# Agenda

**Regular Council Meeting**

to be held in Council Chambers

located at the District Office at 10007 – 100 A Street

Monday, September 16, 2019 at 5:00 PM

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>CALL TO ORDER</strong></td>
</tr>
<tr>
<td>2.</td>
<td><strong>INTRODUCTION OF LATE ITEMS</strong></td>
</tr>
<tr>
<td>3.</td>
<td><strong>ADOPTION OF AGENDA</strong></td>
</tr>
<tr>
<td>4.</td>
<td><strong>GUESTS &amp; DELEGATES</strong></td>
</tr>
<tr>
<td>5.</td>
<td><strong>GALLERY COMMENTS ON AGENDA TOPICS</strong></td>
</tr>
<tr>
<td>6.</td>
<td><strong>ADOPTION OF MINUTES</strong></td>
</tr>
</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
</table>
| 6.1 | Public Works Committee Meeting Minutes August 19, 2019  
*August 19, 2019 Public Works Committee Meeting Minutes* |
| 6.2 | Protection Committee Meeting Minutes August 19, 2019  
*August 19, 2019 Protection Committee Meeting Minutes* |
| 6.3 | Regular Council Meeting Minutes August 19, 2019  
*August 19, 2019 Regular Council Meeting Minutes* |
| 6.4 | Public Hearing Meeting Minutes August 19, 2019  
*August 19, 2019 Public Hearing Meeting Minutes* |
| 6.5 | Recreation Committee Meeting Minutes September 3, 2019  
*September 3, 2019 Recreation Committee Meeting Minutes* |
| 6.6 | Committee of the Whole Meeting Minutes September 3, 2019  
*September 3, 2019 Committee of the Whole Meeting Minutes* |
| 6.7 | Regular Council Meeting Minutes September 3, 2019  
*September 3, 2019 Regular Council Meeting Minutes* |
### 7. BUSINESS ARISING FROM THE MINUTES

| 7.1 | Public Works Committee Meeting Minutes  
     | August 19, 2019 |
| 7.2 | Protection Committee Meeting Minutes  
     | August 19, 2019 |
| 7.3 | Regular Council Meeting Minutes  
     | August 19, 2019 |
| 7.4 | Public Hearing Meeting Minutes  
     | August 19, 2019 |
| 7.5 | Recreation Committee Meeting Minutes  
     | September 3, 2019 |
| 7.6 | Committee of the Whole Meeting Minutes  
     | September 3, 2019 |
| 7.7 | Regular Council Meeting Minutes  
     | September 3, 2019 |

### 8. CORRESPONDENCE

| 8.1 | Correspondence list  
     | September 16, 2019 Correspondence List |
| 8.2 | Northern BC Tourism Summit 2019 Sponsorship Request - Staff Memo  
     | Paula Calla, Acting Community Services Manager  
     | Northern BC Tourism Summit 2019 Sponsorship Request - Staff Memo |
| 8.3 | Proposed CS-1 Segregation Project Notification/Invitation to Consult  
     | Zeke Reimers, Land Coordinator, Project Execution  
     | Westcoast Energy Inc. carrying on business as Spectra Energy Transmission  
     | Proposed CS-1 Segregation Project Notification-Invitation to Consult |
| 8.4 | Proclamation Request - Observation of the UN International Day of Older Persons  
     | Gudrun Langolf, President, Council of Senior Citizens' Organizations of B.C.  
     | Proclamation Request - Observation of the UN International Day of Older Persons |
| 8.5 | Forgiveness of Facility Rental Fees Request - Staff Memo  
     | Tyla Pennell, Corporate Officer  
     | Forgiveness of Facility Rental Fees Request - Staff Memo |
| 8.6 | Phoenix Volunteer Club Sponsorship Request - Staff Memo  
     | Tyla Pennell, Corporate Officer  
     | Phoenix Volunteer Club Sponsorship Request - Staff Memo |
9. UNFINISHED BUSINESS

9.1 ALC Application – Salt & Sand Structure - Staff Memo  
Ryan Nelson, Director of Operations  
ALC Application – Salt & Sand Structure - Staff Memo

10. NEW BUSINESS

11. COUNCIL REPORTS

12. STAFF REPORTS

13. BYLAWS

13.1 Open Air Burning Bylaw No. 834, 2019  
Adoption  
Open Air Burning Bylaw No. 834, 2019

13.2 Zoning Amendment Bylaw No. 835, 2019  
Adoption  
Zoning Amendment Bylaw No. 835, 2019

14. MEDIA & GALLERY - QUESTION PERIOD

15. CLOSED MEETINGS

15.1 As per the Community Charter Section 90:
   - (1)(c) labour relations or other employee relations;
   - (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)
   - (2)(a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;

16. ADJOURNMENT
COMMITTEE PRESENT: Brent Taillefer, Chair
Michelle Turnbull, Vice Chair
Rob Fraser, Ex-Officio (arrived at 9:33 a.m.)
Betty Ponto, Ex-Officio (left at 11:19 a.m.)

COMMITTEE ABSENT: Nil

STAFF PRESENT: Andrew Young, MCIP, RPP, Chief Administrative Officer
Ryan Nelson, Director of Operations

GALLERY & MEDIA PRESENT: Nil

RECORDING SECRETARY: Tyla Pennell, Corporate Officer

1. CALL TO ORDER
Chair Taillefer called the meeting to order at 9:00 a.m.

2. INTRODUCTION OF LATE ITEMS
Nil

3. APPROVAL OF AGENDA
The agenda was approved as presented.

4. GUESTS & DELEGATES
Nil

5. GALLERY COMMENTS ON AGENDA TOPICS
Nil

6. CORRESPONDENCE
7. UNFINISHED BUSINESS

7.1 2019 Capital Projects Chart, Verbal Update
Ryan Nelson, Director of Operations

The Director of Operations advised that a small portion of the CN Crosswalk at 100A Street requires paving and noted that a quote is being obtained for project completion before the winter season. The Committee requested that staff submit a Taylor Times ad which outlines capital Public Works projects completed over the summer.

The Director of Operations advised that a substantial walkthrough was completed on the Pine Avenue West Sewer Extension and Road Construction project and the warranty period is now in effect.

The Director of Operations advised that the River Filterhouse Backup Generator project is complete and noted that a portion of this project included the SCADA system upgrade.

Discussion ensued around the Agricultural Land Commission application status for the Salt/Sand Structure Replacement project. It was noted that the application status could not be obtained at this time. The Committee requested that staff continue in their attempts to contact the Agricultural Land Commission to obtain the application status.

Further discussion ensued around energy efficiency options for the Public Works Shop. Ex-Officio Ponto advised that she will obtain further information on this topic at the upcoming Peace River Regional District Meeting being held in September.

Discussion ensued around Cherry Avenue West road conditions. The Committee noted that the District is responsible for maintaining this road and that it is graded as required.

Further discussion ensued around water standpipe station key availability and system upgrades. It was noted that a discussion regarding alternate water sources should be discussed prior to further consideration of water standpipe upgrades at this time.

8. NEW BUSINESS

8.1 Jarvis Crescent Subdivision - Update - Staff Memo
Ryan Nelson, Director of Operations

The Director of Operations provided an overview of associated costs for the Jarvis Crescent Subdivision project and noted that an update will be submitted for the Taylor Times for September.

8.2 Utility Corridor and Ditching Concerns Letter

The Director of Operations provided a historical overview of utility corridor and ditching maintenance procedures.

Discussion ensued around the following concerns:
- Maintenance of steep ditches by residents which can be physically challenging and cause damage to mowing equipment
- Public Works staffing capacity to maintain ditches and utility corridors

Discussion ensued around establishing a District policy for ditching and utility corridor maintenance. It was noted that the following topics should be taken into consideration during policy development:
- Specification of maximum acceptable grass height for boulevards, ditches and utility corridors
- Inventory of ditches requiring regular maintenance
- Requirement for property owners to remove any materials in ditches adjacent to their property and to mow any feasible boulevard or ditch adjacent to the homeowner's property
- Vacant lot grass and noxious weed mowing height specifications of 30 cm (12 in) as outlined in the District of Taylor's Abatement and Prevention of Property Nuisances Bylaw No. 501, 1994.

The Committee requested that staff consider service standards for utility corridor and ditching maintenance and report back at an upcoming Public Works Committee Meeting. The Committee also requested that a response be provided to the letter of concern which outlines steps being taken to address this issue.

9. COMMITTEE REPORTS
Nil

10. STAFF REPORTS
10.1 Verbal Updates on Committee Business

The Director of Operations provided a verbal update on the following topics:
- 100 Street patchwork completion
- Receipt of Northern Health report on District and Peace Island Park water...
systems

- Yard and garden waste pile relocation and signage installation

It was noted that the yard and garden waste pile relocation would be included in the Public Works project wrap up advertisement being published in the Taylor Times.

10.2 Storm Water Management Review – West of Highway 97
Ryan Nelson, Director of Operations

The Director of Operations provided an overview of the proposed Work Plan for the Storm Water Management Review. Discussion ensued around the following topics:

- Drainage areas impacted by extreme amounts of storm water
- Storm water bottle neck locations east of Highway 97
- Culvert and drainage upgrade options
- Wastewater system infiltration

The Committee advised of their preference to implement drainage improvements in known areas of concern rather than proceeding with a Storm Water Management Review at this time.

The Committee requested that staff bring back a report to the Regular Council Meeting being held this same day proposing feasible drainage improvements to mitigate impacts of storm water.

10.3 Alternate Water Source Review
Ryan Nelson, Director of Operations

Discussion ensued around the following topics:

- Consideration of additional alternate water supply options including supply from an infiltration gallery, the Site-C Dam, Pine River, or hauling water via a pipeline across the Peace
- Water well production as well as filterhouse and pumphouse upgrades
- Impacts on the Peace River once Site-C Dam construction is completion
- Requirement for specialized water treatment systems for specific water sources

It was expressed that the stated purpose outlined in the report should also identify the desire to increase water capacity and production for the community.

The Committee requested that staff further investigate alternate water supply options and report back to an upcoming Public Works Committee Meeting.
11. MEDIA & GALLERY - QUESTION PERIOD
Nil

12. CLOSED MEETINGS
The Public Works Committee Meeting was Closed to the public with the time being 11:24 a.m., as per Community Charter Section 90 (1):
- (g) litigation or potential litigation affecting the municipality;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

13. ADJOURNMENT
The Public Works Committee Meeting adjourned at 11:26 a.m.

Certified in accordance with Section 148 of the Community Charter.

__________________________________________
Corporate Officer

Confirmed this __________ day of ______________, 2019.

__________________________________________
Chair
1. CALL TO ORDER
   Chair Lueneberg called the meeting to order at 1:01 p.m.

2. INTRODUCTION OF LATE ITEMS
   Nil

3. APPROVAL OF AGENDA
   The agenda was approved as presented.

4. GUESTS & DELEGATES
   4.1 Unsecured Load Discussion
       Grant Herman, North Peace CVSE Manager

   Grant Herman, North Peace CVSE Manager
   (Left at 1:33 p.m.)

   Fred Carpenter, Peace District CSI and Acting North Peace
   CTEO Supervisor (Left at 1:33 p.m.)
Fred Carpenter, Peace District CSI and Acting North Peace CTEO Supervisor

Discussion ensued around the following topics:

- Unsecured load concerns on commercial vehicles traveling through the community
- Alaska Highway & CN Railway crossing condition
- Cargo securement requirements
- CVSE patrol locations and inspections types

Mr. Carpenter advised that CVSE will continue to patrol the area regularly and noted that a vehicle inspection will be conducted to assess unsecured loads on commercial vehicles.

The Committee thanked CVSE for their attendance and continued support to address community concerns related to commercial vehicles.

5. **GALLERY COMMENTS ON AGENDA TOPICS**
   Nil

6. **CORRESPONDENCE**
   Nil

7. **UNFINISHED BUSINESS**
   7.1 Draft Open Air Burning Bylaw - Staff Memo
   Steve Byford, Fire Chief

   Chief Byford provided an overview of amendments made to the Draft Open Air Burning Bylaw as recommended by Council. The Committee requested that both metric and imperial measurements be included in the bylaw and agreed to proceed with the first three readings at the Regular Council Meeting being held on Monday, September 3, 2019.

8. **NEW BUSINESS**
   Nil

9. **COMMITTEE REPORTS**
   Nil

10. **STAFF REPORTS**
    10.1 Verbal Updates on Committee Business

    The Fire Chief provided a verbal update on the following topics:

August 19, 2019
• Preparation for Fire Preparedness Community Day scheduled on Saturday, September 14, 2019
• Attendance at a memorial service for the late Fire Chief in the District of Chetwynd
• Ball Tournament emergency planning and calls for response

10.2 Proposed Amendments to Nuisance and Unsightly Premise Bylaw No. 465, 1993
Enzo Calla, Deputy Chief/Protective Services Specialist

The Committee reviewed District of Taylor's Bylaw No. 465, 1993 to prevent or abate nuisances and unsightly premises and agreed that a new bylaw should be developed. It was noted that the following topics should be taken into consideration during the new bylaw development:
• Updating legislation references and the bylaw’s purpose
• Unsightly property concerns versus property safety concerns
• Vacant lots and unoccupied properties
• Storage of goods or merchandise offered or intended for sale
• Registered and unlicensed vehicles versus unregistered and derelict vehicles
• Accumulation of building materials in preparation for a building permit or otherwise
• Right of entry onto any premises within within a reasonable time
• Removal of right of entry into any building

Ex-officio Fraser provided an overview of his philosophy regarding bylaw enforcement and its connection to retaining Taylor's small town feel and the character of residential neighbourhoods.

