The District of Taylor

Agenda
Regular Council Meeting
to be held in Council Chambers
located at the District Office at 10007 – 100 A Street
Monday, July 15, 2019 at 5:00 PM

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

4. GUESTS & DELEGATES

5. GALLERY COMMENTS ON AGENDA TOPICS

6. ADOPTION OF MINUTES
   6.1 Recreation Committee Meeting Minutes
       July 2, 2019
       July 2, 2019 Recreation Committee Meeting Minutes
   6.2 Committee of the Whole Meeting Minutes
       July 2, 2019
       July 2, 2019 Committee of the Whole Meeting Minutes
   6.3 Regular Council Meeting Minutes
       July 2, 2019
       July 2, 2019 Regular Council Meeting Minutes

7. BUSINESS ARISING FROM THE MINUTES
   7.1 Recreation Committee Meeting Minutes
       July 2, 2019
   7.2 Committee of the Whole Meeting Minutes
       July 2, 2019
   7.3 Regular Council Meeting Minutes
       July 2, 2019
8. CORRESPONDENCE

8.1 Correspondence list
   July 15, 2019 Correspondence List

8.2 Vertical Slam Ultimate Challenge Thank You Letter
   The Vertical Slam Ultimate Challenge Society Directors and Volunteers
   Vertical Slam Ultimate Challenge Thank You Letter

8.3 Taylor Community Course Upgrade Request
   Robin Sipe, President, Peace Country Pickleball
   Taylor Community Courts Upgrade Request

8.4 Request for Camping Fee Reduction at Peace Island Park - Staff Memo
   Tyla Pennell, Corporate Officer
   Request for Camping Fee Reduction at Peace Island Park - Staff Memo

8.5 Annual Round Dance and Spirit of the Peace Pow Wow Retroactive
   Forgiveness Request - Staff Memo
   Tyla Pennell, Corporate Officer
   Annual Round Dance and Spirit of the Peace Pow Wow Retroactive
   Forgiveness Request - Staff Memo

9. UNFINISHED BUSINESS

9.1 Rescinding of Resolution for Church of the Good Shepherd Water and
   Sewer Fees - Staff Memo
   Tyla Pennell, Corporate Officer
   Rescinding of Resolution for Church of the Good Shepherd Water and
   Sewer Fees - Staff Memo

10. NEW BUSINESS

10.1 Mighty Peace Brewing Co Beer Garden Endorsement Request - Staff Memo
    Tyla Pennell, Corporate Officer
    Mighty Peace Brewing Co Beer Garden Endorsement Request - Staff Memo

11. COUNCIL REPORTS

12. STAFF REPORTS

13. BYLAWS

14. MEDIA & GALLERY - QUESTION PERIOD
15. **CLOSED MEETINGS**

15.1 As per the *Community Charter* Section 90(1):
- (c) labour relations or other employee relations;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

16. **ADJOURNMENT**

[Signature]

Corporate Officer
District of Taylor
Recreation Committee Meeting Minutes
July 2, 2019 held in Council Chambers
located at the District Office at 10007 – 100 A Street

COMMITTEE PRESENT:
Betty Ponto, Chair
Michelle Turnbull, Vice Chair

COMMITTEE ABSENT:
Nil

STAFF PRESENT:
Ryan Galay, Golf Course General Manager
(Left at 10:01 a.m. Returned at 10:03 a.m.)
Mike Farquharson, Acting Parks & Facilities Director
Paula Calla, Acting Community Services Manager

GALLERY & MEDIA PRESENT:
Nil

RECORDING SECRETARY:
Tyla Pennell, Corporate Officer

1. CALL TO ORDER
Chair Ponto called the meeting to order at 9:02 a.m.

2. INTRODUCTION OF LATE ITEMS
The Committee agreed to include Pool Party: Note of Appreciation for discussion under Correspondence.

3. APPROVAL OF AGENDA
The agenda was approved as amended.

4. GUESTS & DELEGATES
Nil

5. GALLERY COMMENTS ON AGENDA TOPICS
Nil
6. CORRESPONDENCE

6.1 Peace Island Park Reservation Fee Complaint - Staff Memo
Mike Farquharson, Acting Parks & Facilities Director

Discussion ensued around the rationale for charging Peace Island Park reservation fees. It was noted that the provision of this fee compensates administrative time allocated to campsite bookings, including refunds and cancellations, and is parallel to BC Parks policies. The Committee requested that staff draft a letter of response to Mr. and Mrs. Boyd regarding the provision of reservation fees at Peace Island Park and forward to the Recreation Committee via email for review and feedback. The Committee also requested that staff bring forward details on revenue collected from reservation fees in 2018 as a result of cancelled reservations.

6.2 Letter of Appreciation
Niki Hedges, Executive Director, Fort St. John Hospital Foundation

The Committee expressed their appreciation to Golf Course and Parks & Facilities staff for their hard work and effort with supporting Baseball Tournaments and Lone Wolf Golf Course Tournaments and requested that a letter of appreciation be drafted and forwarded to municipal staff from the Committee.

