA

RESOLUTION

#149/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, the agenda be adopted as amended."

CARRIED

4. GUESTS & DELEGATES

4.1 Thermal Imaging Presentation

Dwayne McCoy, Assistant Branch Manager
Canfor Taylor Pulp

Mr. McCoy presented the Taylor Fire Department with a thermal imaging camera purchased by Canfor Taylor Pulp and provided an informational handout which is attached and forms part of these minutes.

Council expressed appreciation to Canfor Taylor Pulp for their support as well as their participation in the Taylor Industrial Mutual Aid Group and thanked Mr. McCoy for his presentation.

Council requested that staff provide a letter of thanks to Canfor Taylor Pulp for their generous donation.

Thermal Imager Information

5. GALLERY COMMENTS ON AGENDA TOPICS

Nil

6. ADOPTION OF MINUTES

6.1 Recreation Committee Meeting Minutes
April 29, 2019

6.2 Committee of the Whole Meeting Minutes
April 29, 2019
6.3 Regular Council Meeting Minutes
April 29, 2019

RESOLUTION
#150/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, the three sets of minutes be adopted as presented."

CARRIED

7. BUSINESS ARISING FROM THE MINUTES
7.1 Recreation Committee Meeting Minutes
April 29, 2019

Nil

7.2 Committee of the Whole Meeting Minutes
April 29, 2019

RESOLUTION
#151/2019
Moved by Councillor Ponto
Seconded by Councillor Taillefer

"THAT, the Council Conference/Meeting Attendance and Remuneration Policy be adopted as amended."

CARRIED

7.3 Regular Council Meeting Minutes
April 29, 2019

The Deputy Chief/Protective Services Specialist provided an overview of the Emergency Preparedness Week event held on Wednesday, May 8, 2019.

8. CORRESPONDENCE
8.1 Correspondence list

RESOLUTION
#152/2019
Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, the correspondence list be received for information."

CARRIED
8.2 Mental Health & Wellness Program Support Request Letter  
Paulette Flamond, Executive Director, Northeast Aboriginal Business Centre

**RESOLUTION**
#153/2019

Moved by Councillor Ponto  
Seconded by Councillor Taillefer

"THAT, a letter be provided to the Northeast Aboriginal Business Centre in support of their proposal for Mental Health and Wellness programs in Northeast British Columbia."

CARRIED

8.3 UBCM Meeting Invitation  
Stephanie Pound, Communications & Events Coordinator  
BC Assessment

**RESOLUTION**
#154/2019

Moved by Councillor Ponto  
Seconded by Councillor Turnbull

"THAT, staff be authorized to submit a UBCM meeting request to BC Assessment."

CARRIED

8.4 Building BC Funds  
Selina Robinson, Minister of Municipal Affairs and Housing

**RESOLUTION**
#155/2019

Moved by Councillor Turnbull  
Seconded by Councillor Taillefer

"THAT, the Building BC Funds correspondence be received for information."

CARRIED

8.5 2019 Northeast British Columbia Community Coal & Energy Forum Invitation  
Keith Bertrand, Mayor, District of Tumbler Ridge  
Allen Coureille, Mayor, District of Chetwynd

It was noted that staff will follow-up with Council in August to discuss availability to attend the 2019 Northeast British Columbia Community Coal & Energy Forum.

**RESOLUTION**
#156/2019

Moved by Councillor Taillefer  
Seconded by Councillor Ponto
"THAT, the 2019 Northeast British Columbia Community Coal & Energy Forum Invitation be received for information."

CARRIED

8.6 Moose FM Sponsorship Requests - Staff Memo
Tyla Pennell, Corporate Officer

RESOLUTION #157/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, the Moose FM Sponsorship Requests - Staff Memo be received for information."

CARRIED

8.7 13th Annual Allen Lafleur Red Eye Tournament of Hope Sponsorship Request - Staff Memo
Tyla Pennell, Corporate Officer

RESOLUTION #158/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, the Allen Lafleur Red Eye Tournament of Hope be granted forgiveness of fees for the ball diamonds and large event tents and approval to use District road barricades for the weekend of August 16 - 18, 2019, subject to availability, appropriate liability waivers and damage deposits being received."

CARRIED

8.8 Letters from Saulteau First Nation, West Moberly First Nations and the Peace River Regional District

Discussion ensued around concerns associated with racist and hateful comments directed towards First Nations people by misguided and uninformed members of the general public which arose as a result of the Provincial Government's failed communications associated with the Southern Caribou Recovery Program.

