# The District of Taylor

**Agenda**

Regular Council Meeting
to be held in Council Chambers
located at the District Office at 10007 – 100 A Street
Monday, October 7, 2019 at 5:00 PM

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### 1. CALL TO ORDER

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### 2. INTRODUCTION OF LATE ITEMS

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### 3. ADOPTION OF AGENDA

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### 4. GUESTS & DELEGATES

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<tr>
<th>4.1</th>
<th>Donation Presentation</th>
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<tr>
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<td>Tony Zabinsky, President, Taylor Rec Hockey</td>
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<th>4.2</th>
<th>Core Services &amp; Organizational Review Introductory Presentation</th>
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<td>Trina Wamboldt &amp; Edward Stanford, Urban Systems Ltd.</td>
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<th>4.3</th>
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<td></td>
<td>Sheena Taillefer, Gold Panning Contractor</td>
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### 5. GALLERY COMMENTS ON AGENDA TOPICS

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### 6. ADOPTION OF MINUTES

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### 7. BUSINESS ARISING FROM THE MINUTES

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7.2 Committee of the Whole Meeting Minutes  
September 16, 2019

7.3 Regular Council Meeting Minutes  
September 16, 2019

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North East Native Advancing Society Sponsorship Request - Staff Memo  
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Request for Interveners  
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9.1 Proposed Grant in Aid for the 2020 BC Winter Games  
Michael McPhail, Director of Financial Services  
Proposed Grant in Aid for the 2020 BC Winter Games  
73 - 82

10. NEW BUSINESS
15. CLOSED MEETINGS

15.1 As per the Community Charter Section 90:
- (1)(c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);
- (2)(a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;

16. ADJOURNMENT

[Signature]

Corporate Officer
This year’s gold panning committee and volunteers consisted of Sheena Taillefer, Brent Taillefer, Betty Ponto, Paula Calla, Dave Lueneberg, Rob Fraser, Colleen Fraser, Kristine Doerksen, Amy Byford, Jennifer Smiley, The Gejdos Family, The VIC, Andrew Young, Sherri Maycock,, and many others.

This year, Paula and Sherri ran registration, while Coleen entered the scoring results. Once again, we used the Wally Harwood Scoring system, via laptops. Wally had recently completed some updates to his scoring program, which resulted in some incompatibility with our outdated hardware. The laptops and program were very slow and froze or shut down multiple times. It is my recommendation that we look into the cost of replacing the laptops and specifically use those laptops for our registration and scoring systems. Registration brought in $1213.00 this year.

Merchandise Sales were slow this year, so we will not be purchasing merchandise for at least the next one or two years. The new merchandise sales were only $275. It was brought to my attention this year that the VIC sells the previous years’ merchandise separate from the most recently purchased merchandise. This does not seem fair to the gold panning budget as the initial cost of the merchandise comes out of our budget. We rely on the merchandise to help recoup some of the costs year to year. This year, rather than give all of the left over merchandise to the VIC, we are going to keep our own separate inventory as we spent $4378.05 on shirts.

Sponsorship went well this year. We ended up with a total of $8603.56 in cash donations and another $2095 of In Kind donations, for a total of $10698.56 in sponsorship. Our sponsors included Taylor Esso, Fero Construction, Cameron River Logging, Home Hardware, Enbridge, Dawson Road Maintenance, NPSCU, PCR, KMAC, BLU, The Scott Family, and Quadra Chemicals. A detailed list of sponsorship is included in this report.

We had several expenses this year including the belt buckle, prizes, maintenance to Fred’s demonstration table, general supplies for registration and scoring, volunteer snacks, drinks, and food, camping for A panners and volunteers,
postage and mail outs, candy rush candy, merchandise, and wages. Our total expenses were $18213.16, including the contractor wage of $6000 and $2000 in wages from parks and rec and public works. A detailed list of expenses is included in this report.

All events on both days went well and according to plan. We had excellent competitor participation with a total of approximately 217 contestants in our 13 different events. We had 2 competitors from the B event classify for the A event. Both Rob Fraser and Mike Barrette earned their spots and participated as professional panners. We had 18 A Panners participate this year, with Michael Gunderson taking the championship.

We have still been trying to find raised barrels to replace our current half barrels. We have 3 of the raised systems, but we were unable to purchase more as the supplier no longer makes them.

We had a total of 25 parade entries this year. Despite the rainy weather leading up to the parade, it was well attended. It is my recommendation that we purchase candy for the parade with our pan for real gold candy as we did not have enough candy for the entire route. There was some discrepancy this year as to whether or not we are legally allowed to throw candy. We are going to look into this for 2020 to ensure that we are legal and compliant.

The Pan for Real Gold event brought in $443. They used approximately .125 of an oz of gold, which we estimate would cost us about $300 to replace.

Things to consider for next year:

- 

2019 Results

Class A (20 competitors)

1. Michael Gunderson
2. Barry Scott
3. Trina Barrette
Fine: Scott Rea
Speed: Barry Scott
Skill: Scott Rea
Most Sportsmanlike: Becky Scott

Class B (12 competitors)

1. Rob Fraser
2. Mike Barrette
3. Andrew Enns

Fine: Rob Fraser
Speed: Mike Barrette
Skill: Rob Fraser

Class C Adult (4 competitors)

1. Laura Westgate
2. Ryan Benson
3. Andrew Argo

Class C Juvenile (11 competitors)

1. Ivan Chmelyk
2. Berlin Barrette
3. Luella Barrette

Juvenile Open (6 competitors)

1. Lexi Rea
2. Jennifer Fannie
3. Hunter Smiley

Metal Detecting Adult (10)

1. Kelly Gejdos
2. Frank Gejdos  
3. Kimberly McKillop  

Metal Detecting Juvenile (6)  

1. Hunter Smiley  
2. Dylan Dyer  
3. Rhyse Howells  

All Out Pan Out (11)  

1. Chris Kuchmak  
2. Rob Fraser  
3. Michael Gunderson  

Celebrity/Sponsor Media (10)  

1. Blake Brown  
2. Mayor Rob Fraser  
3. MP Bob Zimmerman  

Claimstaking Adult (16)  

1. Chris Kuchmak  
2. Heather McAleney  
3. Trina Barrette  

Claimstaking Juvenile (16)  

1. Mataya Howells  
2. Payton Huk  
3. Seth Giesbrecht  

Bannock Baking (18 teams)  

1. Garrett Gejdos  
2. Kelly Gejdos
3. Roseanne and Sophia Novak

Candy Rush (65 competitors)

**2019 Financials**

**Expenses**

Buckle $538.65  
A Panner Cash Prizes $1000.00  
Bannock Supplies $23.85  
Prizes $1893.84  
Fred’s Table $105.17  
Registration/Supplies $47.13  
Snacks $241.86  
Volunteer Lunch $195.00  
Camping $1100.00  
Chili Dinner  
Flyers/Envelopes $32.63  
Mailout $46.49  
Postage $56.70  
Candy $553.56  
Merchandise $4378.05  
GP Contractor $6000.00  
Parks and Rec/Public Works Wages $2000

**Total $18213.16**

**Sponsorship**

**Cash**

Taylor Esso $300  
Fero Construction $500  
Cameron River Logging $500  
Home Hardware $500  
Enbridge $2500
Dawson Road Maintenance $3000  
NPSCU $750  
Big League Utilities $553.56  

**Total $8603.56**

**In Kind**

KMAC $500 signs  
Quadra Chemicals $300 Monday Breakfast  
Scott Family $120 Bannock Baking  
Peace Country Rentals $1175  

**Total $2095.00**

**Total Sponsorship $10698.56**

**Money In**

Registration $1213.00  
Pan for Real Gold $443.00  
Merchandise Sales $275  

**Total $1931.00**
Our wrap up meeting consisted of Sheena, Brent, Dave L., Betty, Andrew, Paula, and Brenda G. The following points were brought up and further consideration will be taken at our first 2020 gold panning meeting.

-The gold shack should not be run by someone who is a family member of A panners. The reason for this is so that we do not potentially comprise the integrity of the process of loading the gold into the pans.

-We need to have enough raised barrels so that they are all the same. This year, we used some of the raise plastic troughs, with the plastic half barrels inside of them. We ran into some troubles with them as the drawing of barrel numbers is potentially not fair, they were an uncomfortable height for some competitors, and some of the interior half barrels started to float in the water as it was splashed around. The members of the committee are going to research some ideas for raised barrels.