The Corporate Officer advised that in addition to the District of Taylor Bylaw No.465, 1993, the District of Taylor's Abatement and Prevention of Property Nuisances Bylaw No. 501, 1994, also outlines parameters for property maintenance. Staff noted that the provisions outlined in the District of Taylor Bylaw No. 501, 1994 can assist our bylaw department to follow-up on complaints received regarding overgrown grass and weeds on unattended properties.

The Committee requested that staff propose a draft bylaw for nuisances and unsightly premises to bring forward to the Protection Committee Meeting being held on Monday, October 21, 2019.

11. MEDIA & GALLERY - QUESTION PERIOD
Nil

12. CLOSED MEETINGS
The Protection Committee Meeting was Closed to the public with the time being 2:25 p.m., as per Community Charter Section 90 (1):

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

13. ADJOURNMENT
The Protection Committee Meeting adjourned at 2:47 p.m.

Certified in accordance with Section 148 of the Community Charter.

________________________________________
Corporate Officer

Confirmed this _______ day of ____________, 2019.

________________________________________
Chair
1. **CALL TO ORDER**
   Mayor Fraser called the meeting to order at 5:00 p.m.
2. **INTRODUCTION OF LATE ITEMS**
Council agreed to include Storm Water Upgrades - 103rd Street and Surrounding Area for discussion under New Business.

3. **ADOPTION OF AGENDA**

   **RESOLUTION**
   
   #243/2019
   
   Moved by Councillor Turnbull
   Seconded by Councillor Taillefer

   "THAT, the agenda be adopted as amended."

   CARRIED

4. **GUESTS & DELEGATES**

   4.1 **2020 BC Winter Games Volunteer and Sponsorship Opportunities**
   Darren Snider, President
   Angela Telford, Director - Sport
   Sherry Fulton, Operations Manager
   Fort St. John 2020 BC Winter Games

   Mayor Fraser welcomed Mr. Snider, Ms. Telford, and Ms. Fulton to the meeting.

   Mr. Snider provided a historical overview of the BC Winter Games and noted that 1800 volunteers are required to support the 2020 BC Winter Games.

   Mr. Snider advised that figure skating events will be held at the District Ice Centre from Thursday, February 20, 2020, to Sunday, February 23, 2020 and advised that volunteer registrations open on September 7, 2019.

   Discussion ensued around facility requirements and details surrounding the forgiveness request. It was noted that exclusive use of the District Ice Centre is required during the events. The Acting Parks & Facilities Director advised that correspondence has been provided to user groups to notify them about District Ice Centre availability during the 2020 BC Winter Games.

   Council thanked the representatives from the 2020 BC Winter Games for their presentation and advised that the District will endeavor to support the event when possible.

   4.2 **Zoning Bylaw Variance Request**
   Tammy Smith, Resident
Ms. Smith provided an overview of her request for a Zoning Bylaw Amendment.

Discussion ensued around the rationale for allowing a maximum of six hens per household in the District of Taylor's Zoning Bylaw. It was noted that property lot sizes vary throughout the community and the number of hens permitted per residence was determined to allow all property owners the opportunity to raise hens.

Further discussion ensued around noise concerns associated with allowing residents to raise roosters in the community. Council agreed that the request would be deferred to the upcoming Protection Committee Meeting for further discussion, which will include consideration of allowing roosters in the community. It was also noted that Ms. Smith may keep her pet rooster while consideration is given to the proposed bylaw amendment and further direction is provided.

Council thanked Ms. Smith for her attendance and for the care and attention provided to her backyard hens and rooster.

5. **GALLERY COMMENTS ON AGENDA TOPICS**
   Nil

6. **ADOPTION OF MINUTES**
   6.1 Committee of the Whole Meeting Minutes
       August 6, 2019
   6.2 Regular Council Meeting Minutes
       August 6, 2019

   **Errors and Omissions:**
   - Page 4, Agenda Item 8.6: Replace "...Councillor Ponto expressed opposition to providing sponsorship..." with "...Councillor Ponto expressed opposition to providing the specified $2,500 of sponsorship..."

   **RESOLUTION**
   #244/2019
   Moved by Councillor Ponto
   Seconded by Councillor Lueneberg

   "THAT, the two sets of minutes be adopted as amended."
   CARRIED

7. **BUSINESS ARISING FROM THE MINUTES**

   August 19, 2019
   Regular Council Meeting Minutes
7.1 Committee of the Whole Meeting Minutes
August 6, 2019

Discussion ensued around water standpipe upgrades and it was noted that staff have started to investigate potential alternate water sources for the community. Council noted that prior to proceeding with upgrades to the water standpipe, further consideration needs to be given to water capacity and production requirements for the community with the inclusion of the Jarvis Crescent Subdivision development, proposed development of the Light Industrial Subdivision, as well as potential increased usage of the water standpipe.

The Director of Operations advised that in addition to investigating alternative water sources for the community, he will investigate water capacity and production requirements to facilitate discussions on potential updates to the water standpipe.

RESOLUTION
#245/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, the Grant/Forgiveness/Sponsorship Policy be adopted as presented."

CARRIED

7.2 Regular Council Meeting Minutes
August 6, 2019

Nil

8. CORRESPONDENCE

8.1 Correspondence list

RESOLUTION
#246/2019
Moved by Councillor Ponto
Seconded by Councillor Taillefer

"THAT, the correspondence list be received for information."

CARRIED

8.2 2020 BC Winter Games Sponsorship Requests - Staff Memo
Tyla Pennell, Corporate Officer

Discussion ensued around the forgiveness request. It was noted that sufficient time has been allotted for staff to remove and reinstall glass for the 2020 BC
Winter Games prior to user groups returning for scheduled ice rental times.

Further discussion ensued around providing additional support through advertising in the Taylor Times and on the District readerboard. Council agreed to provide advertising sponsorship in addition to rental fee forgiveness.

Council requested that staff report back with further sponsorship recommendations that would support the 2020 BC Winter Games.

RESOLUTION #247/2019

"THAT, the District Ice Centre be closed to the public from Tuesday, February 18, 2020 to Sunday February 23, 2020; and

THAT, the 2020 BC Winter Games be provided ice rental fee forgiveness and exclusive use of the District Ice Centre from Wednesday, February 19, 2020, to Sunday, February 23, 2020; and

THAT, sponsorship be provided through free advertising in the Taylor Times and on the District readerboard."

CARRIED

8.3 2019 UBCM Official Opposition Meeting Opportunities Invitation
Todd Stone, MLA, Official Opposition Critic for Municipal Affairs

RESOLUTION #248/2019

"THAT, the 2019 UBCM Official Opposition Meeting Opportunities Invitation be received for information."

CARRIED

8.4 2019 Canadian Energy Person of the Year Gala Invitation
Jacob Irving, President, Energy Council of Canada

RESOLUTION #249/2019

"THAT, Mayor Fraser be authorized to attend the 2019 Canadian Energy Person of the Year Gala."

CARRIED

August 19, 2019
Regular Council Meeting Minutes
CARRIED

8.5 Electromagnetic Radiation Pollution Concerns
Rebecca Matthews

RESOLUTION #250/2019
Moved by Councillor Ponto
Seconded by Councillor Taillefer

"THAT, the Electromagnetic Radiation Pollution Concerns correspondence be received for information."

CARRIED

8.6 6th Annual Resource Breakfast Series Invitation
Sarah Weber, President & CEO, C3 Alliance Corp.

RESOLUTION #251/2019
Moved by Councillor Ponto
Seconded by Councillor Lueneberg

"THAT, tickets to each 6th Annual Resource Breakfast Series event be purchased for Mayor Fraser and Councillor Turnbull."

CARRIED

8.7 Protection of Groundwater - Stop Bottling Groundwater
Bruce Gibbons

RESOLUTION #252/2019
Moved by Councillor Taillefer
Seconded by Councillor Lueneberg

"THAT, the Protection of Groundwater - Stop Bottling Groundwater correspondence be received for information."

CARRIED

8.8 An Inquiry into the Regulations of Municipal Energy Utilities
Patrick Wruck, Commission Secretary, British Columbia Utilities Commission

RESOLUTION #253/2019
Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, An Inquiry into the Regulations of Municipal Energy Utilities correspondence be received for information."
CARRIED

8.9 Rural Dividend Fund Letter of Support Request
April Moi, Industry Development & Travel Trade Specialist
Northern BC Tourism

RESOLUTION #254/2019
Moved by Councillor Ponto
Seconded by Councillor Turnbull

"THAT, a letter of support be provided to Northern BC Tourism in support of their Rural Dividend Fund application."

CARRIED

9. UNFINISHED BUSINESS
Nil

10. NEW BUSINESS

10.1 District Contribution to Funeral Events Policy Amendment - Staff Memo
Tyla Pennell, Corporate Officer

RESOLUTION #255/2019
Moved by Councillor Ponto
Seconded by Councillor Lueneberg

"THAT, the District Contribution to Funeral Events Policy be adopted as presented."

CARRIED

10.2 Storm Water Upgrades - 103rd Street and Surrounding Area

The Director of Operations provided a Storm Water Upgrades - 103rd Street and Surrounding Area Staff Report which is attached and forms part of these minutes.

Recessed at 5:57 p.m. to review the Storm Water Upgrades - 103rd Street and Surrounding Area Staff Report.
Reconvened at 5:59 p.m.

Mayor Fraser provided an overview of the discussion on this topic from the Public Works Meeting earlier this same day. Further discussion ensued around proposed storm water upgrade costs and funding allocations.

RESOLUTION
Moved by Councillor Lueneberg
August 19, 2019
Regular Council Meeting Minutes
"THAT, staff be authorized to proceed with storm water upgrades for 103rd Street and surrounding area in an amount not to exceed $100,000; and

THAT, funds to support these upgrades be reallocated to the operational maintenance budget from surplus capital funds remaining from the Pine Avenue West Sewer Extension and Road Construction project."

CARRIED

Storm Water Upgrades - 103rd Street and Surrounding Area Staff Report

11. COUNCIL REPORTS
Councillor Ponto and Councillor Lueneberg provided an overview of the Taylor Cemetery Tour that they attended on Friday, August 9, 2019, at the Peace Valley Cemetery.

12. STAFF REPORTS
Nil

13. BYLAWS
Nil

14. MEDIA & GALLERY - QUESTION PERIOD
Mr. Preprost requested confirmation of forgiveness and sponsorship provided to the 2020 BC Winter Games. Mayor Fraser advised that forgiveness and exclusive use of the District Ice Centre has been provided from Wednesday, February 19, 2020 to Sunday, February 23, 2020 and that an additional report will be brought forward with further sponsorship recommendations to support the BC Winter Games.

Recessed at 6:15 p.m. for meal break
Reconvened at 6:34 p.m.

15. CLOSED MEETINGS

RESOLUTION
#257/2019

"THAT, the Regular Council Meeting Now be Closed to the public with the time being 6:34 p.m., as per Community Charter Section 90:

- (1)(c) labour relations or other employee relations;
- (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)
(2)(a) a request under the *Freedom of Information and Protection of Privacy Act*, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter.

CARRIED

16. **ADJOURNMENT**

RESOLUTION

#258/2019

Moved by Councillor Turnbull
Seconded by Councillor Taillefer

"THAT, the Regular Council Meeting adjourn with the time being 6:50 p.m."

CARRIED

Certified in Accordance with Section 148 of the *Community Charter*.

__________________________________________
Corporate Officer

Confirmed this _________ day of ______________, 2019.

__________________________________________
Mayor
TO: Council
FROM: Ryan Nelson, Director of Operations
DATE: August 19, 2019
SUBJECT: Storm Water Upgrades – 103rd Street and surrounding area

STRATEGIC GOALS & PRIORITIES:
This report complies with the following strategic goals set out by Council:
- Maintain and enhance infrastructure and expand the tax base

This is achieved by investing in the District’s infrastructure based on risk analysis in order to help reduce emergency repair situations.

RECOMMENDED RESOLUTION:
Staff recommends Council resolves, “that part of the remaining funds from the 2018 Pine Avenue West Road and Sewer project be used to mitigate drainage issues in the 103rd Street and surrounding area.”

PURPOSE:
With the development of Jarvis Crescent, additional storm water will be directed into the current District of Taylor storm system on Taylor’s west side (i.e. west of Highway 97). This section of drainage is already at capacity and modifications will need to be made to help prevent flooding in certain residential areas.