Council strongly agreed that it would be prudent to post a press release that denounces racism in every form and informs the public that First Nations people are not at fault for the lack of communication from the Federal and Provincial government in relation to the Southern Caribou Recovery Program. Council also agreed that the press release should educate citizens on actions taken by First Nations to ensure successful caribou recovery.
RESOLUTION
#159/2019

Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, Mayor Fraser be authorized to work with staff to develop a press release in response to the letter received from Saulteau and West Moberly First Nations; and

THAT, the draft press release be vetted by all of Council prior to its public release."

CARRIED

9. UNFINISHED BUSINESS
9.1 Building Inspections Agreements · Staff Memo
Tyla Pennell, Corporate Officer

Discussion ensued around the amended Shared Building Inspector Agreement. It was noted that increased costs are due to the withdrawal of the City of Dawson Creek and that it would be prudent to implement building inspection service measures.

RESOLUTION
#160/2019

Moved by Councillor Taillefer
Seconded by Councillor Ponto

"THAT, the District of Taylor enter into a Regional Shared Building Inspection Services Agreement with the Peace River Regional District for the provision of services of a Level 1 Building Inspector for the term of January 1, 2019, to January 21, 2023."

CARRIED

RESOLUTION
#161/2019

Moved by Councillor Turnbull
Seconded by Councillor Ponto

"THAT, the District of Taylor enter into an Information Sharing Agreement with the Peace River Regional District for the provision of Building Inspection Services for the term of January 1, 2019, to January 21, 2023."

CARRIED

9.2 Proposed 2019 Wage and Benefit Changes
This topic was advanced from the Committee of the Whole meeting held this same day.

**RESOLUTION #162/2019**

"THAT, Council approves increasing the premiums paid to qualified Public Works staff for achieving each of the following certifications of the Environmental Operator Certification Program: Level 1 certification in the amount of $0.20 per hour; and, Level 2 certification in the amount of $0.20 per hour; and

THAT, increased premium payments to qualified Public Works staff be retroactive to the beginning of 2019."

CARRIED

10. **NEW BUSINESS**

10.1 Proposed Purchase of New Printers

This topic was advanced from the Committee of the Whole Meeting held this same day.

**RESOLUTION #163/2019**

"THAT, the Purchasing and Credit Card Policy be waived; and

THAT, staff be authorized to direct award the purchase of 15 printers to Ideal Office Solutions at an amount not to exceed $37,189 not including GST."

CARRIED

10.2 Potable Water Main Line Replacement

This topic was advanced from the Committee of the Whole Meeting held this same day.

**RESOLUTION #164/2019**

"THAT, staff be authorized to develop and issue a Request for Proposal for the Potable Water Main Line Replacement Project."
10.3 SCADA System Upgrade

This topic was advanced from the Committee of the Whole Meeting held this same day.

RESOLUTION
#165/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, staff be authorized to purchase a SCADA System Upgrade in the amount of $40,000 excluding GST; and

THAT, funds be reallocated from the surplus capital budget remaining from the Pump House and Filter House Backup Generator Project; and

THAT, staff be authorized to direct award the SCADA System Upgrade Project to Epscan Industries Ltd."

CARRIED

10.4 Ice Condenser Replacement Project

This topic was advanced from the Committee of the Whole Meeting held this same day.

RESOLUTION
#166/2019

Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, the Ice Condenser Replacement Project be awarded to Devcon Industrial Service Ltd. O/A Yeti Refrigeration Inc. at an amount not to exceed $181,125 including taxes."

CARRIED

10.5 Resource Communities of Canada Coalition

Mayor Fraser provided a historical overview of Resource Communities of Canada Coalition (RCCC) establishment. It was noted that no fees are associated with joining the RCCC at this time.

RESOLUTION
#167/2019

Moved by Councillor Turnbull
Seconded by Councillor Ponto
"THAT, WHEREAS responsible resource development is essential for the future of Canadian municipalities.

WHEREAS there is a need to coordinate the Canadian municipal voice to:
1. Advocate for a responsible resource industry.
2. Ensure municipal perspectives are being heard on issues impacting resource development.
3. Share factual information regarding resource development interests.