6.3 Note of Appreciation: Pool Party

A note of appreciation for the Taylor Pool Party was provided and forms part of these minutes.

The Acting Community Services Manager provided an overview of Pool Party event activities. The Committee expressed their appreciation to the Community Services Department for their hard work and efforts in organizing community events and noted that a letter of appreciation should be drafted and forwarded to all Community Services staff.

The Committee agreed to advance this topic to the Regular Council Meeting being held this same day.

Note of Appreciation: Pool Party

7. UNFINISHED BUSINESS
Nil

8. NEW BUSINESS
Nil
9. COMMITTEE REPORTS
Nil

10. STAFF REPORTS

10.1 Verbal Updates on Committee Business

The Acting Parks & Facilities Director provided an update on the following topics:
- Removal of an old wagon at Peace Island Park
- Receipt of new Gator
- Peace Island Park Pavilion power installation discussion with BC Hydro
- Awarding of the Arena Lighting Contract
- Visitor Centre kiosk installation
- Arena preparation discussions with the BC Games Commission
- Awarding of the Community Hall Boiler Upgrade Contract
- Awarding of the Arena Scoreclock Contract
- Installation of automated controls for pool chemical feeds
- Hired for the Assistant Gardener position
- Facility events including the Spirit of the Peace Powwow and Arnie Isberg Ball Tournament
- Discussion surrounding permanent lighting installation at the Ball Diamonds for red-eye tournaments
- Peace Island Park water and sewer operations

The Golf Course General Manager provided an update on the following topics:
- Events including junior lessons, league nights, charity tournaments and other scheduled activities
- Participaction Trail conditions
- NDIT grant approval for Clubhouse upgrades
- Club Prophet System operations
- Greens repairs
- Permanent event structure grant research
- Golf Course staffing

The Acting Community Services Manager provided an update on the following topics:
- Swimming lessons, pool events and lifeguard scheduling
- Kids Kamp operations
- Visitor Centre kiosk installation
- Community events including Bingo
- Gold Panning event preparations
- Revision considerations for Taylor Times publications

10.2 Reallocation of Funds to Purchase Infield Groomer
Mike Farquharson, Acting Parks & Facilities Director

The Acting Parks & Facilities Director requested that surplus funds available from the ball diamond shale purchase be reallocated towards the purchase of an infield groomer.

The Committee agreed to advance this topic to the Regular Council Meeting being held this same day.

11. MEDIA & GALLERY - QUESTION PERIOD
   Nil

12. CLOSED MEETINGS
   Nil

13. ADJOURNMENT
   The Recreation Committee Meeting adjourned with the time being 10:26 a.m.

   Certified in accordance with Section 148 of the Community Charter.

   ____________________________________________
   Corporate Officer

   Confirmed this _________ day of ______________, 2019.

   ____________________________________________
   Chair
From: Paula Calla  
Sent: Saturday, June 22, 2019 1:26 PM  
To: Andrew Young  
Cc: Sherri Maycock  
Subject: Pool party

Hi Andrew  
I wanted to share this message that was posted on Facebook that a friend sent me about our pool party last night.

I love it when our community enjoys an event and the extra mile taken to make her lessons work out it makes it all so worthwhile. The work that Sherri, Marie, Amy and the pool team last night put in to make the event a success is so very much appreciated.

Kind regards  
Paula  

This was on my friends facebook  

We love District of Taylor!  

Last night, we went to a beach party swim at the pool and it was free, so first off, that was awesome.

Secondly, they had games going on, like they threw about a hundred glowsticks in the pool and then turned off the lights (which our kids thought was the bees knees), then we went upstairs for a free supper of pulled pork (which was amazing) and tons of different salads and chips (which I thought was the best because I didn't have to cook or clean up!).

And then before we left, our kids were given leis, candy and freezies just because.

Also, speaking of how cool Taylor is. I signed 3 of my 4 kids up for swimming lessons at the Taylor Pool on different days. I was called two days after registering and asked if I would mind if they switched things around so all 3 of my kids could have lessons at the same time on the same days so I wouldn't have as much running around to do. Ummm ... okay. Like who does that? Just good ol' Taylor.

#smalltownsarethebest #Taylor  

Sent from my iPhone
1. CALL TO ORDER
Chair Fraser called the meeting to order at 4:00 p.m.

2. INTRODUCTION OF LATE ITEMS
Nil

3. APPROVAL OF AGENDA
The agenda was approved as presented.

4. GUESTS & DELEGATES
Nil

5. GALLERY COMMENTS ON AGENDA TOPICS
Nil
6. CORRESPONDENCE
Nil

7. UNFINISHED BUSINESS
Nil

8. NEW BUSINESS
Nil

9. COMMITTEE REPORTS
Nil

10. STAFF REPORTS
10.1 Verbal Updates on Committee Business
Nil

10.2 BC Transit Custom Services - Taxi Supplement
Michael McPhail, Director of Financial Services

Discussion ensued around the following topics:
- Process for determining cost based on usage
- Custom Transit Services passenger criteria parallel to the HandyDart Service
- Extended hours of BC Transit Custom Service availability

The Committee requested that staff provide the BC Transit Custom Services Expansion Memorandum of Understanding at the next Committee of the Whole Meeting for further review and consideration.