-We need new brass nuggets as some of them were tarnished and were difficult to see in the dirt.

-We will be making an inventory checklist for the locked gold box so that everything will be accounted for at the end of the weekend, regardless of who is packing the box up on Sunday. The list is to be laminated and stay with the gold box. We can also place the list on the wall inside the shack.

-Some of the barrel sponsor signs were falling down. We will find a way to secure the signs so that they can not fall over (possibly stapled to a wooden stake).

-New computers are on their way.

-We are looking into getting a cover for Fred’s demonstration table so that we can protect it from the elements. Sheena will ask Laura U if she is able to do this for a fee, plus cost of materials.

-Brent has secured funding for a cement pad from Inland. They are willing to donate. This is to be put under/around the demonstration table/area.
-We are also looking at options for a permanent wood construction cover to go over the demonstration area.

-We need to look at accessibility and parking options for those that require a closer spot. We can make a map for parking and the vendor area.

-We will make a general map for the entire gold panning area so that everyone is aware of the entire set up of the event.

-We are considering a refundable deposit for the market vendors. They would pay a deposit at the time of registration and then be refunded when they show up for the event.

-We are going to change the covered eating area and ask PCR to donate 3 tents, rather than 2. We are going to use one tent to set up an eating area and then use the other two to cover the bleachers. The eating area is not being utilized to its potential and is currently a waste of a tent and space.

-We are not going to have a dinner on Saturday evening at the 2020 event, as we are finding that not a lot of people take advantage of the meal. (Pancake breakfast?)

-We will be looking into forming a society (contact Andy Ackerman). The benefit is that it will open us up in regards to eligibility to receive some grants that we do not currently qualify for. The potential barriers are finding the minimum of 5 people to commit to the society executive.

-There is some discrepancy as to whether the parade should be organized by the committee or the district. The are pros and cons to both.
COMMITTEE PRESENT: Michelle Turnbull, Vice Chair

COMMITTEE ABSENT: Brent Taillefer, Chair

STAFF PRESENT: Andrew Young, MCIP, RPP, Chief Administrative Officer
Ryan Nelson, Director of Operations

GALLERY & MEDIA PRESENT: Nil

RECORDING SECRETARY: Tyla Pennell, Corporate Officer

1. CALL TO ORDER
Vice Chair Turnbull called the meeting to order at 9:03 a.m.

2. INTRODUCTION OF LATE ITEMS
Nil

3. APPROVAL OF AGENDA
The agenda was approved as presented.

4. GUESTS & DELEGATES
Nil

5. GALLERY COMMENTS ON AGENDA TOPICS
Nil

6. CORRESPONDENCE
Nil

7. UNFINISHED BUSINESS
7.1 2019 Capital Projects Chart, Verbal Update
Ryan Nelson, Director of Operations

The Director of Operations provided an update on the Agricultural Land Commission Application status for the new Public Works Shop and Salt/Sand Structure Replacement. It was noted that a separate resolution is required for the Salt/Sand Structure Replacement and that this item has been included on the agenda for the Regular Council Meeting being held later this same day.

7.2 Jarvis Crescent Subdivision – Update Report - Staff Memo
Ryan Nelson, Director of Operations

The Director of Operations provided an update on Jarvis Crescent Subdivision development and noted that installation of shallow utilities has commenced.

Discussion ensued around covenant development and lot sales. It was noted that proposed development covenants will be brought forward at a later date and that further discussion is required surrounding lot valuation.

8. NEW BUSINESS
Nil

9. COMMITTEE REPORTS
Nil

10. STAFF REPORTS
10.1 Verbal Updates on Committee Business

The Director of Operations provided a verbal update on the following topics:
- Alternate water source option investigations
- 103rd Street stormwater upgrades
- Water standpipe repairs and upgrade option investigations

11. MEDIA & GALLERY - QUESTION PERIOD
Nil

12. CLOSED MEETINGS
Nil

13. ADJOURNMENT
The Public Works Committee Meeting adjourned at 9:33 a.m.

Certified in accordance with Section 148 of the Community Charter.

September 16, 2019
Confirmed this __________ day of _______________, 2019.

__________________________
Chair
1. CALL TO ORDER
Acting Chair Ponto called the meeting to order at 4:02 p.m.

2. INTRODUCTION OF LATE ITEMS
Nil

3. APPROVAL OF AGENDA
The agenda was approved as presented.

4. GUESTS & DELEGATES
Nil

5. GALLERY COMMENTS ON AGENDA TOPICS
Nil
6. CORRESPONDENCE
Nil

7. UNFINISHED BUSINESS
Nil

8. NEW BUSINESS
Nil

9. COMMITTEE REPORTS
Nil

10. STAFF REPORTS
10.1 Verbal Updates on Committee Business
Nil

10.2 Proposed Maintenance Worker 1 (Contract)
Mike Farquharson, Acting Parks & Facilities Director

Discussion ensued around temporarily filling the vacant Maintenance Worker 1 FTE position in the Parks & Facilities Department. It was noted that wage funds are available in the Parks & Facilities budget and that the position would be awarded on a temporary basis until direction is received upon completion of the Core Services and Organizational Review.

The Committee also discussed alternative options noted in the report and suggested that alternative options considered in future reports be accompanied by a brief explanation of why the option may not be desirable.

Council agreed to proceed with temporarily filling the vacant Maintenance Worker 1 FTE position and requested that this topic be advanced to the Regular Council Meeting being held this same day.

10.3 Emergency Volunteer Appreciation Dinner
Steve Byford, LAFC, CD, Fire Chief

Discussion ensued around the following topics:
- Number of expected attendees
- Appreciation gifts
- Funding for previous events
- Line item establishment in the budget for future events
Council agreed to proceed with hosting the Emergency Volunteer Appreciation Dinner in 2019 and that this event will continue to be held every three years.

Council requested that this topic be advanced to the Regular Council Meeting being held this same day.

11. MEDIA & GALLERY - QUESTION PERIOD
   Nil

12. CLOSED MEETINGS
   Nil

13. ADJOURNMENT
   The Committee of the Whole Meeting adjourned with the time being 4:21 p.m.

   Certified in accordance with Section 148 of the Community Charter.

   ________________________________
   Corporate Officer

   Confirmed this __________ day of ______________, 2019.

   ________________________________
   Chair
1. **CALL TO ORDER**
Acting Mayor Ponto called the meeting to order at 5:02 p.m.

2. **INTRODUCTION OF LATE ITEMS**
Council agreed to include the following agenda items for discussion:
- Elected Official Training Session Invitation under Correspondence
- Proposed Maintenance Worker 1 (Contract) under New Business
- Emergency Volunteer Appreciation Dinner under New Business
- Facility Rental Forgiveness and Grants-in-Aid Accounts - Proposed Adjustments to 2019 Budget under Staff Reports

3. **ADOPTION OF AGENDA**

RESOLUTION
#274/2019

Moved by Councillor Turnbull
Seconded by Councillor Taillefer
"THAT, the agenda be adopted as amended."

CARRIED

4. GUESTS & DELEGATES
Nil

5. GALLERY COMMENTS ON AGENDA TOPICS
Nil

6. ADOPTION OF MINUTES
6.1 Public Works Committee Meeting Minutes
   August 19, 2019
6.2 Protection Committee Meeting Minutes
   August 19, 2019
6.3 Regular Council Meeting Minutes
   August 19, 2019
6.4 Public Hearing Meeting Minutes
   August 19, 2019
6.5 Recreation Committee Meeting Minutes
   September 3, 2019
6.6 Committee of the Whole Meeting Minutes
   September 3, 2019
6.7 Regular Council Meeting Minutes
   September 3, 2019

RESOLUTION
#275/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, the seven sets of minutes be adopted as presented."

CARRIED

7. BUSINESS ARISING FROM THE MINUTES
7.1 Public Works Committee Meeting Minutes
   August 19, 2019

Nil
7.2 Protection Committee Meeting Minutes
August 19, 2019

Council requested that CN Rail be contacted to move forward in addressing Alaska Highway and CN Railway crossing conditions.

7.3 Regular Council Meeting Minutes
August 19, 2019

Nil

7.4 Public Hearing Meeting Minutes
August 19, 2019

Nil

7.5 Recreation Committee Meeting Minutes
September 3, 2019

RESOLUTION #276/2019
Moved by Councillor Lueneberg
Seconded by Councillor Turnbull

"THAT, continued support for the Taylor Kids Kamp and Kids Zone be endorsed as valuable services to the community."