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal associations across Western Canada have created a Resource Communities of Canada Coalition (RCCC) to facilitate a coordinated approach to represent municipal resource development interests across the country.

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal associations across Western Canada are asking municipalities to support the Resource Communities of Canada Coalition.

NOW THEREFORE BE IT RESOLVED THAT COUNCIL:
Approves the District of Taylor joining the Resource Communities of Canada Coalition."

CARRIED

11. COUNCIL REPORTS
11.1 Taylor Elementary School Meet the Author Event
Councillor Ponto

Councillor Ponto provided an overview of the Taylor Elementary School Meet the Author Event and advised that the event is scheduled on Wednesday, June 5, 2019, at 9:00 a.m.

11.2 Jarvis Crescent Subdivision Groundbreaking Event

Council agreed to reschedule the Jarvis Crescent Subdivision Groundbreaking Event to Friday, May 24, 2019, at 5:30 p.m.

12. STAFF REPORTS
Michael McPhail Director of Financial Services
Ryan Nelson, Director of Operations
Mike Farquharson, Acting Parks & Facilities Director
RESOLUTION  
#168/2019  
Moved by Councillor Lueneberg  
Seconded by Councillor Ponto  

"THAT, Council adopt the 2018 Climate Action/Greenhouse Gas Emission Reduction (CARIP) Report and comply with the requirement to make the report public."

CARRIED

Recessed at 6:08 p.m. for a meal break.  
Reconvened at 6:38 p.m.

13. BYLAWS  
Nil

14. MEDIA & GALLERY - QUESTION PERIOD  
Nil

15. CLOSED MEETINGS

RESOLUTION  
#169/2019  
Moved by Councillor Ponto  
Seconded by Councillor Taillefer

"THAT, the Regular Council Meeting Now be Closed to the public with the time being 6:38 p.m., as per Community Charter Section 90:

• (1)(c) labour relations or other employee relations;
• (1)(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];
• (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);
• (2)(a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter."

CARRIED

16. ADJOURNMENT

RESOLUTION  
#170/2019  
Moved by Councillor Turnbull  
Seconded by Councillor Taillefer
"THAT, the Regular Council Meeting adjourn with the time being 7:40 p.m."

CARRIED

Certified in Accordance with Section 148 of the *Community Charter*:

__________________________
Corporal Officer

Confirmed this _________ day of _____________, 2019.

__________________________
Mayor
3M™ Scott™ V320
Thermal Imager
V320 Thermal Imager

Today's firefighters operate in extreme conditions, where temperatures are capable of rising faster and where visibility is reduced in seconds. Conditions within these environments can put firefighters in situations where their safety is compromised and they must have a complete understanding of the environment. The V320, featuring a 320×240 sensor, and equipped with extended battery life, provides firefighters with mission critical information that enables firefighters to make better decisions in extreme conditions.

- **320×240 High Resolution Sensor**
  Provides clear images enabling firefighters to navigate through limited-visibility conditions.

- **Extended Battery Life**
  Up to Eight-hour runtime with a removable rechargeable battery.

- **Single Button**
  Single button ON/OFF provides easy deployment. No menus required.

- **3.5" High-Contrast Display**
  Ensures the image on the display can be seen in multiple light conditions.

- **Fast Startup Time**
  Ready for use within five seconds of activating the power button – without the use of a standby model.

- **Lightweight, Durable Design**
  Designed to withstand the extreme conditions.

- **Ergonomics**
  Ergonomically designed and balanced for comfort with a gloved hand.
Tactical Thermal Imaging Camera

- 320x240 Display Resolution
- LCD Display
- Power Button
- Protective Germanium Window
- Lanyard Attachment
- Silicone Rubber Protection for the Housing
- Rechargeable Battery

LCD User Interface

- Overheat Indicator
- Crosshair
- Shutdown Indicator with Countdown
- Battery Indicator
- Color Reference Bar
- Temperature-to-Color Reference Points
- Temperature Indicator
### 3M™ Scott™ V320