11. MEDIA & GALLERY - QUESTION PERIOD
Nil

12. CLOSED MEETINGS
The Committee of the Whole Meeting was Closed to the public with the time being 4:09 p.m., as per Community Charter Section 90 (1):
- (d) the security of the property of the municipality;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

13. ADJOURNMENT
The Committee of the Whole Meeting adjourned with the time being 4:17 p.m.
Certified in accordance with Section 148 of the *Community Charter*.

__________________________________

Corporate Officer

Confirmed this __________ day of _______________, 2019.

__________________________________

Chair
District of Taylor
Regular Council Meeting Minutes
July 2, 2019 held in Council Chambers
located at the District Office at 10007 – 100 A Street

COUNCIL PRESENT:
Rob Fraser, Mayor
Brent Taillefer, Councillor
Michelle Turnbull, Councillor
Betty Ponto, Councillor
Dave Lueneberg, Councillor

COUNCIL ABSENT:
Nil

STAFF PRESENT:
Steve Byford, Fire Chief

GALLERY & MEDIA PRESENT:
Matt Preprost, Alaska Highway News
Scott Brooks, Moose FM
Laura Prosko, Resident
Troy Proctor, Development Variance Permit Applicant
Trudy Mitchell, Development Variance Permit Applicant
Stu Mitchell, Development Variance Permit Applicant
(Development Variance Permit Applicants Left at 5:43 p.m.)

RECORDING SECRETARY:
Tyla Pennell, Corporate Officer

1. CALL TO ORDER
Mayor Fraser called the meeting to order at 5:01 p.m.

2. INTRODUCTION OF LATE ITEMS
Council agreed to include Reallocation of Funds to Purchase Infield Groomer for discussion under New Business and BeesCause for discussion under Council Reports.

3. ADOPTION OF AGENDA

RESOLUTION
Moved by Councillor Taillefer
"THAT, the agenda be adopted as amended."

CARRIED

4. GUESTS & DELEGATES
Nil

5. GALLERY COMMENTS ON AGENDA TOPICS
Ms. Prosko inquired about ditching and utility corridor complaints and the possibility of establishing a Senior Lawn Care Support Policy. Ms. Prosko also suggested that funding could be allocated from the Community Beautification budget for this initiative. Council advised that ditching and utility corridor concerns will be discussed further at the next Public Works Committee Meeting.

6. ADOPTION OF MINUTES
6.1 Public Works Committee Meeting Minutes
June 17, 2019
6.2 Protection Committee Meeting Minutes
June 17, 2019
6.3 Committee of the Whole Meeting Minutes
June 17, 2019

Errors and Omissions:
- Page 1: Call to Order: Replace "meting" with "meeting"

6.4 Regular Council Meeting Minutes
June 17, 2019
6.5 Annual General Meeting Minutes
June 25, 2019

RESOLUTION
#201/2019

"THAT, the five sets of minutes be adopted as amended."

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

7.1 Public Works Committee Meeting Minutes
June 17, 2019

Nil

7.2 Protection Committee Meeting Minutes
June 17, 2019

Nil

7.3 Committee of the Whole Meeting Minutes
June 17, 2019

The Corporate Officer advised that no community feedback was received from development variance permit notice letters forwarded to residents.

RESOLUTION #202/2019

Moved by Councillor Lueneberg
Seconded by Councillor Taillefer

"THAT, Council approves the sponsorship of a $10,000 Hole in One Prize and funding of the entrance fee for a Council and/or staff member team for the following charity tournaments booked at Lone Wolf Golf Club: Fort St. John Rotary Club (August 23rd), and the Child Development Center Fundraiser (September 21st)."

CARRIED

RESOLUTION #203/2019

Moved by Councillor Taillefer
Seconded by Councillor Ponto

"THAT, the development variance permit application 03-2019 be approved to permit a relaxation of the maximum total floor area and parcel coverage for accessory buildings from the permitted 10% to 13%; and

THAT, the approval be subject to the removal of one existing accessory building."

CARRIED

RESOLUTION #204/2019

Moved by Councillor Lueneberg
Seconded by Councillor Turnbull

"THAT, the development variance permit application 04-2019 be approved to permit a relaxation of the maximum age for newly placed manufactured homes, from the permitted 15 years to 31 years."
CARRIED

RESOLUTION #205/2019

"THAT, the development variance permit application 05-2019 be approved to permit a relaxation of the maximum total floor area and parcel coverage for accessory building from the permitted 10% to 16%; and

THAT, the approval be subject to the removal of one existing accessory building."