BACKGROUND:
The storm water that is routed through the community is mostly made up of an open ditch and culvert system. During spring run-off, storm water bottle-necks currently exist in certain areas of Taylor. With the development of the Jarvis Crescent subdivision and a drainage improvement plan for Cameron River Logistics (CRL) it is expected that some of those storm water bottle-necks will increase unless preventative infrastructure upgrades are made. Previously, storm water flows in Taylor in the area located West of Highway 97 was slowed or absorbed by the Parcel Z green field; which is now being developed as the Jarvis Crescent subdivision.
An existing storm water bottle-neck problem occurs near the intersection of 103rd Street and 105th Avenue on Taylor’s west side. The culverts at this location are undersized. During an extreme spring run-off event, the ditches in this area back up and flood the adjacent properties. Fortunately, there are no basements in the immediate area, so there is minimal residential damage. There is also potential for storm water to enter into the District’s sewage collection system, which would increase costs to treat the infiltrated water in the waste water treatment plant.

FINANCIAL IMPLICATIONS:
Funds for this culvert and drainage upgrade could be used from the left over contingency from the Pine Avenue West road and sewer project. Currently, there is $204,590.79 remaining from that project, as it was completed under budget.

COMMENTS & DISCUSSION:
As stated, there is a known problem drainage area at the intersection of 103rd Street and 105th Avenue. The culvert crossing near this location, that is close to the final outflow point of a major ditch system that is influenced by the north west end of the community, is currently occupied by undersized culverts. The culverts that lead up to this bottleneck vary in size from 18” some of which are located in driveways, to twin 24” culverts that cross under Pine Avenue West.

If feasible, improvements to this area could include:
- Upsizing culverts along the east side of 103rd Street
- Reclaiming infill ditch sections (e.g. below 105th Avenue crossing)
- Modifying ditch lines and depths because of upsizing of culverts
- Installing new ditch line from utility corridor to 103rd Street, north of 10439 103rd Street (i.e. between 102nd & 103rd Streets)
- Raising sewage manhole section above ditch line and landscaping (also between 102nd & 103rd Streets)
- Lowering a natural gas service crossing that is near the bottom of the ditch line that parallels 105th Avenue

ALTERNATIVE OPTIONS:
As specified in the August 19, 2019 Public Works Committee meeting, a work plan was prepared by Urban Systems Limited (USL) to develop a new storm water drainage plan for the west side of the community. The work plan includes the following tasks:
- Identify storm water flow paths
- Estimate peak storm water flows in the study area for near-term development (including Jarvis Crescent and CRL)
- Determine the locations within the study area where the existing storm water culverts or discharges may require upgrades
- Recommend potential upgrades for culverts within the area.
This fee estimate includes the entire west side of the community, from the base of the North Taylor hill at Birch Avenue West, down to the South end of the community at Willow Drive.

Council could choose to have this study done, if so it would result in culvert size recommendations for the west side of Taylor based on a drainage flow study, including the area near 103rd Street and 105th Avenue.

**SUMMARY & CONCLUSION:**
District staff feels that a modification of the culvert and drainage system within 103rd Street and 105th Avenue area would help alleviate negative impacts on neighbouring properties as this zone is already at peak capacity, which will likely increase due to the development of the Jarvis Crescent Subdivision and drainage improvements on the Cameron River Logistics property. If the drainage improvements outlined earlier in this report are supported by Council and installed by the District, staff will monitor the performance of the system and recommend additional upgrades as needed.

**RESPECTFULLY SUBMITTED:**

Ryan Nelson, Director of Operations

*The District of Taylor's guiding principle is "Safety, Family, then Work."*
1. **CALL TO ORDER**
Mayor Fraser called the Public Hearing to order at 7:04 p.m.

2. **OPENING STATEMENT TO BE READ BY CHAIR**
Mayor Fraser delivered the opening statement and provided an overview of the proposed zoning bylaw amendments which include additional permitted uses in commercial zones.

3. **ZONING AMENDMENT BYLAW NO. 835, 2019**
   3.1 Notice of Public Hearing
   The Chief Administrative Officer provided an overview of the rationale for proposing that micro breweries, craft distilleries and cannabis retail be included in permitted commercial uses in the zoning bylaw as reported to the Committee of the Whole on April 15, 2019.
   3.2 Presentation of Bylaw
Mayor Fraser presented the proposed Zoning Amendment Bylaw No. 835, 2019.

3.3 Submissions of Written Presentations

The Chief Administrative Officer advised that no objections to zoning bylaw amendments were received from the Ministry of Transportation and Infrastructure.

Discussion ensued around concerns related to redacted sender information on the written submission received. Staff advised that attempts were made to contact the sender for authorization to publish their name in the agenda, however, attempts were unsuccessful and it was determined that the sender name would be redacted. Mayor Fraser advised that the redacted written submission would be permitted to remain on the agenda and noted that members of Council can determine whether or not to consider the submission as part of their deliberation process. However, it was noted that sender information for any written correspondence submitted to Mayor & Council should be disclosed.

Further discussion ensued around concerns associated with receipt of written submissions for bylaw amendments. Council requested that staff forward written submissions upon receipt for their review in addition to including them on Public Hearing Agendas.

3.4 Public Representatives to Council

Mr. Ensz, resident of 97 Street, inquired about the rationale for not allowing micro breweries, craft distilleries or cannabis retail near the Golf Course. The Chief Administrative Officer advised that uses are not permitted near the Golf Course due to its identified P-3 zoning parameters.

Mr. Ensz expressed concerns surrounding the proposal to include a permitted use for cannabis retail in the zoning bylaw amendment as well as concerns surrounding ongoing illegal distribution of cannabis in the community. Mr. Ensz requested that Council consider removing cannabis retail from the zoning bylaw amendment and address permitted cannabis retail use through a separate zoning bylaw amendment at a later date.

4. CLOSING STATEMENT

Mayor Fraser delivered the closing statement.

5. TERMINATION

The Public Hearing was adjourned at 7:35 p.m.
Certified in accordance with Section 148 of the Community Charter.

________________________
Corporate Officer

Confirmed this _________ day of ______________, 2019.

________________________
Mayor
1. CALL TO ORDER
Chair Ponto called the meeting to order at 9:01 a.m.

2. INTRODUCTION OF LATE ITEMS
Nil

3. APPROVAL OF AGENDA
The agenda was approved as presented.

4. GUESTS & DELEGATES
Nil

5. GALLERY COMMENTS ON AGENDA TOPICS
Nil
6. **CORRESPONDENCE**
   Nil

7. **UNFINISHED BUSINESS**
   7.1 Peace Island Park Reservation Fee Complaint Follow-up - Staff Memo
       Mike Farquharson, Acting Parks & Facilities Director

       The Committee discussed the potential to establish an online reservation and booking system for the park as well as the intent to review the park's reservation fee when the proposed Fees & Charges Amendment Bylaw is considered for 2020.

       The staff memo was received for information.

8. **NEW BUSINESS**
   8.1 Peace Island Park Season Ending Information - Staff Memo
       Mike Farquharson, Acting Parks & Facilities Director

       The Acting Parks & Facilities Director noted that as of September 29, 2019 Peace Island Park will no longer be accepting camping reservations, water and power resources will be turned off and there will be reduced maintenance at the park. Staff advised that they will follow-up with the Caretakers to inquire if campers passing through the area have the ability to stop and camp for the night after the closure date. The Director further noted that access to the boat launch will still be available throughout the park's off-season.

       Discussion ensued around the potential for future park improvements including a water station and shower facilities.

       The Committee requested that any future communications regarding the closure of the park be done in collaboration with the District of Taylor.

       The staff memo was received for information.

   8.2 Community Hall Audio & Visual Equipment Improvements, Verbal Discussion

       Discussion ensued around the following topics:
       - Training requirements for equipment renters at least one week prior to use
       - Historical recommendations report from Sound In Town regarding equipment upgrades and improvements
       - Microphone and speaker concerns

       Direction to staff to investigate potential improvements to the Community Hall's

9. COMMITTEE REPORTS
Nil

10. STAFF REPORTS
10.1 Verbal Updates on Committee Business

The Golf Course General Manager provided a verbal update on the following topics:

- Successful Girls Just Want to Have Fun and Lone Wolf Men's Classic Tournaments
- August Corporate Events
- Greens maintenance and repair
- Community events including Open Mic Night, Crib Tournament and Movie on the Driving Range
- Final Men's and Ladies Night of the season this week
- Commercial League Wind-up next week
- Upcoming Charity Tournaments including Fort St. John Huskies, Child Development Centre and Peace Crossing Historical Society
- Inventory & Buying Plan
- Cart Fleet Long-term Replacement Planning
- Clubhouse & Grounds Improvement Plans
- Course Closure after October 14, 2019

Discussion ensued around the potential to amalgamate smaller charity tournaments into one larger tournament for the 2020 season. The Golf Course General Manager also advised that 2020 will be the 25th Anniversary of the Lone Wolf Golf Course.

The Community Services Assistant provided a verbal update on the following topics:

- Successful pool season, including swimming lessons and community/birthday events
- Lifeguard staffing
- Fall & Winter Recreation Guide
- Bingo on September 16, 2019
- Commencement of fall programs including tai-chi, zumba, walking group and community fun nights
- Coats for Kids is accepting donations
- Halloween Party on October 26, 2019
The Kids Kamp Manager provided a verbal update on the successful sold-out 2019 Kids Kamp Program. The Manager also provided an overview of program improvements for 2020 with the intent of keeping older kids engaged throughout the week and to prepare them to move on from the program. In addition, the Manager noted that the department is looking to implement Pro D-Day Kamps as an added-value service to the community for the remainder of 2019 with the intent that this service would be evaluated for its continuation in 2020.

The Acting Parks & Facilities Director provided a verbal update on the following topics:

- Arena open to ice users on September 6, 2019
- Condenser installation
- Installation of Water Bottle Fill Stations
- Replacement of Tempered Glass with Lexan Product, including new product quality concerns
- Arena Light Replacements scheduled this month
- Community Hall Boiler Control System Upgrade scheduled this month
- Successful Red Eye Tournament
- Ball Diamond Road Improvements
- Pool take-down
- New Infield Groomer arrived
- Ball Diamond Shale to arrive next week
- Peace Island Park Pavilion power installation progress
- South Taylor Lands building demolition quotations and site tours
- Complex improvements
- Arena handi-cap Accessible door installation

The Committee requested that appropriate signage be placed at the Community Hall leading to the location of the handi-cap accessible door.

10.2 District of Taylor Summer Kids Kamp & Kid Zone Review
Paula Calla, Acting Community Services Manager
Laura Unruh, Kids Kamp Manager
Suzanne Currie, Kids Zone Manager

The Committee and the Chief Administrative Officer advised of their gratitude to the Community Services Department for their hard work and for the success of the Kids Kamp and Kid Zone programs.

The report was received with appreciation.

**Recommendation:**

"THAT, continued support for the Taylor Kids Kamp and Kids Zone be endorsed"
as valuable services to the community."

10.3 District of Taylor Community Pool Review
Paula Calla, Acting Community Services Manager
Sherri Maycock, Community Services Assistant

Direction to staff to draft a letter to School District No. 60 regarding the Provincial demand for Certified Lifeguards and inquire about the opportunity for the Lifeguard Certification Program to be offered to high-school students through a Skills, Training & Development Program.

Discussion ensued around staffing constraints and advertising opportunities with post-secondary educational institutions to try to capture students returning to the region for the summer months.

The Committee advised of their gratitude to the Community Services Department for their hard work and for the success of the pool operation and its programs. The report was received with appreciation.

**Recommendation:**

"THAT, continued support for Taylor's Seasonal Community Pool and the summer swimming programs it provides to the community be endorsed in 2020."

10.4 Lone Wolf Golf Club - Charity Cards
Ryan Galay, Golf Course General Manager

The Golf Course General Manager provided an overview of the report.

The report was received for information.

11. MEDIA & GALLERY - QUESTION PERIOD
Nil

12. CLOSED MEETINGS
Nil

13. ADJOURNMENT
The Recreation Committee Meeting adjourned with the time being 10:26 a.m.

Certified in accordance with Section 148 of the *Community Charter*. 

September 3, 2019
Recreation Committee Meeting Minutes
Confirmed this __________ day of _______________, 2019.

Corporate Officer

Chair
District of Taylor  
Committee of the Whole Meeting Minutes  
September 3, 2019 held in Council Chambers  
located at the District Office at 10007 – 100 A Street

**COMMITTEE PRESENT:**  
Betty Ponto, Acting Chair  
Michelle Turnbull, Councillor  
Brent Taillefer, Councillor  
Dave Lueneberg, Councillor

**COMMITTEE ABSENT:**  
Rob Fraser, Chair

**STAFF PRESENT:**  
Andrew Young, Chief Administrative Officer  
Michael McPhail, Director of Financial Services  
Mike Farquharson, Acting Parks & Facilities Director

**GALLERY & MEDIA PRESENT:**  
Matt Preprost, Alaska Highway News

**RECORDING SECRETARY:**  
Tyla Pennell, Corporate Officer

1. **CALL TO ORDER**  
Acting Chair Ponto called the meeting to order at 4:00 p.m.

2. **INTRODUCTION OF LATE ITEMS**  
Nil

3. **APPROVAL OF AGENDA**  
The agenda was approved as presented.

4. **GUESTS & DELEGATES**  
Nil

5. **GALLERY COMMENTS ON AGENDA TOPICS**  
Nil
6. **CORRESPONDENCE**  
   Nil

7. **UNFINISHED BUSINESS**  
   7.1 Seasonal & Casual Employee Benefit Program  
      Tyla Pennell, Corporate Officer

      The Corporate Officer provided an overview of the report and key differences between full-time employee and seasonal/casual employee optional benefits.