#### Technical Specifications

<table>
<thead>
<tr>
<th>Electrical</th>
<th>Durability</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dimensions</strong></td>
<td><strong>Operating Temperature Range Continuous</strong></td>
</tr>
<tr>
<td>5.2&quot; x 4.8&quot; x 9.4&quot; (132mm x 122mm x 240mm)</td>
<td>-20°C to +55°C (-4°F to 131°F)</td>
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<tr>
<td><strong>IR Resolution</strong></td>
<td><strong>IP Rating</strong></td>
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<tr>
<td>320 X 240</td>
<td>0°C to +40°C (32°F to 104°F)</td>
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<tr>
<td><strong>Weight</strong></td>
<td><strong>IF67 (IEC 60529): Complete camera with the battery inserted.</strong></td>
</tr>
<tr>
<td>&lt;2.2 pounds (&lt;1 kilogram)</td>
<td></td>
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<tr>
<td><strong>Temperature Units</strong></td>
<td><strong>Drop</strong></td>
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<tr>
<td>Fahrenheit or Celsius</td>
<td>IEC 60068-2-31 &amp; 2 m (6.6') concrete UN 38.3, Test T.6: Impact / Crush</td>
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<tr>
<td><strong>Image Frequency</strong></td>
<td><strong>Shock</strong></td>
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<tr>
<td>&gt;25 Hz (9 Hz option also available)</td>
<td>IEC 60068-2-27 UN 38.3, Test T.4: Shock</td>
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<td><strong>Pixel Size</strong></td>
<td><strong>Environmental Temp &amp; Humidity</strong></td>
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<tr>
<td>12 micron</td>
<td>IEC 60068-2-30 UN 38.3, Test T.2: Thermal test</td>
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<tr>
<td><strong>Spectral Response</strong></td>
<td><strong>Vibration</strong></td>
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<tr>
<td>7.5-14 micron</td>
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<tr>
<td><strong>F-number</strong></td>
<td><strong>Environmental Corrosion Salt Spray</strong></td>
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<td>f/1.0</td>
<td>IEC80068-2-52</td>
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<td><strong>FOV</strong></td>
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<td>55° horizontal / 42° vertical</td>
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<td><strong>NETD</strong></td>
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<tr>
<td>&lt;70 mK typical and &lt;100mk max @ 25°C operating temperature and 37-100°C</td>
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<tr>
<td><strong>Dynamic Range</strong></td>
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<tr>
<td>-20°C to +850°C</td>
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<tr>
<td><strong>Object Temperature Accuracy</strong></td>
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<tr>
<td>+/- 5°C/5% typical, +/- 10°C/10% max @ 25°C operating temperature, up to 650°C</td>
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<td><strong>Display</strong></td>
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<tr>
<td>3.5&quot; LCD, 320x240 pixel</td>
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<tr>
<td><strong>LCD Brightness</strong></td>
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<td>Fixed (constant)</td>
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<td><strong>Lux Level</strong></td>
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<td>&gt;250 cd/m2</td>
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<td><strong>Off-Axis Viewing Area</strong></td>
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<td>&gt;50°</td>
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<td><strong>Battery Technology</strong></td>
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<td>Rechargeable Lithium-Ion</td>
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<tr>
<td><strong>Battery Life</strong></td>
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<td>Up to 8 hours</td>
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To learn more, call your 3M Scott regional manager or authorized distributor.

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### Accessories

- **Desktop Charger**
- **Batteries**
- **Retractable Lanyard**
1. **Local & Regional Government**
   - Development Variance Permit 19-087
     Charlie Lake
     To reduce Proposed Lot A’s required setback from the east parcel line from 3 metres to 1.5 metres to bring the existing home into compliance with PRRD Zoning Bylaw No. 1343, 2001.
   - Development Variance Permit 2378, 2019
     Fort St. John/Baldonnel
     To permit CAMPGROUND, UNLIMITED TERM on the subject property by amending Section 40 of PRRD Zoning Bylaw No, 1343, 2001.

2. **General Correspondence**
   - Public Presentation: New tools for assessing the cumulative impacts of resource development
     Marieka Sax, Cumulative Impacts Research Consortium
     University of Northern British Columbia
   - New Canadian Human Trafficking Hotline Number
     Cathy Peters, BC Anti-Human Trafficking Educator, Speaker, Advocate
   - Northern Regional Education Networking & Tradeshow
     BC Non-Profit Housing Association & Homelessness Services Association of BC
   - BC Indigenous Business Award
     BC Achievement Foundation
   - Meet the Authors Invitation
     Taylor Elementary School
   - 2019 Convocation Ceremonies Invitation
     Northern Lights College
   - 2019 Peace River – Liard Regional Celebration
     University of Northern British Columbia
TO: Mayor & Council

FROM: Tyla Pennell, Corporate Officer

DATE: June 3, 2019

SUBJECT: 8th Annual Arnie Isberg Memorial Tournament Sponsorship Request - Staff Memo

BACKGROUND:
On May 22, 2019, a letter was received requesting sponsorship for the 8th Annual Arnie Isberg Memorial Tournament which is being held at the Taylor Ball Diamonds from Friday, June 14, 2019, to Sunday, June 16, 2019.