CARRIED

RESOLUTION #277/2019
Moved by Councillor Lueneberg
Seconded by Councillor Turnbull

"THAT, continued support for Taylor's Seasonal Community Pool and the summer swimming programs it provides to the community be endorsed in 2020."

CARRIED

7.6 Committee of the Whole Meeting Minutes
September 3, 2019

RESOLUTION #278/2019
Moved by Councillor Turnbull
Seconded by Councillor Taillefer

"THAT, the Employee Benefit Procedures be adopted as presented, to include the Optional Seasonal & Casual Employee Benefit Program; and

THAT, Eligible Seasonal & Casual Employees be authorized for enrollment in the September 16, 2019

Regular Council Meeting Minutes
2019 calendar year."

CARRIED

RESOLUTION
#279/2019
Moved by Councillor Lueneberg
Seconded by Councillor Taillefer

"THAT, the report concerning the proposed purchase of an Equipment Storage Shed for Peace Island Park be received; and

THAT, the District of Taylor purchase an Equipment Storage Shed from Northern Portables of Cleardale, Alberta for Peace Island Park as recommended by Parks & Facilities staff; and

THAT, authorized funds be allocated out of the 2019 Peace Island Park Capital Budget."

CARRIED

7.7 Regular Council Meeting Minutes
September 3, 2019

Councillor Lueneberg provided an overview of topics discussed at the Community Foundations of Canada presentation held on Thursday, September 5, 2019. Councillor Lueneberg noted that he has volunteered to sit as a Director for the Northeast BC Regional Community Foundation as a resident of Taylor.

Discussion ensued around the Northeast BC Regional Community Foundation recipient selection and fund disbursement process. Council requested that staff follow-up with the Community Futures Development Corporation to obtain further details surrounding the District of Taylor Community Foundation Endowment Fund and how funds can be disbursed to non-registered charity applicants.

8. CORRESPONDENCE
8.1 Correspondence list

RESOLUTION
#280/2019
Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, the correspondence list be received for information."

CARRIED
8.2  Northern BC Tourism Summit 2019 Sponsorship Request - Staff Memo
Paula Calla, Acting Community Services Manager

Discussion ensued around Campfire Sponsor Auction Basket items. It was noted that District of Taylor community event or program passes will also be included.

**RESOLUTION #281/2019**
Moved by Councillor Lueneberg
Seconded by Councillor Taillefer

"THAT, the Northern BC Tourism Summit 2019 Sponsorship Request be received for information."

CARRIED

8.3  Proposed CS-1 Segregation Project Notification/Invitation to Consult
Zeke Reimers, Land Coordinator, Project Execution
Westcoast Energy Inc. carrying on business as Spectra Energy Transmission

Direction to staff to review the proposed project and provide feedback to Council, if required, and to respond to the request to advise that the District of Taylor would like to continue to receive information updates on the project.

**RESOLUTION #282/2019**
Moved by Councillor Lueneberg
Seconded by Councillor Taillefer

"THAT, the Proposed CS-1 Segregation Project Notification/Invitation to Consult be received for information."

CARRIED

8.4  Proclamation Request - Observation of the UN International Day of Older Persons
Gudrun Langolf, President, Council of Senior Citizens' Organizations of B.C.

**RESOLUTION #283/2019**
Moved by Councillor Lueneberg
Seconded by Councillor Turnbull

"THAT, the District of Taylor proclaim October 1, 2019 to be International Day of Older Persons and that similar a proclamation to the 2018 version be provided to the Council of Senior Citizens' Organizations of BC."

CARRIED

8.5  Forgiveness of Facility Rental Fees Request - Staff Memo
Tyla Pennell, Corporate Officer
RESOLUTION
#284/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

“THAT, Ms. Connie Greyeyes be granted forgiveness of fees for the Community Hall, Kitchen, tables and chairs on the evening of Friday, October 18, 2019 for setup, and for a full day on Saturday, October 19, 2019 for the Memorial Round Dance event, subject to the appropriate insurance and damage deposit being received.”

CARRIED

8.6 Phoenix Volunteer Club Sponsorship Request - Staff Memo
Tyla Pennell, Corporate Officer

RESOLUTION
#285/2019

Moved by Councillor Turnbull
Seconded by Councillor Taillefer

"THAT, the Phoenix Volunteer Club be granted forgiveness of fees for the Community Hall, tables and chairs for the 3rd Annual Family Carnival being held on Saturday, November 23, 2019, subject to the appropriate damage deposit, insurance and liability waivers being received."

CARRIED

8.7 Community Bridge Ice Rental Fee Forgiveness Request - Staff Memo
Tyla Pennell, Corporate Officer

RESOLUTION
#286/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

“THAT, Community Bridge be granted forgiveness of ice rental fees at the District Ice Centre for their Daddy and Me event being held on Sunday, December 22, 2019, from 12:00 p.m. to 1:30 p.m.”

CARRIED

8.8 Minaker Park Update Request
Harley Strickland, Resident

Council reviewed the request and agreed to defer this topic to the Recreation Committee Meeting being held on Monday, October 7, 2019. Council requested that discussion include an overview of required upgrades for all parks in the community.
Council also requested that staff provide a response to Ms. Strickland advising that her letter was received by Council with appreciation and to inform her that the Recreation Committee will be discussing an overview of required upgrades for all parks in the community at the meeting being held on Monday, October 7, 2019.

8.9 Elected Official Training Session Invitation
Kyla Traichevick, Community Services Clerk
Peace River Regional District

The Chief Administrative Officer provided an email invitation for Council to attend an Elected Officials Training Session, which is attached and forms part of these minutes.

**RESOLUTION**

\#287/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, the Elected Official Training Session Invitation be received for information."

CARRIED

Elected Official Training Session Invitation

9. UNFINISHED BUSINESS

9.1 ALC Application – Salt & Sand Structure - Staff Memo
Ryan Nelson, Director of Operations

**RESOLUTION**

\#288/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, staff be authorized to submit an application to the BC Agricultural Land Commission (BC ALC) requesting an extension of non-farm use of Agricultural Land Reserve (ALR) lands described as Parcel Identifier 024-624-365, located North East 1/4 of Section 36, Township 82, Range 18 West of the 6th meridian Peace River, to accommodate a new Public Works Salt and Sand Structure."

CARRIED

10. NEW BUSINESS

10.1 Proposed Maintenance Worker 1 (Contract)

This agenda item was advanced from the Committee of the Whole Meeting held this same day.
RESOLUTION
#289/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, Council authorizes staff to hire for the temporary Maintenance Worker 1 FTE position through an employment contract."

CARRIED

10.2 Emergency Volunteer Appreciation Dinner

This agenda item was advanced from the Committee of the Whole Meeting held this same day.

RESOLUTION
#290/2019

Moved by Councillor Taillefer
Seconded by Councillor Turnbull

"THAT, staff be authorized to organize and host an Emergency Volunteer Appreciation Dinner for the benefit of the volunteers within the District of Taylor in 2019; and

THAT, $12,000 of funding currently designated in the 2019 Budget to go to equipment reserves be redesignated to fund the 2019 Emergency Volunteer Appreciation Dinner."

CARRIED

11. COUNCIL REPORTS

Councillor Ponto provided an overview of discussion surrounding an opportunity to schedule a meeting with Halfway River First Nation. Council noted that the opportunity was welcome and requested that staff move forward with arranging a meeting and tour of their community.

Councillor Ponto expressed appreciation to staff and volunteers for their hard work and dedication in coordinating the Emergency Wild Fire Preparedness Day event.

Councillor Lueneberg advised Council of his attendance at the Peace Crossing Historical Society Golf Tournament and provided an overview of the event.

12. STAFF REPORTS

12.1 Facility Rental Forgiveness and Grants-in-Aid Accounts - Proposed Adjustments to 2019 Budget

Andrew Young, MCIP, RPP, Chief Administrative Officer
The Corporate Officer provided an overview of the report. Council agreed to reallocate funds to address the shortfall and noted that further consideration can be given to increasing amounts to Facility Rental Forgiveness and Grants-in-Aid accounts during 2020 budget discussions.