CARRIED

7.4 Regular Council Meeting Minutes
June 17, 2019

Nil

7.5 Annual General Meeting Minutes
June 25, 2019

Nil

8. CORRESPONDENCE

8.1 Correspondence list

RESOLUTION #206/2019

"THAT, the correspondence list be received for information."

CARRIED

8.2 Acquisition of Gathering & Processing Facilities from Westcoast Energy dba Spectra
Jeff Enns, Regulatory Specialist, NorthRiver Midstream Operations

RESOLUTION #207/2019

"THAT the Acquisition of Gathering & Processing Facilities from Westcoast Energy dba Spectra correspondence be received for information."

CARRIED
8.3 The Path Forward to Recover The Caribou Plan in Northern British Columbia
Blair Lekstrom, Community Liaison

Council noted that the Caribou Plan Report was released to the public within the last week and is no longer embargoed.

RESOLUTION #208/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, The Path Forward to Recover The Caribou Plan in Northern British Columbia correspondence be received for information."

CARRIED

8.4 Letter of Appreciation
Niki Hedges, Executive Director, Fort St. John Hospital Foundation

Council expressed appreciation to Golf Course and Parks & Facilities staff for their hard work and support with community events and requested that the Letter of Appreciation from Ms. Hedges and a letter of appreciation from Council be forwarded to each department.

RESOLUTION #209/2019
Moved by Councillor Ponto
Seconded by Councillor Taillefer

"THAT, the letter of appreciation from Ms. Hedges and a letter of appreciation from Council be forwarded to Golf Course and Parks & Facilities staff for their hard work and support with community events."

CARRIED

8.5 Ditching and Utility Corridor Complaint Letter
Resident

Council agreed that the complaint letter will be deferred to the Public Works Committee for further discussion and requested that an interim response letter be provided to the complainant.

RESOLUTION #210/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, the Ditching and Utility Corridor Complaint Letter be referred to the Public Works Committee; and
THAT, an interim response letter be provided to the complainant."

CARRIED

8.6 Forgiveness of 2019 Water and Sewer Fees Request – Church of the Good Shepherd - Staff Memo
Tyla Pennell, Corporate Officer

RESOLUTION
#211/2019

"THAT, the Church of the Good Shepherd be granted the amount of $1,170 which is equal to the minimal use water and sewer fees for 2019."

CARRIED

9. UNFINISHED BUSINESS
Nil

10. NEW BUSINESS

10.1 Proposed Protection Committee Meeting Date Change to July 29, 2019, Verbal Discussion

It was noted that staff have requested that the Protection Committee Meeting date be rescheduled to provide additional time for meeting preparation.

RESOLUTION
#212/2019

"THAT, the Protection Committee Meeting scheduled on Monday, July 15, 2019, be rescheduled to Monday, July 29, 2019."

CARRIED

10.2 Reallocation of Funds to Purchase Infield Groomer

Councillor Ponto provided an overview of discussion from the Recreation Committee Meeting held earlier this same day.

Discussion ensued around surplus funds available from the ball diamond shale purchase. It was noted that less shale is required for ball diamond coverage than initially discussed and that the Parks & Facilities Department has requested that surplus funds from the ball diamond shale purchase be reallocated to purchase a self-propelled infield groomer.
RESOLUTION
#213/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, staff be authorized to purchase an ABI Force Infield Groomer in the amount of $27,052 plus taxes; and

THAT, funds be reallocated from the surplus capital budget remaining from the ball diamond red shale purchase."

CARRIED

11. COUNCIL REPORTS
11.1 BeesCause
Councillor Ponto

Councillor Ponto provided business cards for beescause.com and an overview of information surrounding BeesCause. It was noted that this organization provides an opportunity to host beehives on residential property which are transported and maintained by BeesCause.

12. STAFF REPORTS
Nil

13. BYLAWS
13.1 Revenue Anticipation Borrowing Bylaw No. 836, 2019
Final Reading and Adoption

RESOLUTION
#214/2019
Moved by Councillor Lueneberg
Seconded by Councillor Ponto

"THAT, Revenue Anticipation Borrowing Bylaw No. 836, 2019 be adopted this 2nd day of July 2019."

CARRIED

13.2 Open Air Burning Bylaw No. 834, 2019
First Three Readings

Discussion ensued around collaboration with the Peace River Regional District to establish an Open Air Burning Bylaw with similar parameters. It was noted that there may be significant differences in rural parameters versus municipal parameters.
Further discussion ensued around concerns related to proposed distance restrictions for campfires/cooking fires. Council requested that consideration be given to establishing a 2-metre distance between campfires/cooking fires and objects which will reduce permitting requirements.

Council also requested that permitted campfire/cooking fire burning material include split firewood.

Direction to staff to defer the Open Air Burning Bylaw to the next Protection Committee Meeting for further review and amendments.