In previous years, Council has provided the following support to the 8th Annual Arnie Isberg Memorial Tournament:
- 2018:
  - 100% forgiveness of fees for ball diamonds
  - Beer Gardens endorsement
- 2017:
  - 100% forgiveness of fees for ball diamonds
  - Beer Gardens endorsement
- 2016:
  - 50% forgiveness of fees for ball diamonds
  - Beer Gardens endorsement
- 2015:
  - 50% forgiveness of fees for ball diamonds
  - Beer Gardens endorsement

COMMENTS & DISCUSSION:
Although the ball diamonds are not included in the District of Taylor’s Grants/Forgiveness Sponsorship Policy, the attached sponsorship request would align with the District of Taylor’s Grants/Forgiveness/Sponsorship Policy through the following section:

Forgiveness

Fee Forgiveness is made to groups or organizations for a specific cause or events. Generally, these will involve the provision of in-kind services such as rental fee forgiveness as opposed to a monetary award.
Direct forgiveness will only be made in compliance with the following criteria:

- Rental fees for the community hall, the arena and the curling rink will be forgiven for fund raising events or the annual general meetings of Taylor based non-profit groups or minor athletic or artistic organizations - subject to the appropriate agreements, liability waivers and damage deposit being supplied.

If Council is amiable to providing a sponsorship to the above noted event, there is opportunity to provide it through 2019 Grants-in-Aid allocated funds.

**SUMMARY & CONCLUSION:**
Staff is seeking direction from Council in regards to the 8th Annual Arnie Isberg Memorial Tournament Sponsorship Request for Support.
May 22, 2019

District of Taylor
Box 300
Taylor, BC V0C 2K0

Attention: Mayor and Council

Dear Mayor Fraser and Council,

Reference: Ball Diamond Fee Waiver Request – Arnie Isberg Memorial Tournament

This year marks the 8th Annual Arnie Isberg Memorial 1-Pitch Softball Tournament that brings teams together in competition to be champions but in the end the cancer patients in our community are the true winners.

Since the tournament’s inception, just over $100,000 has been raised for the Fort St. John Hospital Foundation for the Cancer Diagnostic Treatment Fund. This was done through the generosity of the District of Taylor, many local businesses and ball teams donating either in kind services or monetary contributions. These donations are greatly appreciated.

This tournament has been so successful that there has been a waiting list for teams to play for the last three years.

The organizing committee would like to respectfully request Council’s consideration in waiving the ball diamond fees associated for the tournament again this year as you have graciously done in previous years. We would be pleased to make a presentation at a Council meeting to provide additional information on the events that are scheduled. The committee and District staff has a very good working relationship that allows a safe and fun tournament to take place.

The tournament will be held on June 14 to 16, 2019 and we welcome you to participate in the luminary ceremony that will be held on Saturday, June 15 after dusk. This ceremony recognizes those who have been touched by cancer by being a survivor or remembering loved ones lost from this terrible disease.

We look forward to receiving Council’s decision and thank you for considering this request.

I can be reached at [REDACTED] if you require additional information.

Yours truly,

Janet Prestley
Team Sumo Organizing Committee
Attention Mayor Rob Fraser and Council,

My wife, son and I moved into the village of Taylor in 2010. After 18 months we had grown quite fond of this community. So we decided to purchase a house and call Taylor home. I realize that compared to some of the local families nine years is not very long but sadly it's long enough for us to watch this community start sliding from a peaceful, friendly little town into an area that is becoming plagued with drugs, theft, and vandalism. We knew when we bought our home here that the RCMP had no presence but as Taylor was populated with hard working citizens that had a moral compass, this did not concern us.

Apparently the criminals from nearby areas have realized that there is no law enforcement here too. My wife and I do not wish to sit idly and watch Taylor turn into another " once good town ". We have heard mention of creating a neighbour hood watch program. If we are miss informed now is the time to bring the idea to the table. Regretfully I am not well versed on how to make this a reality so I am bringing it to your attention with the hope that the council can show us and other concerned citizens of Taylor the legal way to protect our community.