RESOLUTION #291/2019

"THAT, the District of Taylor reallocate $20,000 from its Governance Accounts and allocate $5,000 and $15,000 respectively to the Facility Rental Forgiveness and Grant-in-Aid accounts to address an overage of $7,901.07 on the Grants-in-Aid account and provide sufficient coverage in both accounts to address potential charges during the remainder of the year."

CARRIED

13. BYLAWS
13.1 Open Air Burning Bylaw No. 834, 2019

RESOLUTION #292/2019

"THAT, Open Air Burning Bylaw No. 834, 2019 be adopted this 16th day of September 2019."

CARRIED

13.2 Zoning Amendment Bylaw No. 835, 2019

RESOLUTION #293/2019

The Chief Administrative Office expressed appreciation to Council for ensuring that no further correspondence was received or public discussions were held surrounding Zoning Amendment Bylaw No. 835, 2019 between the Public Hearing and adoption of the bylaw.

CARRIED
"THAT, Zoning Amendment Bylaw No. 835, 2019 be adopted this 16th day of September 2019."

CARRIED

14. MEDIA & GALLERY - QUESTION PERIOD

Nil

15. CLOSED MEETINGS

RESOLUTION #294/2019

Moved by Councillor Taillefer Seconded by Councillor Turnbull

"THAT, the Regular Council Meeting Now be Closed to the public with the time being 6:39 p.m., as per Community Charter Section 90:

• (1)(c) labour relations or other employee relations;
• (1)(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)
• (2)(a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter."

CARRIED

Recessed for a meal break at 6:00 p.m.
Reconvened at 6:39 p.m.

16. ADJOURNMENT

Reporting out of the closed meeting:

• That the rental agreement renewal between the District of Taylor and the Taylor Curling Club Association be endorsed for use of the Taylor Pool and Curling Complex from September 15 - April 15 over a 5-year term, beginning September 15, 2019, and ending April 15, 2024, subject to legal review of the agreement and legal updates as required.
• That the District of Taylor extend the Partnership Agreement with the North Peace Primary Care Clinic for an additional one year and thirteen-day term (ending September 30, 2020), with an option to renew for an additional one year term.
• That the Medical Clinic Operational Budget be amended to reallocate $2,000 from Computer Expenses to Building Maintenance for the purposes of required improvements to the clinic's accessible door and fire/alarm monitoring systems.

RESOLUTION

Moved by Councillor Taillefer
September 16, 2019
"THAT, the Regular Council Meeting adjourn with the time being 7:49 p.m."

CARRIED

Certified in Accordance with Section 148 of the *Community Charter*.

______________________________________________
Corporate Officer

Confirmed this __________ day of ________________, 2019.

______________________________________________
Mayor
Good afternoon,

Please pass this email along to your Elected Officials. Thank you!

We have some training coming up for the Elected Officials in the Peace River Regional District in October. This training will be hosted on two days, both 8:30AM – 4:30PM. The training for Day 1, October 9, will be focusing on Emergency Management for Elected Officials. This would include: an overview of Emergency Management in BC, what happens in an EOC, and emergency powers. Day 2, October 23, of training will be focusing on Elected Officials Media training. This would include: how to speak with confidence, how to deliver concise and compelling information, and managing personal stress and communicate effectively under pressure. A draft agenda is also attached, listing more information/topics for these days.

Please complete the Survey (link below) to sign up no later than October 1. Once I have a location and RSVP’s, I will send out a calendar invite to everyone attending. This training will have a cap of 24, and pending confirmation of class size, all elected officials in the region be invited to attend the training session (as per Board resolution from September 5, 2019).

https://ca.surveygizmo.com/s3/50056015/Elected-Officials-Training

If you would like more information on the trainers, I have included their names and websites below:

- Chad Pacholik, Emergency Management https://www.thelogicleague.ca/about
- Therese Mickelson, Media Training http://mickelsonconsulting.ca/?page_id=2

Should you have any questions or concerns, please feel free to reach out to Trish Morgan.

Thank you,

Kyla Traichevich | Community Services Clerk
PEACE RIVER REGIONAL DISTRICT | Direct: 250-784-3211
kyla.traichevich@prrd.bc.ca | www.prrd.bc.ca
Wednesday, October 9: Emergency Management for Elected Officials

- An overview of Emergency Management in BC
  - BC Emergency Management System
  - Legislative requirements
  - Role of Incident Command, EOC, EOC Policy Group & PREOC
  - Why do we have these documents
  - What is the difference between these documents
  - How was the HRVA developed
  - What is the Elected Officials Handbook
- What happens in an EOC
  - What do each of the sections do
  - Flow of information
  - Action planning
  - Reporting to EMBC
- Declaring a state of local emergency and ordering an evacuation and other emergency powers
  - How the EOC determines that an evacuation is required
  - What is required to issue an evacuation
  - Who executes the evacuation order
  - Other extraordinary powers available during a state of local emergency
  - What happens after an evacuation – controlling and prohibiting travel, entry permits, etc.
- Emergency Support Services overview
  - What is it and who does it
  - What is local government’s responsibility
- Typical actions taken during various emergencies
  - Use of the powers available under the EPA
  - Rapid damage assessment
  - Re-entry processes (temporary and permanent)
  - Debris management
  - Community recovery

Wednesday, October 23: Elected Officials Media Training

- How to speak with confidence
- How to deliver concise and compelling information
- How to "Think on your feet": respond quickly and eloquently to questions and inquiries in meetings, on the telephone, and on social media.
- How to look comfortable, confident and relaxed anytime you are in front of a TV or video camera.
- How to frame a simple, understandable 30-second message.
- How to answer questions in a focused, strategic manner
- How to work with staff to prepare for interviews: preparation and messaging
- Manage personal stress and communicate effectively under pressure
Staff Report
PO Box 300 | 10007 – 100A Street | Taylor, BC V0C 2K0 | www.districtoftaylor.com

TO: Mayor and Council
Andrew Young, MCIP, RPP, Chief Administrative Officer in collaboration with Tyla Pennell, Corporate Officer and Michael McPhail, Director of Financial Services

FROM: Tyla Pennell, Corporate Officer and Michael McPhail, Director of Financial Services

DATE: September 16, 2019

SUBJECT: Facility Rental Forgiveness and Grants-in-Aid Accounts - Proposed adjustments to 2019 Budget

STRATEGIC GOALS & PRIORITIES:
This report complies with the following strategic goals set out by Council:
- Foster strong communication at all levels (locally, regionally, provincially).

By ensuring that Council and Staff share information that may impact the District of Taylor’s finances.

RECOMMENDED RESOLUTION:
THAT the District of Taylor reallocate $20,000 from its Governance Accounts and allocate $5,000 and $15,000 respectively to the Facility Rental Forgiveness and Grants-in-Aid accounts to address an overage of $7901.07 on the Grants-in-Aid account and provide sufficient coverage in both accounts to address potential charges during the remainder of the year.

PURPOSE:
To inform the Council about the financial status of the District of Taylor's Facility Rental Forgiveness and Grants-in-Aid accounts, and seek support to reallocate funds in the 2019 Budget to address an overage on the Grants-in-Aid account and provide sufficient coverage in both accounts to address potential charges during the remainder of the year.

BACKGROUND:
Recently District staff in considering a series of additional requests for Facility Rental Forgiveness and Grants-in-Aid discovered that the:

1. $10,000 allocated to the Facility Rental Forgiveness account has been almost fully assigned ($8335 already allocated, which includes $6440 of Council approved awards and $1935 to support community memorial services as per policy, plus $1090 in new requests leaves $575 in the account, subject to Council approvals); and
2. $43,000 allocated to the Grants-in-Aid account has been fully utilized and the account is now in deficit (by $7,901.07).

Each year the District receives requests for Facility Rental Forgiveness from a wide variety of groups and agencies (e.g. Peace Pow Wow Festival, and the Round Dance) and those requests use most of the $10,000 in funds the District includes in its budget to support them. Facility Rental Forgiveness requests also arise from community members who need support organizing and holding memorial services for family members; the number of these requests each year is unknown. The District has recently received three additional requests for Facility Rental Forgiveness which together total $1090. Taken together those amount will leave $575 in this account, which may or may not be sufficient to address additional forgiveness requests for the remainder of the year.

As for Grants-in-Aid requests, the District receives a number of such requests from non-profit and community groups and many of them are requests made by the same groups each year and are well known. Last year Council approved $3000 in support of the World Jet Boat Races for 2019 which impacted the 2019 Budget. This year the District of Taylor provided financial support to the Taylor Historical Society ($5000), the Fort St. John Petroleum Association ($2500) towards a platinum sponsorship, the Peace Passage Skating Club to address the delayed opening of the Ice Centre ($5000), and the Fort St John Arts Council to support a Visual Arts Study ($6000) which taken together resulted in increased usage and the overage on this account.