RESOLUTION
#215/2019
"THAT, Open Air Burning Bylaw No. 834, 2019 be given its first reading this 2nd day of July 2019."

DEFEATED

13.3 Zoning Amendment Bylaw No. 835, 2019
First Two Readings

RESOLUTION
#216/2019
"THAT, Zoning Amendment Bylaw No. 835, 2019 be given its first reading this 2nd day of July 2019."

CARRIED

RESOLUTION
#217/2019
"THAT, Zoning Amendment Bylaw No. 835, 2019 be given its second reading this 2nd day of July 2019."

CARRIED

14. MEDIA & GALLERY - QUESTION PERIOD
Mr. Proctor inquired about next steps in the Development Variance Permit application process. The Corporate Officer advised that she will follow-up Mr. Proctor tomorrow regarding the issuance of the Development Variance Permit.
Mrs. Mitchell inquired about the process for unsightly premises mitigation. Council advised that unsightly premises are addressed upon receipt of a formal complaint or if potential safety hazards are identified to the neighbourhood or environment due to poor property conditions.

Mr. Proctor, Mrs. Mitchell & Mr. Mitchell left the meeting.

Ms. Prosko inquired about the proposed telemedicine discussion with the Ministry of Health during UBCM. Council advised that if approval is received to meet with the Ministry of Health, topics of discussion would include provincial telemedicine strategies and an expression of interest to participate in any potential telemedicine pilot projects.

Ms. Prosko inquired about participation in the Fort St. John Canada Day Parade. Council advised that the District of Taylor decided not to participate in the parade this year.

Ms. Prosko inquired about website communication surrounding property tax and utility billing deadlines. Council advised that they will follow-up with staff on this request.

Mr. Preprost inquired about water and sewer fee forgiveness for the Church of the Good Shepherd as the District passed a resolution granting forgiveness on April 1, 2019. The Corporate Officer noted that this was an oversight and a Staff Memo will be brought forward to Council at the next meeting to rescind the duplicate resolution.

Mr. Preprost inquired about deferral of the proposed Open Air Burning Bylaw. Council noted that the Protection Committee will be reviewing campfire/cooking fire restrictions and will discuss amendments to distance requirements for campfires and cooking fires.

Mr. Preprost inquired about feedback received for Zoning Amendment Bylaw No. 835, 2019 and what the District was hoping to accomplish through the bylaw amendment. Council advised that minimal feedback was received on the proposal to amend the Commercial Zoning to include permitted uses for cannabis retail, craft distilleries and microbreweries and noted that a Public Hearing will be scheduled at a later date. It was also noted that the District is not actively engaged to attract these types of businesses within the community, and wanted to revisit the discussion with the community regarding the potential for these types of business opportunities within the District.

Recessed for a meal break at 5:51 p.m.
Reconvened at 6:25 p.m.

15. CLOSED MEETINGS
RESOLUTION
#218/2019

"THAT, the Regular Council Meeting Now be Closed to the public with the time being 6:25 p.m., as per Community Charter Section 90:

• (1)(c) labour relations or other employee relations;
• (1)(d) the security of the property of the municipality;
• (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);
• (2)(a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter."

CARRIED

16. ADJOURNMENT
The following matter was reported out of the Closed Meeting:

The District of Taylor authorizes staff to proceed with The Caffeination Station Inc. lease agreement renewal for District-owned property located at 10516 - 100th Street, Taylor BC; legally described as Parcel C (PF24944), Block 1, Section 36 Township 82 Range 18 West of the 6th Meridian Peace River District Plan 7715, PID 017-857-287 for a 5-year term commencing Monday, July 15, 2019.

RESOLUTION
#219/2019

"THAT, the Regular Council Meeting adjourn with the time being 7:05 p.m."

CARRIED

Certified in Accordance with Section 148 of the Community Charter.

________________________________________
Corporate Officer

Confirmed this __________ day of ____________, 2019.

________________________________________
Mayor

July 2, 2019

Regular Council Meeting Minutes
1. Local & Regional Government
   - UBCM Resolution – Lobbyist Registration  
     David Weber, Director, City of Richmond  
   - UBCM Resolution – Conflict of Interest Complaint Mechanism  
     David Weber, Director, City of Richmond  
   - UBCM Resolution – Statement of Disclosure Updates  
     David Weber, Director, City of Richmond  
   - Provincial Support for Libraries  
     Aaron Stone, Mayor, Town of Ladysmith  
   - UBCM Resolution - Support for Property Assessed Clean Energy Enabling Legislation  
     Meghan Lahti, Acting Mayor, City of Port Moody  
   - July 2019 Board Meeting Highlights  
     Peace River Regional District  
   - UBCM Resolutions – Proceeds of Crime and Clean-Up of Needles and Other Harm Reduction Paraphernalia  
     Lyn Hall, Mayor, City of Prince George

2. General Correspondence
   - Lone Wolf Golf Course Clubhouse Improvements Grant Funding Approval  
     Joel McKay, Chief Executive Officer, Northern Development Initiative Trust  
   - 2019 Asset Management Planning Program – Approval Agreement & Terms of Conditions Funding
On behalf of the Vertical Slam Ultimate Challenge society, we would like to sincerely thank you for being a sponsor in our 2019 event. The event took place June 8, 2019. It was a fundraiser for our local school hot meals programs. The Vertical Slam Ultimate Challenge Society is a non for profit that 100% volunteers all our time to this cause. We have put in countless hours, and with the help of our wonderful volunteers and sponsors, we had our most successful year ever. The event day consisted of a 5km, 10 km, 15km, and our regions first ever half marathon.