      Discussion ensued around the following topics:
      - 4% vacation pay in lieu of vacation benefits
      - Minimal staff time required for program maintenance and enrollment
      - Only Pacific Blue Cross benefit coverage could be provided during off-seasonal work with premium payments to be made by the employee

      The Corporate Officer noted that if the proposed benefit program is approved, a (Re)Enrollment Form and an Off-season Continuous Pacific Blue Cross Coverage Agreement would be developed.

      **Recommendation:**

      "**THAT, the Employee Benefit Procedures be adopted as presented, to include the Optional Seasonal & Casual Employee Benefit Program; and**

      **THAT, Eligible Seasonal & Casual Employees be authorized for enrollment in the 2019 calendar year.**"

8. **NEW BUSINESS**  
   Nil

9. **COMMITTEE REPORTS**  
   Nil

10. **STAFF REPORTS**  
    10.1 Verbal Updates on Committee Business  
       Nil
    10.2 Proposed Purchase of an Equipment Storage Shed for Peace Island Park  
       Mike Farquharson, Acting Parks & Facilities Director

       Discussion ensued around the proposed equipment storage shed and the requirement that the shed be heated and insulated. The Acting Parks & Facilities Director provided updates on the project.
Director advised that the shed would also be used as a working garage during the off-season for repairs and maintenance. It was noted that heating costs for Peace Island Park will increase as a result of the purchase and the operational budget will need to be amended to reflect the increased expense.

The Committee discussed the intent of the $50,000 Capital Funds allocated to Peace Island Park Improvements each year. Staff advised that there is no specific documentation to advise of how the capital funds should be utilized. It was noted that in previous years, the funds have been used for both visitor experience and operational improvements. The Committee agreed to discuss spending parameters for the $50,000 annual capital funds allocated to Peace Island Park Improvements during 2020 budget deliberations.

The Committee recommended that the Peace Island Park Caretakers include any potential park or operational improvement considerations in their 2019 year-end report.

**Recommendation:**

"THAT, the report concerning the proposed purchase of an Equipment Storage Shed for Peace Island Park be received; and

THAT, the District of Taylor purchase an Equipment Storage Shed from Northern Portables of Cleardale, Alberta for Peace Island Park as recommended by Parks & Facilities staff; and

THAT, authorized funds be allocated out of the 2019 Peace Island Park Capital Budget."

11. **MEDIA & GALLERY - QUESTION PERIOD**

Mr. Preprost inquired if the Peace Island Park capital improvement funds are carried forward to the next calendar year if the funds are not fully utilized in the current calendar year. The Director of Financial Services advised that these funds are carried over to the following year if they are not used within the current reporting year.

Mr. Preprost inquired if consideration was given to have the Peace Island Park equipment storage shed as part of the proposed new Public Works Shop. Acting Chair Ponto advised that this was not considered as the Peace Island Park Caretakers are contracted on a year-round basis and equipment maintenance is performed on-site.

12. **CLOSED MEETINGS**

The Committee of the Whole Meeting was Closed to the public with the time being 4:38 p.m., as per Community Charter Section 90 (1):

- (d) the security of the property of the municipality;
• (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
• (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

13. ADJOURNMENT
The Committee of the Whole Meeting adjourned with the time being 8:39 p.m.

Certified in accordance with Section 148 of the Community Charter.

________________________________________
Corporate Officer

Confirmed this __________ day of ______________, 2019.

________________________________________
Chair
District of Taylor
Regular Council Meeting Minutes
September 3, 2019 held in Council Chambers
located at the District Office at 10007 – 100 A Street

COUNCIL PRESENT: Betty Ponto, Acting Mayor
Brent Taillefer, Councillor
(arrived at 5:03 p.m.)
Michelle Turnbull, Councillor
Dave Lueneberg, Councillor

COUNCIL ABSENT: Rob Fraser, Mayor

STAFF PRESENT: Andrew Young, MCIP, RPP, Chief Administrative Officer
Steve Byford, Fire Chief

GALLERY & MEDIA PRESENT: Matt Preprost, Alaska Highway News
Scott Brooks, Moose FM
Gordon Davies, Resident
Sue Kenny, Community Futures Development Corporation
Peace Liard
(Left at 5:22 p.m.)
Jason Lewis, Resident
Laura Prosko, Resident
(arrived at 5:13 p.m.)

RECORDING SECRETARY: Tyla Pennell, Corporate Officer

1. **CALL TO ORDER**
   Acting Mayor Ponto called the meeting to order at 5:02 p.m.

2. **INTRODUCTION OF LATE ITEMS**
   Nil

3. **ADOPTION OF AGENDA**
RESOLUTION
#259/2019

 Moved by Councillor Turnbull
Seconded by Councillor Lueneberg

"THAT, the agenda be adopted as presented."

CARRIED

4. GUESTS & DELEGATES

4.1 Taylor Community Foundation - Northeast Regional Community Foundation
Sue Kenny, General Manager, Community Futures Development Corporation
Peace Liard

Ms. Kenny provided a historical overview of the Northeast Regional Community Foundation and information on the Taylor Community Foundation Grant Program and funding process. It was noted that the Taylor and Regional Community Foundations are not administered as a Community Futures foundation.

Ms. Kenny advised that there are no longer application deadlines or funding request limits for the program. Discussion ensued around the eligibility of non-profit groups to apply to the foundation if they are not established as a registered charity. It was noted that if a non-profit group is not a registered charity, they are still eligible to apply to the fund, however, any funds disbursed would flow to the District of Taylor and then to the non-profit. Ms. Kenny requested Council's support to spread the word of the community foundation, and encourage non-profit groups to apply for funding.

Ms. Kenny extended an invitation to Council to attend a meeting scheduled on Thursday, September 5, 2019, where a presentation will be provided from representatives of Community Foundations of Canada.

Council thanked Ms. Kenny for her presentation and expressed interest in attending the meeting being held in Dawson Creek. Ms. Kenny advised that a meeting invitation would be provided to Council.

5. GALLERY COMMENTS ON AGENDA TOPICS
Discussion ensued around receipt of public comments on Zoning Amendment Bylaw No. 835, 2019 after the Public Hearing held on Monday, August 19, 2019. The Chief Administrative Officer advised that the bylaw may be discussed between Council members during bylaw deliberations at a formal public meeting, however, no further correspondence or discussion with the public on the bylaw is permitted at this time as it
would invalidate the Public Hearing process.

6. ADOPTION OF MINUTES
Nil

7. BUSINESS ARISING FROM THE MINUTES
Nil

8. CORRESPONDENCE

8.1 Correspondence list

RESOLUTION #260/2019
Moved by Councillor Taillefer
Seconded by Councillor Lueneberg

"THAT, the correspondence list be received for information."

CARRIED

8.2 Climate Action Recognition Program: Level 3 Award
Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Municipal Affairs and Housing
Gary Laclsaac, Executive Director, Union of British Columbia Municipalities

RESOLUTION #261/2019
Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, the Climate Action Recognition Program: Level 3 Award correspondence be received for information."

CARRIED

8.3 Additions to Reserve for Local Government Workshop: September 12, 2019
Chief Trevor Makadahay & Doig River First Nation

Discussion ensued around Council's availability for the Additions to Reserve for Local Government Workshop being held on September 12, 2019. It was noted that no Council members are able to attend, however, the Chief Administrative Officer advised that he will inquire with Doig River First Nation about a member of staff attending on behalf of the District.

8.4 Resolution for Member Representative
Miranda Flury, Director of Strategic Capital, and Planning, North Peace Airport Society
RESOLUTION #262/2019
Moved by Councillor Taillefer
Seconded by Councillor Lueneberg

"THAT, the District of Taylor's Council appoint Mayor Rob Fraser to be their Member Representative for the North Peace Airport Society until December 15, 2022 or otherwise amended by resolution of Council."

CARRIED

8.5 Open House Invitation: September 19, 2019
Enbridge

RESOLUTION #263/2019
Moved by Councillor Taillefer
Seconded by Councillor Lueneberg

"THAT, the Enbridge Open House Invitation be received for information."

CARRIED

8.6 Working Group for the Proposed Frontier Project between Chetwynd & Taylor, BC
Lindsay Walton, Project Assessment Director, Indigenous Relations, Environmental Assessment Office

Discussion ensued around the appointment of a Council member to the Frontier Project Environmental Assessment Advisory Working Group.

The Chief Administrative Officer advised that staff time may be required to support the working group and noted that an inquiry will be made to determine the level of support required.

RESOLUTION #264/2019
Moved by Councillor Lueneberg
Seconded by Councillor Taillefer

"THAT, Mayor Fraser or a designated alternate be appointed as Representative to the Frontier Project Environmental Assessment Advisory Working Group."

CARRIED

8.7 Invitation to Meet during UBCM 2019
Cathy Ulrich, President and Chief Executive Officer, Northern Health

RESOLUTION #265/2019
Moved by Councillor Turnbull
Seconded by Councillor Lueneberg

September 3, 2019
Regular Council Meeting Minutes
"THAT, the Northern Health Invitation to Meet during UBCM 2019 be received for information."

CARRIED

8.8 Proposed Taxi Service Rate Increases 2019
Teco Taxi Ltd.
Fort St. John Cabs Ltd.

RESOLUTION #266/2019
Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, the Proposed Taxi Service Rate Increases 2019 be received for information."

CARRIED

9. UNFINISHED BUSINESS
Nil

10. NEW BUSINESS
Nil

11. COUNCIL REPORTS
Nil

12. STAFF REPORTS
12.1 Referral Package for November 13, 2019 Proposed PNG Rights Disposition
Andrew Young, MCIP, RPP, Chief Administrative Officer
Ryan Nelson, Director of Operations
Steve Byford, Fire Chief

The Chief Administrative Officer provided an overview of recommended comments on the referral as well as the location of identified parcels.

RESOLUTION #267/2019
Moved by Councillor Taillefer
Seconded by Councillor Lueneberg

"THAT, the following comments be forwarded to the Ministry of Energy, Mines, and Petroleum Resources regarding Parcel area 1911002 and the referral package for the November 13, 2019 PNG Rights Disposition:
1. The parcel areas are located within watersheds that pass through the
District of Taylor, precautions are required to prevent contamination of the District's water source;
2. Some of the parcel areas lie within, or partly within, the District of Taylor's rural fire protection area; the District therefore requests consultation prior to undertaking any exploration and development activities as fire suppression or rescue services may be limited to some of these areas; and
3. The District of Taylor requests consultation on emergency response prior to the development of emergency plans. Emergency plans must be submitted to the Taylor Fire-Rescue Department prior to drilling activities."

CARRIED

13. BYLAWS

13.1 Zoning Amendment Bylaw No. 835, 2019
Third Reading

Discussion ensued around Council's ability to discuss and debate Zoning Amendment Bylaw No. 835, 2019. The Chief Administrative Officer noted that bylaw discussions are now limited to the Council Meeting until the bylaw is adopted as the Public Hearing process is now complete and further discussion with the public is not permitted at this time. The Chief Administrative Officer requested that members of the public be referred to him to respond to any questions and provide further explanation on the bylaw process at this time.

RESOLUTION #268/2019

"THAT, Zoning Amendment Bylaw No. 835, 2019 be given its third reading this 3rd day of September 2019."

CARRIED

13.2 Open Air Burning Bylaw No. 834, 2019
First Three Readings

RESOLUTION #269/2019

"THAT, Open Air Burning Bylaw No. 834, 2019 be given its first reading this 3rd day of September 2019."

CARRIED
RESOLUTION
#270/2019
Moved by Councillor Lueneberg
Seconded by Councillor Turnbull

"THAT, Open Air Burning Bylaw No. 834, 2019 be given its second reading this 3rd day of September 2019."

CARRIED

RESOLUTION
#271/2019
Moved by Councillor Lueneberg
Seconded by Councillor Taillefer

"THAT, Open Air Burning Bylaw No. 834, 2019 be given its third reading this 3rd day of September 2019."

CARRIED

14. MEDIA & GALLERY - QUESTION PERIOD
Mr. Davies inquired about the timeline for road reconstruction on 96 Street of Fairway Estates, including the lowering of sewer manholes. Council advised that this street is included in the proposed reconstruction plan and that road improvement funds are included in the budget each year.

Ms. Prosko inquired about legislation surrounding bylaw discussion after a Public Hearing. The Chief Administrative Officer requested that Ms. Prosko submit an email request to him for further information.

Mr. Preprost requested clarification surrounding statutory public hearing requirements for the Open Air Burning Bylaw. The Chief Administrative Officer advised that pursuant to the Local Government Act, Public Hearings and notification requirements only apply to land use bylaws such as Zoning and Official Community Plan bylaws.

Mr. Preprost inquired about Open Air Burning Bylaw enforcement boundaries. The Fire Chief advised that upon adoption, bylaw requirements will only apply within municipal boundaries, however, a copy of the adopted bylaw will be provided to the Peace River Regional District for consideration of adopting a similar bylaw for Taylor's rural fire protection area.

Recessed for a meal break at 5:53 p.m.
Reconvened at 6:30 p.m.