FINANCIAL IMPLICATIONS:
The overage on the Grants-in-Aid account noted above can be addressed by reallocating monies from the District’s Governance accounts – such as Council Remuneration and Resource Municipalities Coalition (RMC) monies – in the amount of $15,000 which will then provide about $7000 to address any other expenses before year end. In addition, $5000 should be transferred to the Facility Rental Forgiveness account to address any other expenses before year end.

COMMENTS & DISCUSSION:
The District of Taylor has sufficient funds to address the overage on the Grants-in-Aid account outlined above but will need a Council resolution to reallocate monies to address the shortfall. In addition, to help ensure the District has sufficient funds to address potential Facility Rental Forgiveness and Grants-in-Aid requests through the remaining months of the year it is recommended that additional monies sufficient to meet those potential demands be transferred from the District’s Governance accounts as described above.

Lastly, looking towards preparations for the draft 2020 Budget and of course for future years, District staff will propose assigning additional funds to both of these accounts to meet anticipated requests.
ALTERNATIVE OPTIONS:
Council could choose to address the overage and any other adjustments later in the year as part of a final set of budgetary adjustments for the year.

SUMMARY & CONCLUSION:
As discussed above, looking towards preparations for the draft 2020 Budget and of course for future years, District staff will propose assigning additional funds to the District’s Facility Rental Forgiveness and Grants-in-Aid accounts to meet anticipated requests. Finally, some procedural changes are being made by District staff to help ensure that the financial activity in the Facility Rental Forgiveness and Grants-in-Aid accounts is more closely monitored.

RESPECTFULLY SUBMITTED:

Andrew Young, MCIP, RPP, Chief Administrative Officer

Michael McPhail, Director of Financial Services

Tyla Pennell, Corporate & Deputy Financial Officer

The District of Taylor’s guiding principle is “Safety, Family, then Work.”
Correspondence List – October 7, 2019

1. Local & Regional Government
   - September Board Meeting Highlights
     Peace River Regional District
   - Letter of Support for Off-Road Vehicle Management Framework
     (UBCM Resolution No. B121)
     Terry Rysz, Mayor, District of Sicamous
   - UBCM Resolution for Regional Management of Forestry
     Rob Douglas, Councillor, Municipality of North Cowichan
   - OCP & Zoning Amendment Bylaw #2385 & 2386, 2019
     Charlie Lake
     To redesignate the subject property from LDR (Low Density Rural Residential) to MDR
     (Medium Density Rural Residential) in the OCP and rezone the subject property from R-5
     (Residential 5 Zone) to R-4 (Residential 4 Zone) to facilitate a subdivision
   - UBCM Reception Sponsored by the Government of China
     Curt Kingsley, Deputy CAO/Director of Corporate Services, District of North Saanich
   - Proposed Vacancy Tax
     Lisa Helps, Mayor, City of Victoria
   - Fostering Transportation Network Services
     Anne Williams, Chief Administrative Officer, The Corporation of the Village of Salmo
   - Support for Resolution B148: Confirming Municipal Jurisdiction to Regular Single-Use
     Items
     Sabia Curran, Executive Assistant, District of West Vancouver

2. Provincial & Federal Government
   - NCLGA Resolutions Response
     o R4 – Search and Rescue Funding
     o R10 – Consistency to Access to Emergency Support Service Resources
     o R12 – RCMP Crime Statistic Reporting
     Mike Farnworth, Minister of Public Safety and Solicitor General
     Jennifer Rice, Parliamentary Secretary for Emergency Preparedness
   - Statement from the Seniors Advocate on International Day of the Older Person
     Isobel Mackenzie, Seniors Advocate, Province of British Columbia

3. General Correspondence
   - Plan to Secure a Strong, Competitive Forestry Future
     Diamond Isinger, Manager, Public Affairs, BC Council of Forest Industries
   - British Columbia Youth Parliament, 91st Parliament
     Rhonda Vanderfluit, Registrar, Youth Parliament of B.C. Alumni Society
TO: Mayor & Council

FROM: Tyla Pennell, Corporate Officer
       Prepared in collaboration with Lisa Ford, Executive Assistant

DATE: October 7, 2019

SUBJECT: Taylor Elementary School Parental Advisory Committee
          Forgiveness of Fees Request - Staff Memo

BACKGROUND:
On September 16, 2019, correspondence was received from the Taylor Elementary School Parental Advisory Committee requesting forgiveness of rental fees for the Community Hall and Kitchen for their Annual Vendor Sale being held on Saturday, November 16, 2019. Forgiveness of rental fees for the Community Hall and Kitchen has also been requested for set up on Friday, November 15, 2019 starting at 1:00 p.m.

In 2017 and 2018, resolutions passed for the Taylor Elementary School Parental Advisory Committee included forgiveness of rental fees for the Community Hall. In 2016, a resolution was passed for forgiveness of the Community Hall, tables and chairs.

Staff would like to note that tables and chairs located in the Community Hall are included in the rental and use of the Community Hall, so a request for forgiveness of rental fees is not required for these items.

COMMENTS & DISCUSSION:
The attached forgiveness request would align with the District of Taylor’s Grants/Forgiveness/Sponsorship Policy through the following sections:

Forgiveness

- Rental fees for the community hall, the arena and the curling rink will be forgiven for fund raising events or the annual general meetings of Taylor based non-profit groups or minor athletic or artistic organizations - subject to the appropriate agreements, liability waivers and damage deposit being supplied.
SUMMARY & CONCLUSION:
Should Council be amiable to providing forgiveness, staff recommend the following resolution:

"THAT, the Taylor Elementary School Parental Advisory Committee be granted rental fee forgiveness for the Community Hall and Kitchen for their Annual Vendor Sale on Friday, November 15, 2019 at 1:00 p.m. for set up, and for a full day on Saturday, November 16, 2019, subject to the appropriate damage deposit, copy of event insurance and signed rental agreement being received."

Staff is seeking direction from Council in regards to the Taylor Elementary School Parental Advisory Committee's request for forgiveness.
September 16, 2019

Mayor and council

Taylor PAC is looking to hold our annual Christmas craft sale at the community hall. On behalf of the Taylor Elementary School PAC we are asking for forgiveness of the Taylor Community Hall and kitchen rental fees. We would like to have our annual Taylor Elementary School PAC vendor sale on Saturday, November 16th. We are asking for the hall @ 1:00pm Friday November 15th for set up and Saturday November 16, 2019 all day for the sale. We are thankful for the opportunity to hold this sale as it is a good fundraiser and we love bringing all the community together.

Thank you

Taylor Elementary School PAC

Nyilla Bruvold
TO: Mayor & Council
FROM: Tyla Pennell, Corporate Officer
Prepared in collaboration with Lisa Ford, Executive Assistant
DATE: October 7, 2019
SUBJECT: North East Native Advancing Society Sponsorship Request

BACKGROUND:
On September 25, 2019, a sponsorship request email was received from organizers for the 2nd Annual Career Forum and Awards Dinner being held on Thursday, February 27, 2020, which is hosted by the North East Native Advancing Society (NENAS).

In 2018, Council resolved to provide sponsorship to NENAS through the purchase of a table at the Career Forum and Awards Banquet at a value of $1,000.

COMMENTS & DISCUSSION:
The attached sponsorship request would align with the District of Taylor's Grants/Forgiveness/Sponsorship Policy through the following sections:

Economic Development/Community Exposure Sponsorships

On rare occasions, sponsorship of non-profit activities that are not directly related or will have an impact on services to our residents will be considered for economic development and community exposure purposes. Examples of these could be the North Central Local Government Association silent auction, the Dawson Creek Rotary Auction, the High on Ice festival, etc.

Requests of this nature will be brought before Council and individually considered in light of budget priorities and available funds.

SUMMARY & CONCLUSION:
Staff is seeking direction from Council in regards to the sponsorship request for the upcoming 2nd Annual Career Forum and Awards Dinner hosted by NENAS.
Hello 2019 Career Forum and Dinner Sponsors :) 

Hope this email finds you enjoying this beautiful fall season in the Peace or wherever you may be :) 

One again, the North East Native Advancing Society (NENAS) is hosting their annual events - showcasing the Trades/Apprenticeship/Career Forum and a fun-filled evening recognizing our industry partner's support, as well as celebrating the success of our program participants and community leaders. 