This year we had a last minute change of venue due to a significant venue rental increase. The change in venue enabled us to put more funds into our cause. We held the run at the Beatton River Valley. The change was a huge success. Participants were bused in and we did a group start of all the distances at once. The new course has amazing views and challenging hills. It did not disappoint. Participants were extremely thrilled.

The event was a massive success. We had people leaving sweaty, dusty, smiling and anticipating the event that is to come in 2020, already setting new goals for themselves. We have already laid out plans to have higher distances in 2020. Post event we have done a final tally. We have blown our fundraising out of the part. We were able to raise $18,000 dollars for the local schools hot meals programs! Last year, we had to select 10 schools from our local district. This year we are able to provide ALL 22 schools with just over $800 each!!!!! We are extremely excited.

The next step of the process was the Directors favorite step. In the fall, we will contact the schools and give them all the good news. Last year we had responses of joy and shock. The schools were so thankful. We had one school comment they were setting up a fresh fruit and vegetable program and had no funds, that they were scrambling to figure out how do it until they got our call. Our donation helped the program to run. Other schools proclaimed they had barely any food start up funds and we had enabled them a fresh start to the year. This is what it is all about. This is why the Vertical Challenge Ultimate Challenge Society does this. We strive to make an impact in our community and make a difference.

Thank you again for your sponsorship. It has made a huge difference and impacted many people and children. We hope we can continue to count on your support in the future to help us make this program more and more successful every year.

The date for the Vertical Slam Ultimate Challenge is set at June 6, 2020.

We have attached some photos of our day for you. Enjoy.

Thank you, Sincerely,
The Vertical Slam Ultimate Challenge Society directors and volunteers.
Re: Use of Taylor Community Courts for the Sport of Pickleball, Summer of 2019

July 3, 2019

Summary of last Season  The Summer of 2018 saw many positive upgrades completed at the Taylor Community Courts (Adjacent to Lone Wolf Golf Course Parking Lot.), to accommodate the Sport of Pickleball;
  - We applied an acrylic substrate to smooth the surface.
  - Painted the West court surface with a specialized court paint, designed for Pickleball.
  - Installation of a wind break tarps on the North and West fences to permit play on the courts under windy conditions.

The beginning of the season player turnout was disappointing, but as the Summer progressed, the word slowly got out that the Taylor Community Courts were clean, maintained and ready for both Tennis and Pickleball play. By the end of last Summer, we held regular Monday evening Pickleball lessons and open play each Wednesday and Saturday, with good turnout of players. The overall feedback for Pickleball was excellent, with everyone commenting “when can we start again next Spring?”.

Summer of 2019  This Summer, the sport has seen a significant jump in participants as the word is getting out that Taylor has two of the nicest Pickleball courts in BC! We are drawing players from both The Village of Taylor and from Fort St. John and on any given sunny afternoon or evening, the courts are being used. So much so, that players are having to wait for a court to open after a game. Taylor Elementary students were given introductory lessons to the sport, and it is the goal of all Pickleball volunteers to extend this offering to all schools within the District.

To build on this success, we would like to upgrade the Taylor Community Courts for the sport of Pickleball, specifically, the use of the West and Centre areas of the courts for dedicated Pickleball play.

Upgrades planned are:
  - Installation of lights on the North, South and West fences to allow play after dark. Initially, the lights will be powered by a portable generator supplied by Pickleball volunteers. (All electrical work performed and installed to industrial code by a licensed Electrician.) (Eventually, we would like to tie the lighting into the Parking Lot light Standard, adjacent to the Courts.)
  - Add two additional Pickleball courts to the centre of the asphalt pad. Pickleball court lines would overlap the existing East Tennis court lines, making the pad in the centre area multi-use.

Summary  We are asking for approval to have the aforementioned upgrades to the Taylor Community Courts for the Sport of Pickleball performed. Ideally but not necessarily dependent upon; Should there be funds available from the Village of Taylor to contribute to these upgrades, they of course would be greatly appreciated! The Taylor Community Courts are fantastic, and we wish to build on this potential, to attract even more athletes and participants in general to the picturesque Taylor Valley.

For any additional information, or comments, please contact me as below.