15. CLOSED MEETINGS

RESOLUTION
Moved by Councillor Lueneberg
September 3, 2019
Regular Council Meeting Minutes
#272/2019

"THAT, the Regular Council Meeting Now be Closed to the public with the time being 6:30 p.m., as per Community Charter Section 90:

• (1)(c) labour relations or other employee relations;
• (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)
• (2)(a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter."

CARRIED

16. ADJOURNMENT

Reporting out of the closed meeting:

• That the Strategic Priorities Report for 2018-22 be released from closed session.

RESOLUTION

#273/2019

"THAT, the Regular Council Meeting adjourn with the time being 7:10 p.m."

CARRIED

Certified in Accordance with Section 148 of the Community Charter.

__________________________________________

Corporate Officer

Confirmed this _________ day of ____________, 2019.

__________________________________________

Mayor
1. **Local & Regional Government**
   - Resolution of Support Request – Limited Entry Hunt for Cow/Calf Moose
     Henry Wiebe, Acting Mayor, Village of Burns Lake
   - Temporary Use Permit #19-126
     Sukunka Valley
     Development of a stockpile site to support pipeline construction for the Coastal GasLink Project.
   - Fostering Transportation Network Services in Small Communities
     Tate Bengston, Chief Administrative Officer, City of Enderby
   - Temporary Use Permit #19-125
     Chetwynd Area
     Construction and operation of a stockpile site to support pipeline construction for Coastal GasLink Project

2. **Provincial & Federal Government**
   - Exceptional Education Nomination Poster
     Government of Canada
   - NCLGA Resolutions Response
     o ER1 – Equitable Access to Health Services in Rural BC
     o RR1 – Attracting and Retaining Medical Specialists in North Central BC
     o R24, R25, R26, R27 – Emergency Health Services in Rural Communities
     o R35 – Hospital Helipad Construction
     Darlene Therrien, Executive Director, Hospital Services Branch
     Provincial, Hospital and Laboratory Health Services Division, Ministry of Health
   - NCLGA Resolution Response to R17 – ICBC Regional Premiums and Settlements
     David Eby, QC, Attorney General, Ministry of Attorney General

3. **Industry**
   - September 9, 2019 Industry Bulletin
     BC Oil & Gas Commission

4. **General Correspondence**
   - Thank You Letter
     Fort St. John Senior Flyers Hockey Club
TO: Mayor & Council  
FROM: Paula Calla, Acting Community Services Manager  
DATE: September 16, 2019  
SUBJECT: Northern BC Tourism Summit 2019 Sponsorship Request  

BACKGROUND:  
On August 20, 2019, correspondence was received from the Northern BC Tourism Association requesting sponsorship of the Northern BC Tourism Summit 2019 being held on October 3-4, 2019 in Prince George.  

On July 3rd, 2018 a similar request was received and following discussions at the July 16, 2018 Council Meeting, staff were directed to prepare a report on the value and learning outcomes resulting from the Northern BC Tourism Summit Sponsorship. With the staffing changes in 2018, learning outcomes from the Tourism Summit were not evaluated and the report was unable to be completed.

COMMENTS & DISCUSSION:  
The sponsorship request would align with the District of Taylor’s Grants/Forgiveness/Sponsorship Policy under the following section:

Economic Development/Community Exposure Sponsorships

On rare occasions, sponsorship of non-profit activities that are not directly related or will have an impact on services to our residents will be considered for economic development and community exposure purposes. Examples of these could be the North Central Local Government Association silent auction, the Dawson Creek Rotary Auction, the High on Ice festival, etc.

Requests of this nature will be brought before Council and individually considered in light of budget priorities and available funds.
SUMMARY & CONCLUSION:
Attendance at the 2019 Tourism Summit by the Acting Community Services Director and Community Services Assistant, will provide an opportunity to gain valuable information and learning outcomes which will be shared with Mayor and Council in a report that will help inform future decisions on requests for sponsorships.

In lieu of a monetary sponsorship, staff suggest for the 2019 Northern BC Tourism Summit, to provide a Campfire Sponsor Auction Basket, which would include Gold Panning paraphernalia not to exceed the value of $50, to promote the District of Taylor’s annual signature tourism event.

Staff is seeking direction from Council in regards to the Northern BC Tourism Summit 2019 Sponsorship Request.
Hello Paula,

Following up on our chat just now, the 2019 Northern BC Tourism Summit is taking place October 3rd and 4th at the Prince George Conference and Civic Centre. Attached is an invitation to attend and support the event, along with the sponsorship package, for consideration by Mayor and Council. I will be sure to follow-up with you shortly to ensure you have received our invitation and request, however please don't hesitate to contact me with any questions that come up. We hope to see the District of Taylor at the 2019 Summit!

Kind Regards,

Rita Dubman
Projects Coordinator | Northern BC Tourism Association
☎ 2505610432 Ext. 1 .projects@nbctourism.com
August 8th 2019

Mayor Fraser and Council
District of Taylor
PO Box 300
Taylor BC
V0C 2K0

Dear Mayor Fraser and Council,

Re: Northern BC Tourism Summit 2019: Partners in Tourism
October 3-4, 2019 in Prince George

The Northern BC Tourism Association is pleased to be hosting the annual Northern BC Tourism Summit on October 3rd and 4th 2019 at the Prince George Conference and Civic Centre. This year’s event will be highlighting the power of partnerships - both within the industry and at its intersection with non-traditional partners – as the backbone and the catalyst for tourism growth and economic diversification in Northern BC. We are excited to welcome speakers from across Canada to create dialogue around Sustainable Tourism, Market Readiness, Sport and Indigenous Tourism, Destination Development, Emergency Preparedness and a variety of other topics pertinent to further developing the tourism industry in Northern British Columbia.

Please join us in putting on this premier conference, which provides prime education and networking opportunities for over 100 delegates from marketing organizations, local and provincial governments, and tourism operators across the region. Updates to the conference agenda, speaker line-up and online registration are available at http://www.travelbc.com/tourismsummit/. A variety of sponsorship opportunities allow you to show your support for tourism growth in Northern British Columbia and be recognized at this meeting of industry leaders and learners. Please review the sponsorship/silent auction information and benefits, and contribute to the advancement of tourism in Northern BC!

Northern BC Tourism is a non-profit organization and values any support you can provide. If you have any questions about attending or sponsoring the 2019 Northern BC Tourism Summit, please contact the event organizer Rita Dubman at 250-561-0432 Ext: 1 or projects@nbctourism.com.

Regards,

[Signature]

Clint Fraser
CEO, Northern BC Tourism
Northern BC Tourism Summit & AGM 2019

Support a vibrant tourism industry in Northern BC by sponsoring opportunities for connection between government, industry and indigenous partners from across the region at this year’s Northern BC “Partners in Tourism” Summit and AGM.

**SUMMIT SPONSOR**
- 5-minute speaking opportunity leading into a panel discussion
- Two complimentary conference registrations
- Table or popup banner for duration of Summit
- Recognition on Summit signage, print materials and website

**TRAILHEAD SPONSOR**
- 5-minute speaking opportunity leading into a session
- One complimentary conference registration
- Table or popup banner for duration of Summit
- Recognition on Summit signage, print materials and website

**CASCADE SPONSOR**
- Sponsor a session of your choice
- Table or popup banner for duration of Summit
- Recognition on Summit signage, print materials and website

**GLACIAL SPONSOR**
- Sponsor a refreshment break for conference delegates
- Table or popup banner for duration of Summit
- Recognition on Summit signage, print materials and website

**VIEWPOINT SPONSOR**
- Pop-up banner or table display. Please contact us for more details

**CAMPFIRE SPONSOR**
- Silent auction and/or in-kind contribution
- Gift items, attraction passes and trip packages are both popular and promotional

If you wish to support this event through the above sponsorship opportunities or would like to discuss other options, please contact Rita Dubman at 250-561-0432 ext.1 or projects@nbctourism.com.
August 29, 2019

District of Taylor
PO Box 300
Taylor, BC V0C 2K0

Dear Mayor Rob Fraser,

WESTCOAST ENERGY INC. DOING BUSINESS AS SPECTRA ENERGY TRANSMISSION ("WESTCOAST")
PROPOSED CS-1 SEGREGATION PROJECT ("PROJECT")
NOTIFICATION / INVITATION TO CONSULT

Westcoast would like to notify you of its intent to submit an application to the Canada Energy Regulator ("CER") formerly the National Energy Board to make modifications to Compressor Station 1 (CS-1).

PROPOSED PROJECT
The proposed Project entails replacing the existing 2000 horse power (hp) compressor with an 1850 hp compressor, along with installation of a new meter skid. This includes the design, procurement, fabrication, and construction and all required piping and related infrastructure including electrical, control and radio tower communications infrastructure. It is anticipated that the existing compressor will be removed once the new compressor has been tested and ready for service. This will allow for independent operation of the BC Pipeline System from the Gathering and Processing facilities. The work will take place within the facility area of CS-1 located at NE 25-62-18 W6M in the District of Taylor, BC.

PROPOSED ACTIVITIES
During construction, there is expected to be a small increase in dust, noise and traffic within the immediate project area. These effects would result from passenger vehicles, construction vehicles and equipment (cranes, picker trucks, large semis, and various other construction equipment).

Construction activities will comply with the Westcoast Environmental Manual for Construction Projects in Canada, standards, policies and procedures to mitigate potential environmental effects and to ensure worker and public safety. Also, Westcoast will comply with the Environmental Protection and Management Regulation and other relevant legislation.

OPERATION EFFECTS
Once construction activities are complete and the project is in-service, noise, odour and vehicular traffic on the surrounding roads are not expected to increase as a result of the new Project infrastructure.

CS-1 will continue to be operated and maintained by Westcoast personnel and monitored 24 hours per day by Westcoast’s Gas Control Operations. CS-1 will be subject to Westcoast’s comprehensive pipeline integrity and maintenance program including regular valve maintenance, cathodic protection, inline inspection, and pigging to detect corrosion and pipeline defects.

TIMELINE OF ACTIVITIES
Pending the receipt of CER approval, construction is scheduled to begin in the Q1/Q2 of 2020. The construction process is expected to take approximately nine months, with an expected in-service date of late Q4 of 2020.

MAP
Please refer to the attached map, which locates the pipelines in relation to the nearest dwellings, public facilities, and urban centres.
RESPONSE AND CONTACT INFORMATION
A copy of the CER's publication "National Energy Board Information for Proposed Pipeline or Power Line Projects that Do Not Involve a Hearing" is enclosed for your information.
For more information you can also visit the CER's website: https://www.cer-rec-gc.ca

We invited you to share any information or concerns pertinent to the Program. We would appreciate any comments so that they may be considered in the development of this Program. We also ask that you let us know if you would like to continue receiving information on the Program and, if so, the preferred format (e.g., digital, hard copy, mail, e-mail). Please direct any questions or comments to:

Aimee Giesbrecht, Referral Agent, Lexterra Land Ltd.
#206, 8111 – 100th Avenue, Fort St. John, BC V1J 1W4
Phone: (403) 476-8982; Fax: (403) 476-8977
E-mail: Aimee.Giesbrecht@lexteraland.com

Yours sincerely,

Aimee Giesbrecht

Zeke Reimers
Land Coordinator, Project Execution
Westcoast Energy Inc. carrying on business as
Spectra Energy Transmission

Enc.

In case of any emergency please contact Westcoast's 24-hour emergency number 1-800-663-9931.
Westcoast Energy Inc., a wholly-owned subsidiary of Enbridge Inc., runs British Columbia’s (B.C.) major transmission pipeline system, which transports processed natural gas throughout the province and to Alberta and the Pacific Northwest of the United States. This gas is ultimately used to heat homes, hospitals, businesses and schools. It is also used as a fuel for electric power generation and is a staple in a number of industrial and manufacturing processes that produce products, like plastics and rubber, that we use every day.

Enbridge is planning to undertake work on its natural gas pipeline system at Compressor Station 1 located in the District of Taylor, B.C.

This work will allow for Enbridge’s natural gas pipeline system to be operated independent of existing natural gas gathering and processing facilities. It will also improve the efficiency of this pipeline system through the installation of state-of-the-art equipment.

The project scope and timelines detailed in this factsheet are subject to change.

**Project Scope**
- Replace the existing 2000 horsepower compressor with an 1850 hp compressor, along with installation of a new meter skid. This includes the design, procurement, fabrication, and construction, and all required piping and related infrastructure.
- The project will take place entirely within the boundaries of Compressor Station 1.
- It is anticipated that the existing compressor will be removed once the new compressor has been tested and ready for service.

**Quick Facts**

**What:** One compressor and a meter skid including all required piping and related infrastructure

**Where:** Taylor, B.C. at Compressor Station 1

**When:** Pending regulatory approval, construction is anticipated to begin in the winter/spring of 2020 with an anticipated inservice date in 2021

**Why:** To operate the B.C. natural gas transmission system separately from the gathering and processing facilities

**Benefits of Work:** Improve operational efficiency using state-of-the-art equipment
Indigenous and Community Consultation

Enbridge recognizes the importance of working with communities and all potentially affected people during every phase of a project. We believe in building long-term relationships through sharing information, engagement and collaboration.