We wish to continue calling Taylor home and look forward to hearing from you soon as to how we can address this problem. We are not asking you to make it go away, just tell us what needs to be done to start a neighbour hood or community watch program and define what actions can and should be taken. I realize that the criminal has far more rights than a law abiding, tax paying citizen, and I do not wish to break any laws protecting the community.

As we are recent victims of vandalism, thank you for listening and understanding our concerns. If there is anything at all that my family can do to help please contact us and we will do so in any way possible. If a public meeting was called for regarding this matter we will gladly attend. I am sure we are not the only concerned citizens of Taylor and others would attend. We look forward to hearing from you regarding this matter. Please feel free to contact us at [contact information] or [contact information].

Doug and Tammy Scott
May 27, 2019

RE: 2019 CANADA DAY PARADE

Please join the Village of Pouce Coupe for the biggest party in the Peace on July 1st, 2019! On behalf of Village Council, I wish to extend an invitation to you to participate in this year’s celebrations.

Celebrations begin at the Village Square with the parade beginning at 11:00 a.m. This year’s parade theme is Canada Past and Present!

Following the parade, there are activities planned at the Pouce Coupe ball diamonds for the whole family to enjoy such as live entertainment, bouncy castles and obstacle courses, wagon rides, food vendors, art displays and more!

Please fill out the attached Parade Registration Form and return it to the Village of Pouce Coupe if you would like to submit an entry in the parade. For more information, please visit our website at poucecoupe.ca or contact the Village Office at 250-786-5794 or email us at info@poucecoupe.ca.

We look forward to seeing you at our July 1st celebrations!

Yours truly,

[Signature]

Lorraine Michetti
Mayor Michetti
Village of Pouce Coupe, BC
Canada Day Parade Registration Form
Monday, July 1, 2019
Theme: Canada Past and Present

To avoid any errors, we ask that you print all information clearly.

Name: ______________________________________ Organization: ______________________________________

Primary Contact Person: ______________________________________

Phone: ___________________________ Cell Phone: ___________________________

Mailing Address: ______________________________________

THE PARADE WILL NOT BE JUDGED THIS YEAR!

I am aware that participants may appear in pictures and promotional materials used for future Village publications and have read and agree to the Parade Rules and Regulations.

Please Print Name: ______________________________________

Signature ______________________________________
Pouche Coupe Canada Day Parade Rules and Regulations

In order to ensure a safe and rewarding Parade Day for both the participants and the audience, we will enforce the following rules and regulations. Please read the following documentation carefully and ensure that all members associated with your entry are familiar with these rules and regulations.

**THE PARADE WILL NOT BE JUDGED THIS YEAR!**

1. To ensure proper space allotment, we require the completed application no later than **4:30 p.m. on Wednesday, June 26, 2019.**

2. Please arrange to have your float decorated before arriving at the marshalling area.

3. For safety reasons, candy or advertising items may **only be handed out** along the parade route. **DO NOT THROW ANYTHING FROM YOUR VEHICLE/FLOAT AS THIS IS A SAFETY HAZARD.**

4. Protective equipment, especially helmets, must be worn for rollerblading, biking and skateboarding.

5. All drivers must have a valid driver's license and may be asked to present their license when they arrive at the marshalling area. All entries must allow the driver a 180 degree view of the route at all times.

6. In the case of an emergency with participants of the audience, parade participants must **move to the right** of the Parade route to allow clear, unhindered access for Emergency Vehicles which are normally located in the marshalling area.
May 29, 2019

Caribou Recovery Program
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
PO Box 9546 Stn Prov Govt
Victoria, BC V8W 9C5

Attention: Janet Hughes, Business Administrator, Caribou Recovery Program

To Whom it may concern:

Re: Draft Section 11 Agreement and Draft Partnership Agreement for Southern Mountain Caribou

Thank you for providing an opportunity to comment on the draft Section 11 Agreement that applies to Southern Mountain Caribou and the draft Partnership Agreement that applies to the Central Group of Southern Mountain Caribou. We understand that the feedback received by the BC Government will be summarized in a “What We Heard” report that will be publicly available when the Caribou Recovery Program engagement process is complete. As a local government in the Peace region of British Columbia, the District of Taylor is familiar with the Caribou Recovery Program and most especially the problems associated with its communications and engagement process.