Robin Sipe
President,
Peace Country Pickleball

[Signature]

[Phone number]
# Staff Memorandum

**TO:** Mayor & Council  
**FROM:** Tyla Pennell, Corporate Officer  
Prepared in collaboration with Lisa Ford, Executive Assistant  
**DATE:** July 15, 2019  
**SUBJECT:** Request for Camping Fee Reduction at Peace Island Park

## BACKGROUND:
On June 27, 2019, correspondence was received from the Fort St. John Petroleum Association requesting a 50% camping fee reduction at Peace Island Park for their event being held from Friday, August 9, 2019, to Sunday, August 11, 2019.

## COMMENTS & DISCUSSION:
This request does not align with the District Grants/Forgiveness/Sponsorship Policy as per the following section:

**Forgiveness**
*Note: Due to low cost recovery and the involvement of independent contractors, rental forgiveness will not be considered for any Peace Island Park or Golf Course Fees.*

In addition to the above, this request does not align with the District Peace Island Park Policy as per the following section:

The general operating philosophy at Peace Island Park is that it is to be run as a business. Council has therefore determined that it is necessary to implement the following governing policies to ensure its successful operations:

1. **No forgiveness of fees and charges associated with the park.** The park is operated by an independent contractor, therefore, if fees and charges are considered for forgiveness, there will be a compounded effect of combining loss of revenue with the need to still pay the park contractor.

Please note that the Peace Island Park Policy has been waived in the past, specifically for the forgiveness of camping reservation fees for the BC Peace Country River Rat’s Annual Poker Rally/Jet Boat Race Event as well as for the World’s Jet Boat Races.
Upon review of the Fort St. John Petroleum Association and BC Peace Country River Rats Letter of Understanding with the District of Taylor for the construction of the Peace Island Park Pavilion, both organizations are subject to Peace Island Park camping fees through the following term outlined in the agreement:

4. Reservation of camping spaces required as part of the events may also be reserved at the same time as the pavilion, however, they are subject to the camping space fees provided through District of Taylor Bylaws or Policies. Reservation fees will not be required.

Should Council be amiable to providing 50% forgiveness of camping fees at Peace Island Park to the Fort St. John Petroleum Association, the District Grants/Forgiveness/Sponsorship Policy and Peace Island Park Policy will need to be waived by way of resolution.

**SUMMARY & CONCLUSION:**
Staff is seeking direction from Council in regards to the request for a 50% camping fee reduction at Peace Island Park for the Fort St. John Petroleum Association.
Fort St. John Petroleum Association
Family Camp Weekend Committee
9504 – 96th Street
Fort St. John, BC
V1J 1K9

June 27, 2019

District of Taylor
Box 300, 10007 – 100th A Street
Taylor, BC V0C 2K0
Attn: Mayor Rob Fraser

Dear Mayor Fraser,

I am writing on behalf of the FSJ Petroleum Association Family Camping Weekend Committee to seek a 50% reduction to the camping fees we pay Peace Island Park for our event that is being held on August 9 – 11, 2019.

The Fort St. John Petroleum Association contributed $50,000 towards the construction of the new group picnic structure, plus provided the general contracting services. We request that a discount be granted as a tribute to our fundraising efforts.

Our event allows families to come together for a weekend of fun and bonding because the oil and gas industry detracts from family time throughout the year. We are not-for-profit organization and we struggle every year to create a balanced budget to maximize the entertainment and fun factor we provide for the participating families. Any savings we can assemble contributes to the quality of event we hold.

Thank you for your consideration of our request. Please contact me for further discussion. Curtis Whitford – Cell:  

Sincerely,

Curtis Whitford
Fort St. John Petroleum Association
Chair, Family Camping Weekend Committee
TO: Mayor & Council
FROM: Tyla Pennell, Corporate Officer
Prepared in collaboration with Lisa Ford, Executive Assistant
DATE: July 15, 2019
SUBJECT: Annual Round Dance and Spirit of the Peace Pow Wow Retroactive Forgiveness Request

BACKGROUND:
On July 9, 2019, correspondence was received from Ms. Connie Greyeyes requesting retroactive forgiveness of facility rental fees for the Annual Round Dance held on Saturday, May 25, 2019, and the Spirit of the Peace Pow Wow held from Thursday, June 6, 2019 to Sunday, June 9, 2019.

From 2013 to 2018, resolutions passed for the Spirit of the Peace Pow Wow included forgiveness of fees for the arena, chairs, tables and tents, subject to appropriate damage deposit, insurance and liability waivers being received.

From 2016 to 2018, resolutions passed for the Round Dance included forgiveness of fees for the Community Hall, Kitchen, tables and chairs including staff time for set up, subject to the appropriate damage deposit, insurance and liability waivers being received.

COMMENTS & DISCUSSION:
The attached retroactive facility fee forgiveness requests would align with the District of Taylor’s Grants/Forgiveness/Sponsorship Policy through the following sections:

Forgiveness
- Forgiveness of the rental fees for items such as tents, chairs, tables, etc. shall only be granted for events to be held in Taylor, Peace Island Park or external events (outside of Taylor) wherein the District is an active participant.