Natural Gas Operations in British Columbia

On February 27, 2017, Enbridge Inc. completed its merger with Spectra Energy. As a result of the merger, Enbridge now owns and operates Spectra Energy’s natural gas business in B.C. also known as Westcoast Energy assets. This natural gas business includes a natural gas transmission system that has formed the backbone of the natural gas sector in B.C. since 1957. This system connects the province’s natural gas exploration and production industry with millions of consumers in B.C., Alberta and the U.S. Pacific Northwest.

ENBRIDGE
Life Takes Energy

Land Coordinator
Zeke Remers
Phone: (403) 599-1681
Email: zeke.remers@enbridge.com

Community and Indigenous Engagement
Tom Ouellette
Phone: (250) 264-9229
Email: tom.ouellette@enbridge.com

Media inquiries
1-888-992-0967
media@enbridge.com
Use this Pamphlet for:

This pamphlet outlines general information and the review process for facilities applications that do not involve a hearing, such as pipelines that are less than 40 kilometers long, deactivations, reactivations, construction of meter stations, and other small-scale projects.

For Further Information

The Board’s website has a series of videos which provide some useful information about the Board and its processes. The NEB publication National Energy Board – Landowner Guide may help you to understand the regulatory processes administered by the Board, and the rights of landowners. For information on the hearing process, see the publication titled National Energy Board - Hearing Process Handbook.

For copies of any NEB publication or for more information, contact us:

- Online: www.neb-one.gc.ca
- Email: info@neb-one.gc.ca
- Toll free: 1-800-899-1265
- Write us or visit our library at:
  National Energy Board
  Suite 210, 517 Tenth Avenue SW
  Calgary, Alberta T2R 0A8
The Role of the National Energy Board

The National Energy Board (NEB or Board) is an independent federal regulator established to promote safety and security, environmental protection, and economic efficiency in the Canadian public interest. We regulate pipelines, international power lines, energy development and trade. The Board reports to Parliament through the Minister of Natural Resources.

Before a company can develop a pipeline or power line that crosses provincial or international borders, it must apply to the Board and receive its approval. The Board examines whether the project is in the public interest, and then decides whether it should be approved.

The Company's Consultation Activities

The NEB expects consultation activities will be considered for all proposed projects. Company consultation activities must be accessible, inclusive and responsive, and provide clear, relevant and timely information. The Board expects that companies consider how they will ensure respect for both of Canada's official languages and how project information will be provided and communicated to potentially affected persons or groups in the official language of their choice to ensure their effective and meaningful participation in the Board process. Companies are required to begin consultation activities early in the planning of a proposed project and should include all individuals, organizations and Aboriginal groups that may be affected by the project. If the project is approved, company consultation must continue throughout construction, operation and abandonment phases. The Board expects the company to respond to any issues or complaints it might receive through the life of a project. At any time, the public and Aboriginal groups may contact the NEB to raise concerns.

Participation in the NEB's Process

The NEB requires companies to inform those potentially affected by a project of when they plan to submit their project application to the Board. Anyone who has concerns about a proposed project should contact the company first to have those concerns considered. If you still have project-related views or concerns after the project application has been submitted, you are encouraged to send a letter of comment to the NEB as soon as possible and preferably within 14 days after the application has been filed. The Board will consider your letter of comment during its assessment of the project. It is your responsibility to bring your concerns or views about the project forward to the Board for consideration. Please note the Board will continue to assess the application, including the company's consultation activities as referred to above, even if you have not submitted any comments to the Board.

How to File your Letter of Comment

For projects that do not involve a hearing, you may send a letter of comment directly to the Board and it should include:

- your name, mailing address, and phone number;
- the name of your organization, if you represent one;
- the proposed project name;
- comments on why you are interested in the project and how you will be impacted positively or negatively by the project, or what relevant or expert information you can provide; and
- any information that explains or supports your comments.

You may file your letter of comment to the Board in one of three ways:

1. Submit it electronically through the Board's website at www.neb-one.gc.ca under:
   Applications & Filings > Submit Applications and Regulatory Documents > Non-hearing Documents (letters of comment, import/export)

2. Send a Fax to:
   Secretary of the National Energy Board
   Fax: 403-292-5503 or (toll free fax): 1-877-288-8803

3. Mail a copy of your letter of comment to:
   Secretary of the Board
   National Energy Board
   Suite 210, 517 Tenth Avenue SW
   Calgary, Alberta T2R 0A8

You must also send a copy of your letter to the company.
September 5, 2019

Dear Mayor and Council,

Re: Observation of the UN International Day of Older Persons -October 1st

Established in 1950, the Council of Senior Citizens’ Organizations (COSCO) of BC is an umbrella, volunteer run organization made up of many seniors’ organizations and individual associate members. Registered under the Societies Act since 1981, COSCO has grown and now represents approximately 80,000 seniors in BC.

Our mandate is to promote the well-being of seniors and their families, advocating for policies that allow seniors to remain active, independent, and fully engaged in the life of our province. The organization is non-partisan, but politically active, advocating for seniors’ needs no matter who is in power. Our motto is “Plan with seniors not for them”.

COSCO invites you, the civic leaders to help celebrate the

UN International Day of Older Persons (IDOP) 2019

Theme: “The Journey to Age Equality”

The 2019 theme is aligned with the UN’s Sustainable Developmental Goal (SDG) 10 and will focus on pathways of coping with existing and preventing future old age inequality through measures to eliminate discrimination, and to “empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion, or economic or other status”. “Between 2015 and 2030, the number of people aged 60 and over is expected to increase from 901 million to 1.4 billion- In this regard, trends of aging and economic inequality interact across generations and rapid population aging, demographic and societal or structural changes alone can exacerbate older age inequalities, thereby limiting economic growth and social cohesion.”

The sub themes will focus on (i) the care sector- as a contributor of decent work (ii) life-long learning and proactive and adaptive labour policies (iii) universal health coverage and (iv) social protective measures.” (UN IDOP -Homepage <https://www.un.org/development/desa/aging/international-day-of-older-persons-homepage.html>)

Two ways that we ask you to consider to celebrate the IDOP are:

1) Publicly proclaim/declare your support of the IDOP 2019
2) Prominently display the UN IDOP flag for October 1st 2019

We are pleased that last year, for the first time, the Province of British Columbia pro-
claimed that October 1st 2018 would be known as “International Day of Older Persons” (See attachment.). They have been asked by COSCO to do so again this year. We would like the BC city, township and district councils to follow suit. For those councils that are able, declarations are preferred over proclamations as they are ongoing. Please let us know if your council has already made a declaration in the past and if you will be making either an IDOP proclamation or declaration for IDOP 2019.

The UN IDOP flag can be purchased through the Seniors’ Voice website <https://seniorsvoice.org> for a cost of $85 and then can be displayed annually for October 1st. Again, please let us know if you already have a flag that you will be flying this year or if you plan to buy and display a flag this year and in subsequent years.

Seniors’ Voice also has an event page on its website that it is encouraging organizations and people to use to post events held across Canada to celebrate IDOP 2019.

If there is any question about this request, please contact Agnes Jackman at cell# 604-376-5188; 821 20th Street, New Westminster, BC, V3M 4W7; or agnes.jackman@gmail.com.

Thank you for your consideration.

Yours truly,

Agnes Jackman, Board Member, COSCO, for

Gudrun Langolf, President, COSCO
604-266-7199
pres@coscobc.org
AGENDA ITEM #8.4
Proclamation Request - Observation of the UN Internati...
AGENDA ITEM #8.4
Proclamation Request - Observation of the UN International Day of Older Persons
TO: Mayor & Council
FROM: Tyla Pennell, Corporate Officer
Prepared in collaboration with Lisa Ford, Executive Assistant
DATE: September 16, 2019
SUBJECT: Forgiveness of Facility Rental Fees Request

BACKGROUND:
On July 4, 2019, correspondence was received from Ms. Connie Greyeyes requesting forgiveness of ball diamond and marquis tent rental fees from Friday, July 26, 2019, to Sunday, July 28, 2019, for the 2nd Annual Black Swan Bombers Ball Tournament.

Due to the 2nd Annual Black Swan Bombers Ball Tournament not being held, forgiveness of ball diamond rental fees are no longer included in the request.

In addition to the above, Ms. Greyeyes had also requested forgiveness of Community Hall rental fees on Saturday, October 12, 2019, and sponsorship in the amount of $4,000 to host a Memorial Round Dance for the late Joe Greyeyes.

In discussions with the Facilities Coordinator, Advanced Polling for the Federal Election is scheduled to be held at the Community Hall from October 11-14, 2019. Staff were able to follow-up with Ms. Greyeyes to advise that the Community Hall was unavailable on the dates requested and have rescheduled the Memorial Round Dance event on Saturday, October 19, 2019. Ms. Greyeyes verbally confirmed with staff that she is seeking forgiveness of Community Hall and Kitchen rental fees for evening set up on Friday, October 18, 2019, and for a full day on Saturday, October 19, 2019.

COMMENTS & DISCUSSION:
The Memorial Round Dance sponsorship request could align with the following section of the District of Taylor’s Grant/Forgiveness/Sponsorship Policy:

**Economic Development/Community Exposure Sponsorships**

*On rare occasions, sponsorship of non-profit activities that are not directly related or will have an impact on services to our residents will be considered for economic development and community exposure purposes. Examples of these could be the North Central Local Government Association silent auction, the Dawson Creek Rotary Auction, the High on Ice festival, etc.*
Requests of this nature will be brought before Council and individually considered in light of budget priorities and available funds.

**SUMMARY & CONCLUSION:**
Staff is seeking direction from Council on the following:

1. Monetary Sponsorship Request
2. Forgiveness of Community Hall and Kitchen Rental Fees for the Memorial Round Dance
Dear Mayor and Council,

July 4th 2019

First of all I would like to thank you for all the years of support in all my endeavors. There is no question that when we want to host community events that we always turn to the District of Taylor for their continued hospitality in the community and welcoming atmosphere. I have two upcoming events that I am requesting a wave of fees for. The first being The 2nd Annual Black Swan Bombers Ball tournament. It is the biggest money tournament of its kind in this region and we pride ourselves in a first successful tournament last year. Last year’s recipient of the donations was The Walking with Our Sisters- Taylor Collective to which, of course, your community supported. We are hosting this tournament on July 26, 27 and 28 2019 at the Taylor Ball Diamonds. What we are requesting is a donation of ball fields and any and all tents you may be able to set up for raffle table and concession. The recipient of this year’s donation is the reason for our second request. On Oct 12th 2019 I would like to hold a Memorial Round Dance for my father, The Late Joe Greyeyes. In our culture when we grieve we are to honour that grief and have ceremony. After 15 years I feel that with all the planning that my family has done with the pow wow and round dance for community members that it’s time for us to let the pain of losing our father go and honour him. I am requesting to have the fee of the community hall waived and requesting a contribution to the round dance for the community feast and the giveaway in the amount of $4000.00 that would be sponsored by the District of Taylor in partnership with my family. A memorial round dance is held for all members that are grieving and will be advertised as such. Prior to the event we will be hosting a sweat in order to clear ourselves and prepare for the journey of healing and moving forward without the grief in our hearts, any and all council are welcomed to attend. The round dance, as always will be free to the public. I look forward to hearing from you and thank you so much for your continued support.

Connie Greyeyes
TO: Mayor & Council
FROM: Tyla Pennell, Corporate Officer
Prepared in collaboration with Lisa Ford, Executive Assistant
DATE: September 16, 2019
SUBJECT: Phoenix Volunteer Club Sponsorship Request

BACKGROUND:
On August 25, 2019, a letter was received from the Phoenix Volunteer Club requesting forgiveness of Community Hall rental fees on Saturday, November 23, 2019, to host their 3rd Annual Family Carnival.

In 2018, the Phoenix Volunteer Club submitted a request for forgiveness of Community Hall rental fees for their Fall Harvest Family Carnival. Council requested further information on services provided by the Phoenix Volunteer Club to the residents of Taylor to assist Council with granting forgiveness in accordance with the Grants/Forgiveness/Sponsorship Policy. After reviewing the information received, Council resolved to grant 100% forgiveness of fees.

In 2019, the Phoenix Volunteer Club was granted 100% forgiveness of rental fees for the Community Hall, Kitchen, tables and chairs for their St. Patrick's Day Family Dinner and Dance.

COMMENTS & DISCUSSION:
The attached sponsorship request from the Phoenix Volunteer Club would align with the District of Taylor's Grants/Forgiveness/Sponsorship Policy through the following sections:

**Forgiveness**
- 50% of the rental fees for the community hall, the arena and the curling rink will be forgiven for fund raising events or the annual general meetings of non-Taylor based non-profit groups that service the region and have services available for Taylor residents - subject to the appropriate agreements, liability waivers and damage deposit being supplied.
Economic Development/Community Exposure Sponsorships

On rare occasions, sponsorship of non-profit activities that are not directly related or will have an impact on services to our residents will be considered for economic development and community exposure purposes. Examples of these could be the North Central Local Government Association silent auction, the Dawson Creek Rotary Auction, the High on Ice festival, etc.

Requests of this nature will be brought before Council and individually considered in light of budget priorities and available funds.

Please note that even though the Phoenix Volunteer Club is not based in Taylor, this non-profit group raises money and provides services for our community.