Reaching out to you today, to inform you of the details of the upcoming event. As you were one of the participants and supports of the February 2019 events - we would like to offer you first choice of sponsorship or exhibitor booth rentals for 2020. 

A complete sponsorship package and exhibitors package with NENAS background information is included in this email for your reading pleasure :) The package includes sponsorship options from $250-$7500. Also included is the layout and package for the tradeshow which has 45 booths of various sizes for rent. 

If you have any questions, please do not hesitate to connect with us to discuss how we can work together by building stronger communities with economic development options and experiences. 

Thank you in advance for your time and consideration in supporting the trades, apprenticeship and career planning of our indigenous youth in the NE Region of BC. 

Sincerely, 

Stacy and Jocelyn
NENAS
Trades/Apprenticeship/Career Forum & Awards/Entertainment & Dinner Banquet
February 27, 2020

SUMMARY

The North East Native Advancing Society (NENAS) is led by a Board of Directors who are dedicated professionals, focused on strengthening skills and providing training for a variety of programs in the NE Region of BC. We do this by creating appropriate, culturally based programs that assist clients with obtaining the skills and education required to obtain employment readiness and provide services to local and regional industry partners and businesses.

The mission of the society is to provide opportunities to improve the quality of life of First Nations and Inuit people in North Eastern BC by holistically advancing their health, wellness, education and economic self-sufficiency. We work collaboratively with all eight First Nation communities as well as the five urban municipalities in our region. We do this by providing holistic human development, career opportunities and industry collaborations – team work – tried and true!

In collaboration with various industry partners, urban business associates and communities, NENAS will host the second annual Tradeshow/Career Forum and an Awards/Recognition Dinner. The first part of the day is the Trades, Apprenticeship and Career Forum which will run from 10am to 5pm and consist of 50 booths, hosted by industry, education, health, communities, urban partners and program offerings. This event will include some educational sessions, a chance to connect with key industry stakeholders, networking opportunities and career planning guidance. The Forum will be hosted at the Pomeroy Hotel and Conference Centre in FSJ.

The Awards, Entertainment and Recognition Dinner will include a fashion show highlighting work wear and new technology in keeping yourself protected in the workplace. The evening will include Live Entertainment, Dinner, an industry and cultural fashion show and end the festivities with the Awards. Some of the awards that may be presented will be to outstanding organizations, clients of NENAS programs who have achieved a milestone, communities that support our clients. The evening festivities will begin at 6pm with the workwear show. The Dinner and Awards will be hosted at the Lido Theatre in FSJ. Shuttle transportation will be provided.

The Career Forum is open to the public and is free of charge to participate. We invite anyone who is looking for work, needing to know how to look for...
work, wanting to know more about the industry and opportunities in our communities to join us. The one-day gathering will provide guidance and learnings to support current and perspective workers and employers in their pursuits of finding direction and information as they continue on their professional development stages and life lessons.

The program will include a variety of holistic approaches to employment seeking, local educational opportunities, industry insight and recognizing those that have met their benchmarks and are embarking on new horizons with new skills.

We are asking for your financial or “in-kind” support to contribute to this innovative and meaningful initiative. The budget to deliver the entire program, including the Forum, Dinner, Fashion show and the Awards Banquet is $130,000.00 and we are requesting support from your organization.

GOALS / OBJECTIVES

This event is being hosted to foster relationships, make connections, build on collaborations and encourage conversation between Indigenous communities, educational leaders, industry partners and job seekers. We want to ensure that the workforce includes Indigenous people who continue to remain connected to their unique culture and heritage. We will encourage them to nurture themselves and provide for their families and communities.

This Career Forum will also provide the opportunity for potential employers and people looking for work to learn the foundational pieces of what it means to be self-sufficient. They will also receive some insight into how to look for work, resume writing, career guidance, interviewing techniques and why these things are important to achieving success of their wellbeing from an employment and cultural approach.

This event will allow for communities and urban residents to collaborate for the benefit of employment and security. We will also use this opportunity to recognize the support of our programs for the last 30 years, as well as thank our partners for their contributions and efforts.

PROCEDURES / SCOPE OF WORK

NENAS will host and deliver “Career Forum and Awards Banquet”, which is a gathering in Fort St. John, BC and will include a series of educational sessions, traditional knowledge, local career opportunities, networking, and industry collaborations. The event will be based on Trades, Apprenticeship and Career teachings by day. By night, a variety of recognition awards will be presented to individuals, communities and industry partners who all respect and embrace the foundation of the Aboriginal way of life.
Each teaching honours one of the basic virtues essential to lead a full and healthy life that leads to self-sufficiency. Some of the key activities for the Career Forum and Awards Banquet will include:

- Career Planning
- Community Engagement
- Family Guidance
- Fashion Show – both industry and local artisan wears
- Industry Highlights
- Interviewing Techniques
- Networking
- Passport Activity
- Recognition Awards
- Resume Writing

**WORK SCHEDULE**

| Summer 2019 | Create Sponsorship Proposal  
| Update Sponsorship List  
| Confirm Venue / Dates |
| Summer 2019 | Review Sponsorship Levels  
| Submit Sponsorship grant applications  
| Secure Keynote Speakers  
| Create and Distribute Save the Date Letters |
| Summer 2019 | Design Hard and E-Copy Sponsorship Package  
| Distribute Sponsorship Proposal  
| Sponsorship follow-up phone calls |
| Summer 2019 | Confirm venue details  
| Sponsorship confirmations |
| September 2019 | Sponsorship confirmations  
| Confirm Speakers/Presenters/Facilitators  
| Draft agenda / contractual agreements  
| Contact presenters and cultural leaders |
| October 2019 | Sponsorship confirmations  
| Organize event logistics  
| Order awards and merchandise  
| Community Engagement – connect with all communities and obtain contact lists from NENAS  
| Decide on marketing and poster campaign |
| November/December 2019 | Sponsorship confirmations  
| Organize event logistics  
| Community Engagement  
| Decide on marketing and poster campaign |
| December 2019 | Sponsorship confirmations  
| Finalize presenters  
| Arrange travel and lodging |
| January 2020  | ♦ Sponsorship confirmations  
♦ Advertising & promotion  
♦ Finalize sponsorship & agenda  
♦ Coordinate volunteers  
♦ Prepare to host the event |
|----------------|---------------------------------------------------------------------|
| February 2020  | ♦ Host Forum and Banquet  
♦ Return rented materials  
♦ Pay all outstanding invoices  
♦ Write Final Report |
| March 2020     | ♦ Distribute Final Report |

*Sponsorship Proposal: NENAS Career Forum & Awards Dinner, February 27, 2020*
**Budget:**

<table>
<thead>
<tr>
<th>Expense</th>
<th>Total Estimates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catering</td>
<td>$15,130.00</td>
</tr>
<tr>
<td>Activity / Program Needs</td>
<td>$4,000.00</td>
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<tr>
<td>Agenda / Program</td>
<td>$10,500.00</td>
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<tr>
<td>Event Logistics</td>
<td>$18,200.00</td>
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<td>Facilities Rentals / Essentials</td>
<td>$15,000.00</td>
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<tr>
<td>Marketing / Promotion</td>
<td>$16,750.00</td>
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<tr>
<td>Fashion Show / Dinner / Awards Logistics</td>
<td>$19,600.00</td>
</tr>
<tr>
<td>Tradeshow / Apprenticeship / Career Forum</td>
<td>$18,000.00</td>
</tr>
<tr>
<td>Misc &amp; Taxes</td>
<td>$11,718.00</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td><strong>$128,898.00</strong></td>
</tr>
</tbody>
</table>
**SPONSORSHIP LEVEL OPPORTUNITIES**

Please consider one (or more) of the sponsorship options:

<table>
<thead>
<tr>
<th>Career Forum Host (one available)</th>
<th>$7,500</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ Be part of the Career Forum and host a complimentary booth</td>
<td></td>
</tr>
<tr>
<td>♦ Signage placement in the Forum</td>
<td></td>
</tr>
<tr>
<td>♦ Logo on all Forum marketing materials</td>
<td></td>
</tr>
<tr>
<td>♦ Ability to attend the Career Forum if desired</td>
<td></td>
</tr>
<tr>
<td>♦ Mention in media releases</td>
<td></td>
</tr>
<tr>
<td>♦ Listing in all sponsorship lists</td>
<td></td>
</tr>
<tr>
<td>♦ Recognition at the Forum and in final report</td>
<td></td>
</tr>
<tr>
<td>♦ Signage at the event – prominent placement</td>
<td></td>
</tr>
<tr>
<td>♦ Announcements of sponsorship throughout the Forum</td>
<td></td>
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</tbody>
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<table>
<thead>
<tr>
<th>Dinner Host (one available)</th>
<th>$7,500</th>
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<tbody>
<tr>
<td>♦ Be part of the Dinner and Awards Banquet</td>
<td></td>
</tr>
<tr>
<td>♦ One table of eight to the dinner (if you are able to attend)</td>
<td></td>
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<tr>
<td>♦ Representative to introduce and open the dinner</td>
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<tr>
<td>♦ Logo on all Forum marketing materials</td>
<td></td>
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<tr>
<td>♦ Mention in media releases</td>
<td></td>
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<tr>
<td>♦ Listing in all sponsorship lists</td>
<td></td>
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<tr>
<td>♦ Recognition at the gathering and in final report</td>
<td></td>
</tr>
<tr>
<td>♦ Signage at the Supper</td>
<td></td>
</tr>
<tr>
<td>♦ Announcements of sponsorship throughout the Dinner</td>
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<table>
<thead>
<tr>
<th>Education Host (one available)</th>
<th>$5,000</th>
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</thead>
<tbody>
<tr>
<td>♦ Be part of the Career Forum</td>
<td></td>
</tr>
<tr>
<td>♦ Host the Educational Sessions</td>
<td></td>
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<tr>
<td>♦ Mention in media releases</td>
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<tr>
<td>♦ Signage in the Educational Area</td>
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<tr>
<td>♦ Listing in all sponsorship lists</td>
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<tr>
<td>♦ Recognition at the Forum and in final report</td>
<td></td>
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<tr>
<td>♦ Announcements of sponsorship throughout the Forum</td>
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<table>
<thead>
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<th>Career Planning Host (one available)</th>
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<tbody>
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<tr>
<td>♦ Signage in the Career Exploration Area</td>
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<tr>
<td>♦ Listing in all sponsorship lists</td>
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<tr>
<td>♦ Recognition at the gathering and in final report</td>
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<td>♦ Announcements of sponsorship throughout the Forum</td>
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<thead>
<tr>
<th>PPE &amp; Work Wear Fashion Show Host (one available)</th>
<th>$5,000</th>
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<tbody>
<tr>
<td>♦ Listing in all sponsorship lists</td>
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<tr>
<td>♦ Can provide MC for Fashion Show</td>
<td></td>
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<tr>
<td>♦ Recognition at the Fashion Show and in final report</td>
<td></td>
</tr>
<tr>
<td>♦ Signage at the Fashion Show</td>
<td></td>
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</table>

<table>
<thead>
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<th>Wine Host (one available)</th>
<th>$3,000</th>
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<td>♦ Be part of the Dinner Banquet</td>
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<td>♦ Listing in all sponsorship lists</td>
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<td>♦ Recognition at the dinner and in final report</td>
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<td>♦ Signage on every bottle of wine offered on the table</td>
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<td>♦ Announcements of sponsorship throughout the event</td>
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### Nourishment Host (two available)  
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<td>Be part of the Dinner Banquet</td>
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### Table Host - Large (10 available)  
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<tr>
<td>Support NENAS and Employment Opportunities</td>
<td>$1,500 Each</td>
</tr>
<tr>
<td>Six tickets to the dinner - or you can donate them back to a community</td>
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<tr>
<td>Signage on a table at Dinner and Awards Banquet</td>
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<td>Listing in all sponsorship lists</td>
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### Table Host - Small (20 available)  
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<td>Support NENAS and Employment Opportunities</td>
<td>$1,000 Each</td>
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<td>Two tickets to the dinner - or you can donate them back to a community</td>
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<td>Signage on a table at Dinner and Awards Banquet</td>
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<td>Listing in all sponsorship lists</td>
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<td>Recognition in the final report</td>
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### Industry Partner  
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<tr>
<td>Support NENAS and Career Planning</td>
<td>$500 Each</td>
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<td>Listing in all sponsorship lists</td>
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<td>Recognition in the final report</td>
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### Forum Partner  
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<tr>
<td>Support NENAS and Career Planning</td>
<td>$250 (or less) Each</td>
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<td>Recognition in the final report</td>
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</table>
NENAS to host “Career Forum and Awards Banquet” in Northeast BC. The event will run Thursday, February 27, 2020 at the Pomeroy Hotel and Convention Centre and the Lido Theatre in Fort St. John, BC.

Today’s Date:___________________ Contact Name: ____________________________________

Organization / Company: ____________________________________________________________

Mailing Address (including postal code): _______________________________________________

(Phone) ___________ (Fax) ___________ (Email) _______________________________________

I/our organization is proud to sponsor NENAS’ “Career Forum and Awards Banquet” and look forward to working with NENAS to bring the event to life in the Peace Region.

☐ Career Forum ($7,500) ☐ Dinner ($7,500) ☐ Education ($5,000)
☐ Career Planning ($5,000) ☐ Fashion Show ($5,000) ☐ Wine ($3,000)
☐ Nourishment ($2,000) ☐ Table Large ($1,500) ☐ Table Small ($1,000)
☐ Industry Partner ($500) ☐ Forum Partner ($250) ☐ Other _________________

By signing this form, we agree to the above package and noted financial contribution as well as the return on investment that our organization will receive.

Printed Name ___________________ Signature ___________________ Today’s Date ________________

Invoices will be emailed to the contact noted above. Cheques can be made out to NENAS or North East Native Advancing Society.

Please mail cheques to NENAS–Career Forum: 10328 101st Avenue, FSJ. BC. V1J 2B5

Contact Jocelyn, Event Manager for more information or to confirm your contribution and participation 250.793.0272 / jocelyn@bizzybody.ca

Sponsorship Proposal: NENAS Career Forum & Awards Dinner, February 27, 2020
**NENAS presents...**  
**2nd Annual Trades/Apprenticeship/Career Forum**  
**Tradeshow Floor Floor Plan**

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**Registration**

- **10x10 Booth = $600**
- **8x8 Booth = $400**
- **6x3 Table = $200**
The North East Native Advancing Society (NENAS) is celebrating their 30th year of service and are hosting the 2nd annual trades, apprenticeship and career forum on February 27, 2020 at the Pomeroy Hotel in FSJ. The forum is an opportunity for career-minded individuals, workers entering the workforce, educators and industry associates to gather in unity, to network, learn, grow and enhance relationships and learn about what’s happening in our communities. This event is a resourceful and valuable chance to understand the changing economic environment, technical advancements and to connect with businesses and learn about the local industries and certifications required for employment. We invite all local high school and college students as well as open the door to the general public to attend.

When: Thursday, February 27th, 2020:

Tradeshow, Apprenticeship & Career Forum (10-4pm)
Where: Pomeroy Hotel & Conference Centre, 11308 Alaska Road, Fort St. John, BC.

Dinner & Awards Banquet, Workwear Fashion Show, (6-9pm)
Where: Lido Theatre, 10156 100th Avenue, Fort St. John, BC.

Today’s Date: _______________ Contact Name: ____________________________________________

Organization / Company: _______________________________________________________________

Mailing Address (including postal code): ___________________________________________________

(Phone) ___________ (Fax) _______________ (Email) ________________________________

Select 1 Booth Size (available on first-come, first-served bases):

☐ 6 foot table ($200, one skirted table, one chair)
☐ 8x8 booth ($400, one skirted table, one chair)
☐ 10x10 booth ($600, one skirted table, one chair)

Select Preferred Booth Placement (refer to attached map): 1st 2nd 3rd choice

Select Exhibitor Needs: ☐ Power ☐ Wireless Internet ☐ Chair ☐ Skirted table

Add Ons: _____ Dinner ticket ($50 each)

Registration is first-come, first-served with a deadline of Monday, February 17, 2020.

Invoices will be emailed, and booth choices will be confirmed upon receipt of payment.