Economic Development/Community Exposure Sponsorships
On rare occasions, sponsorship of non-profit activities that are not directly related or will have an impact on services to our residents will be considered for economic development and community exposure purposes. Examples of these could be the North Central Local Government Association silent auction, the Dawson Creek Rotary Auction, the High on Ice festival, etc.
Requests of this nature will be brought before Council and individually considered in light of budget priorities and available funds.

If Council is amiable to providing a retroactive forgiveness of facility fees for the Annual Round Dance and Spirit of the Peace Pow Wow, there is an opportunity to provide it through 2019 Grants-in-Aid allocated funds.

Should Council agree to grant forgiveness, a resolution for retroactive forgiveness of fees would be required as the events have already occurred.

**SUMMARY & CONCLUSION:**
If Council agrees to grant forgiveness, the following resolution would be required, as outstanding fees are owing by the event organizers:

“THAT, the Annual Round Dance event be granted retroactive forgiveness of fees for the Community Hall, Kitchen, tables and chairs including staff time for set up from Friday, May 24, 2019, at 4:00 p.m. to Saturday, May 25, 2019; and

THAT, the Spirit of the Peace Pow Wow event be granted retroactive forgiveness of fees for the arena, grounds, chairs and tables from Thursday, June 6, 2019, to Sunday, June 9, 2019.”
Dear Mayor and Council,

First of all I would like to thank you for all the years of support, generosity and kindness you have shown in all the endeavors with the Spirit of the Peace Pow Wow and Community Round Dance. The partnership and relationship we have with the District of Taylor and the community is a lifelong one and we appreciate everything you continue to do for us. This is a formal request to waive the fees for the District Ice Centre for June 7, 8, 9 2019 and the Community Hall for May 25th 2019. We look forward to many more years of working with the District of Taylor in the future as the relationship with indigenous peoples in this region is important and we recognize and we thank you.

Connie Greyeyes

President of the Spirit of the Peace Pow Wow and Lead Organizer for the Round Dances.
Staff Memorandum
PO Box 300 | 10007 – 100A Street | Taylor, BC V0C 2K0 | www.districtoftaylor.com

TO: Mayor & Council
FROM: Tyla Pennell, Corporate Officer
Prepared in collaboration with Lisa Ford, Executive Assistant
DATE: July 15, 2019
SUBJECT: Rescinding of Resolution for Church of the Good Shepherd Water and Sewer Fees

BACKGROUND:
On April 1, 2019, the following resolution was passed by Council:

"THAT, the Church of the Good Shepherd be granted the amount of $1,170 which is equal to the minimal use water and sewer fees for 2019."

Subsequently, a duplicate resolution was passed at the Regular Council Meeting held on Monday, July 2, 2019 as a result of an oversight by staff.

COMMENTS & DISCUSSION:
Rescinding the duplicated resolution will adhere to the strategic goal of fostering strong communication at all levels through transparent government.

SUMMARY & CONCLUSION:
Staff recommend that Council rescind the duplicate resolution through the following resolution:

“THAT, Resolution #211/2019 be rescinded.”
TO: Mayor & Council  
FROM: Tyla Pennell, Corporate Officer  
Prepared in collaboration with Lisa Ford, Executive Assistant  
DATE: July 15, 2019  
SUBJECT: Mighty Peace Brewing Co Beer Garden Endorsement Request  

BACKGROUND:  
On July 4, 2019, an email was received from Mr. Chris Boehm, General Manager of Mighty Peace Brewing Co, requesting Council’s endorsement of a Beer Garden at the Peace Island Park Pavilion from Friday, July 12, 2019, to Sunday, July 14, 2019, for the Metis Jigging & Fiddling event. It was noted in the email attachment received from Mr. Boehm that the Liquor Control and Licensing Branch requires endorsement documentation from the District of Taylor prior to liquor license approval.

Through email correspondence between the Corporate Officer and Council, a majority of Council agreed to endorse Mighty Peace Brewing Co to operate a beer garden at Peace Island Park on the above noted dates for the Metis Jigging & Fiddling event. A letter of endorsement was provided to Mr. Boehm with the endorsement being subject to all licensing requirements being met and the District of Taylor being named as an additional insured on the insurance policy for the event.

COMMENTS & DISCUSSION:  
Staff is seeking a formal resolution of Council to support the beer garden endorsement provided to Mighty Peace Brewing Co for the Metis Jigging & Fiddling event.

SUMMARY & CONCLUSION:  
Staff recommend that the following resolution be passed by Council:

“THAT, the proposal to operate a beer garden at the Metis Jigging & Fiddling event held from Friday, July 12, 2019, to Sunday, July 14, 2019 at the Peace Island Park Pavilion be endorsed, subject to all licensing requirements being met and the District being named as an additional insured on the insurance policy for the event.”