SUMMARY & CONCLUSION:
Staff is seeking direction from Council in regards to the Phoenix Volunteer Club’s request for forgiveness of Community Hall rental fees.
Mrs. Lisa Ford  
District of Taylor  

Good afternoon Lisa,
We are coming to you today to ask for sponsorship for our third Family Carnival. This year the Carnival will be held on Saturday November 23 2019.

Who are we?
We are the Phoenix Volunteer Club, and our purpose is to “Raise money and provide services to donate to persons, groups and organizations in need within Fort St John and surrounding communities to enhance their quality of life and well being.”
We are a registered non-profit organization that likes to help those within our community.

What have we done in the community?
• We have helped over 100 families this past Christmas and the Christmas before with our Christmas Hamper Program.
• We have done Santa visits,
• Designated Driving,
• Coat Checks
• Bar Tending
• Once a month we make sandwiches and pack lunches than hand them out to the shelter, any leftover lunches are handed out to those in the community that are homeless
• We also paired up with FSJ Social Mixer and Fort Bowling Lanes to provide a free family bowling night for low income families
• We do a free St Patrick’s Day Family Dinner and Dance for the community where we served dinner, had a DJ, Photobooth and a bunch of prizes.

What are we asking for today?
• Today we are asking The District of Taylor to be one of our main sponsors for our Family Carnival that will be held on Saturday, November 23 2019 at the Taylor Community Hall. We are hoping to have some or all, if possible, of the hall fees waved.

What can we provide to you?
• Logo will be on all flyers and brochures.
• Logo will be on all advertising we do on facebook.
• The District of Taylor will be on all radio advertising.
• 1 banner set up with The District of Taylor Logo

What is this event all about?
• This will be a fun, family oriented carnival that will feature lots of carnival games, fun prizes and delicious carnival food. This is a fundraiser and all profits will go into the Phoenix Volunteer
Club’s community funds so we are able to continue in being active and helping those in need within the community. We need the funds to be able to help with our Christmas Hamper Program, do our monthly lunch hand outs at the Shelter, Put on our Free St Patrick’s Day Family Dinner and Dance for the community and hand out our Bursary of $1000 to a graduating NPSS Student. These are just some of the things we spend money on so it’s important to have funds available at all times in the community account.

Sincerely,

Erica O’Day
Carnival Coordinator
The Phoenix Volunteer Club
TO: Mayor & Council  
FROM: Tyla Pennell, Corporate Officer  
Prepared in collaboration with Lisa Ford, Executive Assistant  
DATE: September 16, 2019  
SUBJECT: Community Bridge Ice Rental Fee Forgiveness Request  

BACKGROUND:  
On September 10, 2019 a letter was received from Community Bridge requesting forgiveness of ice rental fees at the District Ice Centre on Sunday, December 22, 2019, from 12:00 p.m. to 1:30 p.m. to host their Daddy & Me event. This program encourages interactive bonding time between fathers and young children through a monthly event for families in the Peace Region.

COMMENTS & DISCUSSION:  
The attached sponsorship request from Community Bridge aligns with the following section of the District of Taylor's Grants/Forgiveness/Sponsorship Policy as it provides an impact on services to our residents:

**Economic Development/Community Exposure Sponsorships**

> On rare occasions, sponsorship of non-profit activities that are not directly related or will have an impact on services to our residents will be considered for economic development and community exposure purposes. Examples of these could be the North Central Local Government Association silent auction, the Dawson Creek Rotary Auction, the High on Ice festival, etc.

Requests of this nature will be brought before Council and individually considered in light of budget priorities and available funds.

If Council is amiable to providing sponsorship to Community Bridge, there is opportunity to provide it through 2019 Grants-in-Aid allocated funds. The costs associated with the ice rental are $105.00 (1.5 hours x $70/hour).

SUMMARY & CONCLUSION:  
Staff is seeking direction from Council in regards to Community Bridge's request for forgiveness of ice rental fees.
September 10, 2019

Dear District of Taylor Mayor and Council,

I am writing this letter regarding a local early parenting program that we at Community Bridge facilitate here in the Peace Region, including Fort St. John, Baldonnel, Taylor and the surrounding area. The program is called Daddy & Me, and is aimed at providing fathers with interactive bonding time with their young children via one event monthly throughout each school year. We do anything from gymnastics, jujitsu, and petting farms, to library time and music. This program is so important not only for our young families, particularly in an area where a lot of fathers work long hours, but also for our local businesses as it provides them with an opportunity to engage with the public and promote their business.

I have recently contacted the facilities coordinator, Jennifer Craig, at the District Ice Center in Taylor and they have generously offered to be our host for an event in the month of December! Since Community Bridge is a non-profit organization and receives a large portion of our funding for programs such as these from our local communities, I am requesting a forgiveness of fees for the ice time at the District Ice Center Main Ice on December 22nd from 12:00-1:30 pm in order to assist us in offering this free event to our local families.

Thank you for your time and consideration,

Rosalyn Gerber
Parent-Child Mother Goose Program Coordinator
Daddy and Me Program Coordinator
P: 250.785.6021 Ext 268 | F: 250.785.4659
Hello Mayor and Council,

I live directly across from Minaker Park located on 101st. I often take my 6 year old, and now 7 month old over for something to do. It’s a very popular park – It’s also the only park on this side of the highway besides the one next to the skating arena. The park consist of; one small newer structure, another older, a few smaller older activities, one set of 2 swings and one small bench. Sadly, I frequently see the kids sitting on the structure, bored, not playing.

The park has so much room for much more then that! Kids of all ages come to the park to get outside, and it can start to feel ‘crowded’ quite quickly when just a few kids are there, because there is only a few things to do. Families out for walks with kids and pets often stop in at the park. With only one sitting bench parents have to resort to resting on the grass – usually in the bright sun, sometimes with infants. It’s so hard to sit out there and enjoy watching your little ones play – or try to, when there is no shade anywhere!

A few ideas I’ve been thinking of for a little while now:
- A smaller structure for those little ones just learning to climb
- A bigger slide – bigger structure
- More swings + an infant swing
- More seating – With Shade!
- Something to get all the kids excited to go out and PLAY!

With thanks, Harley Strickland
TO: Mayor & Council
FROM: Ryan Nelson, Director of Operations
DATE: September 16, 2019
SUBJECT: ALC Application – Salt & Sand Structure

PURPOSE:
To seek Committee support for a recommendation to Council to further support the District of Taylor’s development application of a new Salt & Sand Structure near Cherry Avenue East.

The proposed recommendation by the Committee to Council follows, “That, staff be authorized to submit an application to the BC Agricultural Land Commission (BC ALC) requesting an extension of non-farm use of Agricultural Land Reserve (ALR) lands described as Parcel Identifier 024-624-365, located North East ¼ of Section 36, Township 82, Range 18 West of the 6th meridian Peace River, to accommodate a new Public Works Salt and Sand Structure.”

COMMENTS & DISCUSSION:
Following information recently received from the BC Agricultural Land Commission (BC ALC), in order for the District of Taylor to continue with its non-farm use application for a proposed Salt & Sand Structure on the property described above, a Council resolution to support the application is required. This was completed for the Public Works shop application, beside the Lone Wolf Golf Club maintenance yard, but was not resolved for the salt and sand structure, as was learned afterwards that the area selected for this structure, in the Public Works Storage Yard on NGL Road, is in the ALR.

CONCLUSION:
District staff seeks a Council resolution of support for this application so that it may proceed.

RESPECTFULLY SUBMITTED:

______________________________
Ryan Nelson, Director of Operations

The District of Taylor’s guiding principle is “Safety, Family, then Work.”
WHEREAS, the Local Government Act authorizes Council, by bylaw, to make regulations with respect to fire suppression and prevention:

AND WHEREAS, the Community Charter authorizes a local government to regulate, prohibit and impose requirements in relation to the protection and enhancement of the air quality of the community;

AND WHEREAS, the Community Charter authorizes Council to regulate, prohibit and impose requirements in relationship to the protection of the natural environment;

NOW THEREFORE, the Council of the District of Taylor, in open meeting assembled enacts as follows:

1. **TITLE**

1.1 This bylaw may be known and cited for all purposes as the "Open Air Burning Bylaw 834, 2019."

2. **REPEALS** – none applicable

3. **DEFINITIONS**

3.1 In this Bylaw, unless context otherwise requires:

   **“APPROVED INCINERATOR”** means a non-combustible container placed upon a non-combustible base and filled with a device or screen to contain sparks and flying debris;

   **“BUILDING”** means a structure used or intended to be used for supporting or sheltering any use or occupancy;

   **“BURNING PERMIT”** means a document issued pursuant to this bylaw authorizing a person to carry on an open burn under the specific conditions outlined in this Bylaw;

   **“BYLAW ENFORCEMENT OFFICER”** means a person designated by the municipality to be responsible for enforcing this bylaw, except where otherwise provided.

   **“CAMPFIRE”** means a contained fire within a fire pit and intended for cooking food, with direct or indirect heat;

   **“COUNCIL”** means the Council for the District of Taylor;
“EQUIPMENT” means any tools, contrivances, devices or materials used by the Fire Department to combat an incident or other emergency;

“FIRE DEPARTMENT” means the Taylor Fire Rescue Department and the officers of the Department;

“FIRE PIT” means a non-combustible enclosure, used for a campfire.

“FIRE PROTECTION” means all aspects of fire safety including but not limited to fire prevention, firefighting or suppression, pre-fire planning, fire investigation, public education and information, training or other staff development and advising;

“INCIDENT” means a fire or situation where a fire explosion is imminent and includes an assistance response from the Fire Department;

“MUNICIPAL REPRESENTATIVE” means the Chief Administrative Officer, Corporate Officer or their designate;

“NUISANCE” means the emission into the atmosphere of smoke by any means, which disturbs the comfort or convenience of persons in the vicinity;

“OCCUPIER” means any person who occupies the property, or who is qualified to maintain an action for trespass in respect of the property, and/or who is in possession of the property under lease, license, agreement for sale or other agreement with the owner of the property;

“OPEN AIR BURNING” means any fire, other than a campfire, conducted outside a building, including a fire conducted in a garden, yard, alley, field, park, industrial site, building lot, street or other place;

“SMOKE” means the gas, particulate matter and all products of combustion emitted into the atmosphere when a substance or material is burned including, without limitation, smoke, dust, gas, sparks, ash, soot, cinders, fumes or other effluvia; and

“PROHIBITED BURNING MATERIAL” means waste material including demolition renovation or construction waste material and those listed in the Open Burning Smoke Control Regulation enacted pursuant to the Environmental Management Act as amended from time to time including the following:

a) Tires
b) Domestic Waste
c) Treated wood
d) Asphalt
e) Plastic
f) Paint  
g) Railroad ties  
h) Asphalt products  
i) Drywall  
j) Special waste  
k) Manure  
l) Demolition waste  
m) Rubber  
n) Standing grass  
o) Fuel & Lubricant containers  
p) Tar Paper  
q) Bio-medical waste

4. **BURNING PERMIT**

4.1 Unless prohibited pursuant to Section 10 of this Bylaw, no person may start open air burning on a parcel of land unless the person holds a valid burn permit issued pursuant to this Bylaw.

4.2 Any person wishing to start open air burning shall first obtain a permit from the District Office during regular business hours.

4.3 The burning permit holder shall have the burning permit available on site for review by any Fire Department member, Bylaw Officer or Municipal Representative.

4.4 The burning permit holder is responsible for controlling the fire, completely extinguishing the fire and is responsible for any damages caused by the fire.

4.5 Open fires - Category 2 (requiring a burning permit shall be no larger than 3 meters (9.84 feet) by 3 meters (9.84 feet) in width, by 2 meters (6.56 feet) in height):
   a) A burning permit shall be obtained from the District Office;
   b) Burn piles shall only be ignited when weather conditions are favorable to burn (i.e. wind, venting Index- see Sections 5.4 & 5.6);
   c) Appropriate firefighting equipment shall be stationed on site during the burn;
   d) The land owner shall retain full responsibility for burning; and
   e) Burning barrels are banned when a Category 2 fire prohibition is in effect.

4.6 Open fires - Category 3 (Open Fires requiring a burning permit and a Provincial Burn Registration Number are fires larger than 3 meters (9.84 feet) by 3 meters (9.84 feet) in width, by 2 meters (6.56 feet) in height) are for the purpose of land clearing projects that may be permitted under the following conditions:
   a) Permits for Open Fires – Category 3 will only be issued from November 1st to March 1st for land clearing projects, unless approved by the Taylor Fire Rescue - Fire Chief or Deputy Fire Chief in special circumstances;
b) A burning permit shall be obtained from the District Office and a Provincial Burn Registration Number from the Province of British Columbia;

c) Appropriate firefighting equipment and personnel shall be stationed on site during the burn;

d) Burn piles shall only be ignited when weather conditions are favorable to burn (i.e. wind, venting index - see Sections 5.4 & 5.6);

e) No burning shall be commenced or permit issued before the Fire Department member has approved the site, size and location of burn piles;

f) No burning permits shall be issued for land clearing projects other than during the time cited in Section 4.6 (a). For land clearing projects commenced during periods other than cited in Section 4.6 (a), land clearing material and wood debris shall be hauled to approved land fill, recycling or transfer sites; and

g) The land owner shall retain full responsibility for land clearing, hauling debris, piling and burning.

5.