Based on what we have seen regionally and locally, the Provincially led communications and engagement process for the Caribou Recovery Program has been completely inadequate and has failed to consult meaningfully with stakeholders (e.g. First Nations, Local Governments, general public, property and business owners, industries, and others). Furthermore, the communications and engagement process has led to racist and hateful comments being directed at the First Nations of the Peace by misguided people in recent weeks. In response, the District of Taylor issued a News Release denouncing those comments (please see attachment).

With respect to the Caribou Partnership Engagement Feedback Form – the form provided by the Provincial Government – the District of Taylor has the following comments:

• The phrasing of questions in the document points towards a foregone conclusion, one that will essentially ignore feedback from the public and stakeholders; and
• The questionnaire is filled with misleading questions.
The District of Taylor would welcome the opportunity to work collaboratively alongside other stakeholders to help support the Southern Mountain Caribou recovery process. But that work must be done through a meaningful and respectful process that clearly values the input of all stakeholders.

Sincerely yours,

Mayor Rob Fraser
District of Taylor

c: District of Taylor Council

Attachment:

District of Taylor News Release May 24, 2019 “District of Taylor Denounces Racism in Every Form”
May 24, 2019

NEWS RELEASE

District of Taylor Denounces Racism in Every Form

In recent weeks a number of racist and hateful comments have been directed at the First Nations of the Peace by misguided people. The District of Taylor denounces those comments and racism in every form.

"Those comments have arisen as a result of the Provincial Government’s failed communications associated with the Southern Caribou Recovery program. What has not been widely known is how the First Nations have been quietly working to protect the caribou. They have established penning programs on their own to help protect caribou cows and calves, ceased First Nations hunting in many areas to help rebuild herds, and are trying to help establish a predator management program too. Until recently First Nations leaders have been unable to say anything about this work because of confidentiality agreements they entered into with the Federal and Provincial Governments. In many ways caribou recovery has been initiated and led by the First Peoples of the Peace. The First Nations communities are certainly not at fault for what has happened. It is time for uninformed members of the general public to tone down their rhetoric.

There is no place for racism, and the hateful comments it generates, in Taylor or anywhere else in the Peace River region or Canada. The First Peoples of the Peace are our friends and neighbours. Our communities and people live and work together. Our futures and destinies are intertwined with one another. The people who live in the Peace today include many whose ancestors have lived here for thousands of years, and many who are recent newcomers from many different places and cultures. Understanding and respecting the stories and hopes of all of our peoples makes all of us stronger."

Mayor Rob Fraser on behalf of the District of Taylor Council

The District of Taylor has for many years enjoyed meeting regularly with local First Nations leaders and working with the First Peoples of the Peace to achieve common goals. We wish to strengthen those relationships and bonds.

---- 30 ----

DISTRIBUTION OF TAYLOR
Box 300, Taylor, BC V0C 2K0
DISTRICT OFFICE
Phone (250) 789-3392
Fax (250) 789-3543
www.districtoftaylor.com
May 27, 2019

Mayor Rob Fraser
District of Taylor
Via Email
mayorfraser@districoftaylor.com
Lford@districoftaylor.com

Subject: Northern Health Board Meeting – June 10, 2019

Dear Mayor Fraser:

The Board of Northern Health will be holding their next meeting in Fort St John on June 10, 2019. In an effort to enhance community engagement at its meetings, the Northern Health Board will be hosting a roundtable discussion for community leaders.

Details of this event are as follows:

Date: Monday June 10, 2019
Place: Northern Grand Hotel, Grand Meeting Room #2
       9830 - 100th Avenue Fort St John, BC
Time:  11:45am – 1:15pm
      **Lunch will be provided**

You are also welcome to attend and observe the Northern Health Public Board session which will be taking place on Monday June 10th in the same location beginning at 9:00am.

Please RSVP to our offices by Wednesday June 5th at 12:00pm by emailing nhealthadministration@northernhealth.ca. In order to be best prepared for our discussions, we would appreciate it if you would identify, and provide an overview, on one or two specific topics you would like to discuss with us.

Should you have any questions you can email the above address or contact Desa Chipman directly at 250-565-2922.

We look forward to meeting with you in June.

Colleen V. Nyce
Board Chair