OPEN AIR BURNING PROHIBITIONS

5.1 No person may start an open fire Class 2 or 3 in the District of Taylor without first receiving authorization from the District of Taylor;

5.2 No material other than brush material, including tree limbs and branches, leaves, bush trimmings or raked grass shall be burned;

5.3 No industrial or domestic waste of any kind, construction material or pressure treated wood shall be burned;

5.4 No open burning is allowed on days when the ventilation index is defined as "Poor" or "Fair" by Environment Canada. Before debris can be ignited, the Ventilation Index must be predicted to be both “GOOD” the day of the burn as well as “FAIR” or “GOOD” the following day;

5.5 No open burning of Category 2 or Category 3 is allowed between the hours of 9:00 pm and 7:00 am daily;

5.6 No open burning is permitted during winds greater than 20 kilometers (12.42 miles) per hour;

5.7 Fire or smoke from an Open Air Burn shall not create a nuisance for those in the surrounding area; and

5.8 No person shall be granted an Open Air Burning Permit, or burn when there is a "No Burn" advisory from the Government of British Columbia.
6. **CLEARANCES**

6.1 No open burning of Category 2 or Category 3 is allowed:

   a) Within 2 meters (6.56 feet) of any hedges or fence or 5 meters (16.40 feet) of any combustible structure when using an approved incinerator;
   
   b) Within 8 meters (26.24 feet) of any building or structure, fence or hedge when not using an approved incinerator;
   
   c) Within 10 meters (32.80 feet) of any stream;
   
   d) Within 5 meters (16.40 feet) of any public roadway;
   
   e) Within 5 meters (16.40 feet) of any power poles or power lines;
   
   f) Within 6 meters (19.68 feet) of any propane or fuel tanks; and
   
   g) Within 300 meters (984.25 feet) of any school between 8:00 am to 5:00 pm on regular school days.

7. **MEANS OF CONTROL**

7.1 Every person to whom a burning permit has been issued must:

   a) Ensure that open air burning is in accordance with any terms and conditions contained in the burning permit or in the guidelines or instructions presented by the Fire Department member, Bylaw Enforcement Officer, Municipal Representative or the Province of British Columbia;
   
   b) Ensure an individual over the age of eighteen is in charge of the open burn and is on site and prepared with the appropriate equipment required to control and extinguish the fire; and
   
   c) Ensure that the burn does not get out of control and/or cause damage to any property or person.

8. **PUBLIC SAFETY**

8.1 No person shall burn material in any manner which:

   a) Produces heavy or toxic smoke and/or flying ash which endangers the health, safety or welfare of persons or animals; or,
   
   b) Causes smoke to obscure visibility and thereby creates a hazard to the public at large, or traffic on a public roadway; or,
   
   c) Creates a nuisance to those in the area.

9. **RESTRICTION OR CANCELLATION OF PERMITS**

9.1 The Fire Department member, Bylaw Enforcement Officer or Municipal Representative may require any person to extinguish Open Air Burning which is in breach of any provision, condition or restriction of this Bylaw or any burning permit issued pursuant to this Bylaw;

9.2 Where, in the opinion of the Fire Department member, Bylaw Enforcement Officer or Municipal Representative, hazardous open air burning conditions develop or exist, the Fire Department member, Bylaw Enforcement Officer or Municipal Representative may, at any time, make an order cancelling or suspending all or any permits issued pursuant to this
Bylaw, or attaching to all permits, any conditions or restrictions as the Fire Department members, Bylaw Enforcement Officer or Municipal Representative may deem necessary; and

9.3 All burning permits issued will be considered null and void if the Government of British Columbia bans Open Fires, and/or Campfires in the District of Taylor’s jurisdiction. This "No Burn" policy will continue to be enforced until such time the appropriate provincial government agency rescinds the restriction.

10. **EXEMPTIONS**

10.1 Within 10 meters (32.80 feet) of any stream;

10.2 This Bylaw does not apply to the normal use of charcoal, gas fired or electric grills and barbecues for the purpose of cooking food or approved gas fueled outdoor fireplaces or heaters;

10.3 This Bylaw does not apply to Open Air Burning set for the purpose of Fire Department "Live Fire" training exercises; and

10.4 Special burn permits may be issued during Provincial wide fire bans, with written consent of Council and the Fire Department, but only after a detailed report has been issued to Council outlining why the fire is needed and the precautionary steps that will be taken to avoid a fire spread.

11. **CAMPFIRE/COOKING FIRE**

11.1 An outdoor campfire – Open Fire Class 1 may be operated without a permit provided that:
   a) There is a distance of not less than 1.82 meters (6 feet) between the fire pit and any building, structure, property line, tree, hedge, fence, roadway, overhead wire or other combustible articles;
   b) It is contained by a distinctive, raised, non-combustible barrier that has a minimum height of 15cm (5.9 inches), and completely surrounds the fire pit to prevent the fire from spreading to the surrounding area;
   c) No Prohibited Burning Material are to be burned;
   d) It does not create a nuisance;
   e) A portable fire extinguisher or operable garden hose is available from the time of setting of the fire until the fire is totally extinguished;
   f) The owner or occupier is eighteen years of age or older and maintains constant watch and control over the outdoor fire pit from the time of the setting of the fire until the fire is completely extinguished; and
   g) Fire pits will be disallowed if the Government of British Columbia issues Open Fire or Campfire restrictions and will not be allowed until such time the appropriate agency rescinds the restriction.
12. **ENFORCEMENT AND COST RECOVERY**

12.1 Where the Fire Department member, Bylaw Officer or Municipal Representative finds that any provision of this bylaw has been contravened or has not been complied with, or has been complied with improperly or only in part, or that conditions exist in or upon a building or property and which, in their opinion, constitutes a fire hazard or otherwise constitutes a hazard to life and/or property, they may make an order to ensure full and proper compliance with this Bylaw or to eliminate the fire hazard. Without limiting the generality of the foregoing, they may:
   a) Give the owner, occupier or lessee to the building or property such directions as they deem necessary to correct the contravention or to ensure compliance with this Bylaw or to remove the hazards, or
   b) Make such an order as they deem necessary with respect to any of the matters referred to in this Bylaw.

12.2 An order made under this Bylaw shall be in writing and shall be directed to the owner, occupier or lessee of the building or property in respect of which the order is made or to both;

12.3 Where the owner or occupier fails to comply with any order under this section, the Fire Department member, Bylaw Enforcement Officer or Municipal Representative may, at the expense of the owner or occupant, cause the condition to be remedied as required;

12.4 Any expenses incurred by the District under pursuant to this bylaw are recoverable pursuant to Section 258 of the Community Charter;

12.5 Cost recovery will depend on the amount of the personnel and equipment required to deal with emergency response for an Open Fire/Campfire that has spread from its intended area. A number of factors will be considered in cost recovery including but not limited to: Number of violations/notice, blatant disregard for life safety, blatant disregard for health safety, size and severity of affected area, and amount of material cost included in successful suppression; and

12.6 The cost recovery bill will be approved by the District of Taylor Chief Administrative and Taylor Fire-Rescue Department Chief.

13. **OFFENSE AND PENALTY**

13.1 No person shall commit any act or permit any act or thing to be done in contravention of this Bylaw.

13.2 Every person who violates any provision of this Bylaw, or who permits any act or thing to be done in contravention of this Bylaw, or who fails to do any act or thing required by this by-law, shall be deemed to have committed an offence against this Bylaw and:
   a) Shall be liable to any conditions set out in the District of Taylor Bylaw Notice Enforcement; or
   b) Shall be liable, upon summary conviction, to the penalties provided under the Offence
Act; or
c) Any combination of the above.

13.3 Each day that an offence against this Bylaw continues shall be deemed a separate and distinct offence.

13.4 Any penalty imposed pursuant to this Bylaw shall be in addition to, and not in substitution for, any other penalty or remedy imposed pursuant to any other applicable statute, law or legislation.

14. SEVERABILITY

14.1 If any section, subsection or clause of this Bylaw is declared or held to be invalid by a court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been enacted and adopted without the invalid and severed section, subsection or clause.

READ A FIRST TIME THIS ________ 3rd DAY OF ________ September _______ , 2019
READ A SECOND TIME THIS ________ 3rd DAY OF ________ September _______ , 2019
READ A THIRD TIME THIS ________ 3rd DAY OF ________ September _______ , 2019
ADOPTED THIS ________________________ DAY OF ______________________, 2019

__________________________________________  MAYOR

__________________________________________  CORPORATE OFFICER

I hereby certify that this is a true copy of Bylaw No. 834, 2019 of the District of Taylor, cited as “Open Air Burning Bylaw No. 834, 2019.”

__________________________________________  CORPORATE OFFICER
District of Taylor
Bylaw No. 835, 2019
A Bylaw to Amend District of Taylor Zoning Bylaw No. 783, 2014

WHEREAS it is deemed desirable to amend the District of Taylor Zoning Bylaw No. 783, 2014 (as amended);

NOW THEREFORE the Council of the District of Taylor in open meeting assembled enacts as follows:

1. CITATION

   a. This bylaw may be cited for all purposes as District of Taylor Zoning Bylaw No. 783, 2014, Amendment Bylaw No. 835, 2019.

2. AMENDMENTS

   a. District of Taylor Zoning Bylaw No. 783, 2014 (as amended) is hereby further amended by:

      i. Adding the following definitions in alphabetical order to Section 3 - Definitions:

         CANNABIS means cannabis as defined in the Federal Controlled Drugs and Substances Act or Cannabis Act and includes any products containing cannabis.

         CANNABIS RETAIL means the retail sale of cannabis or cannabis accessories as lawfully permitted and authorized under the Provincial Cannabis Control and Licensing Act (BC).

         MEDICAL CANNABIS PRODUCTION FACILITY means a facility used for the cultivation, growth, processing, testing, storage, destruction, packaging, shipping or distribution of cannabis for medical purposes as lawfully permitted and authorized under the Federal Access to Cannabis for Medical Purposes Regulations (ACMPR) or any subsequent legislation which may be enacted in substitution thereof.

         MICRO BREWERY means the use of buildings and structures for the primary purpose of brewing a maximum of 1,000 barrels (1,200 hecto-litres) of beer per annum and may include accessory retail sales, restaurant, tours, and tastings.
CRAFT DISTILLERY means the use of buildings and structures for the primary purpose of distilling a maximum of 500 hecto-litres of spirits per annum through fermentation that is completed onsite at the distillery, the operation may include accessory retail sales, restaurant, tours, and tastings.

RECREATIONAL CANNABIS PRODUCTION FACILITY means a facility used for the cultivation, growth, processing, testing, storing, destruction, packaging, shipping or distribution of cannabis or its derivatives for recreational purposes, as lawfully permitted and authorized under the Federal Cannabis Act.

ii. Amending Section 9.1 Permitted Uses in the Commercial (C-1) Zoning Schedule by adding, in alphabetical order, the following to the list of permitted uses:

Cannabis Retail
Craft Distillery
Micro Brewery

iii. Amending Section 9.2 Permitted Uses in the Service Commercial (C-2) Zoning Schedule by adding, in alphabetical order, the following to the list of permitted uses:

Cannabis Retail
Craft Distillery
Micro Brewery

iv. Amending Section 4.0 General Regulations in Section 4.30 – Prohibited Uses by replacing subsection 2.0 (iii) with the following text:

iii. The selling, dispensing, production, or cultivation of cannabis except where specifically permitted in a ZONE, and permitted and authorized under the Provincial Cannabis Control and Licensing Act (BC).

And adding the following text:

iv. Cannabis Retail shall be prohibited:
   a. Within 200 metres (in a straight line from closest parcel line to the closest parcel line) of a licensed Daycare, or School;
   b. Within 100 metres (in a straight line from closest parcel line to the closest parcel line) of a Golf Course, Park, or Place of Worship.
v. Amending Section 5.0 Off-Street Parking and Loading Regulations in Section 5.7 – Schedule of Off-Street Parking Requirements in Table 3 by adding the following in alphabetical order under COMMERCIAL:

<table>
<thead>
<tr>
<th>COMMERCIAL</th>
<th>COLUMN II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cannabis Retail</td>
<td>1 per 20 m² of gross floor area</td>
</tr>
<tr>
<td>Craft Distillery</td>
<td>1 per 20 m² of gross floor area</td>
</tr>
<tr>
<td>Micro Brewery</td>
<td>1 per 20 m² of gross floor area</td>
</tr>
</tbody>
</table>

3. SEVERANCE PROVISION

a. If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

READ A FIRST TIME THIS 2nd DAY OF July, 2019
READ A SECOND TIME THIS 2nd DAY OF July, 2019
PUBLIC HEARING HELD ON THIS 19th DAY OF August, 2019
READ A THIRD TIME THIS 3rd DAY OF September, 2019

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL RECEIVED THIS 14th DAY OF August, 2019

ADOPTED THIS _______ DAY OF __________, 2019

Mayor

________________________________________
Corporate Officer

I hereby certify that this is a true copy of Bylaw No. 835, 2019 cited as "District of Taylor Zoning Bylaw No. 783, 2014, Amendment Bylaw No. 835, 2019” as adopted by Council Resolution No. xxx / 2019 dated this ___ day of __________, 2019.

________________________________________
Corporate Officer