Payments to NENAS Career Forum and mail to 10328 101st Avenue, Fort St. John, BC. V1J 2B5

Contact Stacy, Event Manager for more info or to confirm your Tradeshow Booth:
(P) 250.261.3497 (F) 250.785.8808 (E) stacy@lakeviewprojectservices.com
Dear Mayor Fraser,

We would like to request the appointment of a Taylor public appointee to the Generate Opportunities (GO) Fund Committee. The 2-year term for the current public representative, Wendy Kimmie, expires this fall. Please inform us if she will be reappointed as the public representative for Taylor, or if another person will be appointed to this position so they can be invited to the next meeting on Thursday, December 12, 2019 from 6–8:00 p.m. along with the Taylor Council member.

The appointed individual is required to attend four Committee meetings per year. The quarterly meetings are usually held by teleconference or in Fort St. John. Further information about the role and responsibilities of the Committee members can be found in the Terms of Reference (attached) for the GO Fund Committee. Please feel free to share any of the attached information with potential new Committee members.

The GO Fund is an $800,000 fund that will be distributed over an eight-year period to support Peace region non-profit organizations. The GO Fund Committee is a ten-person Regional Decision-Making Committee with two appointees from each of the following communities and region: Fort St. John, District of Hudson’s Hope, District of Taylor, District of Chetwynd, and the Peace River Regional District. The Committee is responsible for making quarterly funding decisions on applications submitted by non-profit organizations.

Since December 2016, the GO Fund has provided funding to the following organization in Taylor:

1) Peace Passage Skating Club, Peace Passage Skating Club 2019/2020 Season ($9,950)

Please notify us of the appointed public Committee member for Taylor by Wednesday November 13th, so that this member can attend the next GO Fund Committee meeting on Thursday, December 12, 2019 from 6–8:00 p.m.

Please contact me if you have any questions.

Sincerely,

Nancy Pepper
Community and Social Mitigation Manager, Site C
cc. Andrew Young, CAO, District of Taylor

Part 1: Terms of Reference: Regional Decision-Making Committee for the BC Hydro Peace Region Non-Profit Community Fund (“Committee”)

Committee Establishment and Terms
- Two appointees from each of the following communities: Fort St. John, District of Hudson’s Hope, District of Taylor, District of Chetwynd, and the Peace River Regional District.
- From each community:
  - One individual appointed from within the local government, either from staff or council, or a delegate; and
  - One individual from the community, district or region, who has a good understanding of non-profit organizations and needs within the community, district or region, as the case may be, to be appointed by the local government.

- Term: Alternating two year terms for each of the two appointees to enable transition. Selection of replacements will be by local or regional government appointment.
  - The appointed local government representative will be assigned the two year term on even years to take into account the municipal electoral cycle of four years.
  - The public appointee will be assigned the two year term on odd number years.
  - The reappointment process will take place during November-December of each year.
  - When committee members are replaced, the replacement will finish the remainder of the term and then could be reappointed to another term.

- Meetings:
  - As the Fund is being established, more frequent meetings may be initially required.
  - Fund intakes will determine meeting requirements, and may be adjusted as required.
  - Meetings will be scheduled to accommodate committee members, and may be held in-person or by conference calls.
  - A meeting date and a back-up date will be chosen at each meeting for the next two meetings providing approximately six months’ notice to the members.
  - Each meeting will require a quorum of at least one member from each jurisdiction except as described below.
  - If a member cannot attend a meeting, they may review the meeting package and provide BC Hydro with their vote ahead of the meeting to be counted along with the votes of those present.
  - If at least one member from each community cannot attend a meeting, at least one of the members from that community must review the package and provide BC Hydro with their votes in advance of the meeting.
  - If due to an emergency, neither member from a community can attend a meeting or review the package and provide their votes, the meeting will proceed and the votes of the members present will determine the results.
  - Decisions will be determined by a simple majority vote. If a vote regarding an application for funds results in a deadlock, NDIT will break the deadlock and decide the application.

- Conflicts of interest:
  - A Committee member has a disclosable interest in a funding application if he or she has a material interest in the applicant (e.g. is a director, officer, partner, shareholder or employee or is otherwise interested in, or associated with the applicant) or the subject matter of the application (e.g. the program, project or organization that would receive the funds if the application is approved).
If a Committee member has a disclosable interest in a funding application, he or she must promptly disclose the nature and extent of the disclosable interest to the Committee and must not vote on, or otherwise participate in, the decision to approve or deny that application or any other decision in relation to the application.

Compensation:
- Committee positions are on a volunteer basis only.
- Travelling committee members will aim to carpool when possible.
- Un-affiliated committee members may claim travel expense cost reimbursement after each meeting.
- Travel expenses will come from the Fund, and be paid in accordance with Committee Expense Claim Form.

Committee Scope of Responsibility

Fund Establishment
- Approve scope and roles for the Committee with BC Hydro.
- Approve scope and role of the Fund Administrator (NDIT).
- Approve funding application review process and criteria.
- Approve annual calendar for the Fund, including Call for Applications, Annual Report.

Funding Decision-Making
- Review of applications that meet eligibility requirements (pre-vetted package provided by Fund Administrator).
- Decisions on funding awards based criteria and ranking process.
- Documentation of funding decisions (with support from secretariat).

Annual Accountability Reporting
- Recipient reporting reviews.
- Multi-year funding extension decisions.

Committee Guiding Principles
- Locally based in the Peace Region.
- Knowledgeable of local needs and existing non-profits and social service programs.
- Fair and transparent.
- Implement Fund in accordance with Site C Environmental Assessment Certificate Condition No. 52: “The EAC Holder must support the North and South Peace non-profit organizations by establishing a community non-profit fund and providing an annual contribution of $100,000 per year to the fund during the construction phase. Organizations that support children and families will be eligible to apply for funding from the community non-profit fund.”

Secretariat Support from BC Hydro
- BC Hydro will provide as needed secretariat support to the Committee including, without limitation:
  - Scheduling bi-annual in-person meetings for the Committee, and conference calls as required
  - Note-taking to document decisions
  - Distributing notes to the Committee and the Fund Administrator
Part 2: Terms of Reference for Conflict of Interest

Conflict of Interest
The committee is responsible for making decisions fairly, honestly and in the best interests of the GO Fund. Actual or apparent conflicts of interest raise doubts about the integrity of the application process, the fund and the impartiality of the committee’s decisions and actions. It is important to avoid any situation that may give rise to an actual or apparent conflict of interest.

An actual conflict of interest arises when a committee member’s objectivity and ability to act in the GO Fund’s best interests are or could be influenced by that member’s personal interests or by that member’s duties and obligations to others, including outside organizations. An apparent conflict of interest occurs when others may reasonably perceive that the committee member’s objectivity and ability to act in the GO Fund’s best interests could be influenced by that member’s personal interests or by that member’s duties and obligations to others, including outside organizations, even when no actual conflict of interest exists.

Steps in Case of Potential Conflict of Interest
1. If a member believes that he or she has a conflict of interest he or she can declare the conflict to the committee at the meeting.
2. If a member believes that he or she has a conflict of interest, he or she will seek to ensure that the other representative from the community is attending the meeting to vote on behalf of the community.
3. A member with a conflict of interest can still provide information about an application and participate in the discussion but he or she may not participate in the vote on the application for which he or she is declaring a conflict of interest.
4. In order to ensure quorum in voting:
   a. If both members from a community have a conflict of interest, the committee or NDIT will consider which member has a stronger conflict and that member will not take part in the vote on the application.
   b. If the only member from a community is present at a meeting and he or she also has a conflict of interest with an application, than that member may vote on the application.
5. BC Hydro will document any of the following steps in the notes for the meeting for transparency.
Power smart

Part 3: Terms of Reference for Fund Administrator (“Administrator”)

Complete terms of reference included in Program Contribution Agreement signed between BC Hydro and Northern Development Initiative Trust.

Administrator Scope of Work:
Communication on Fund
- Posting of fund information on webpage.
- Communication with applicants, response to questions on application process or Fund.

Collection/Review of Applications
- Download applications from web-based system.
- Review of applications to ensure they meet eligibility requirements
- Preparation of applications that meet eligibility in a package for Regional Decision Making Committee

Funding Distribution
- Follow through on decisions made by the Regional Decision Making Committee
- Prepare letters to successful applicants with funding terms and to unsuccessful applicants with reasons for decline and information on future intakes and application support.
- Complete financial transfers of funding contribution
- Track financials for the Fund

Funding Recipient Reporting
- Request to funding recipient for annual reporting. (template to be provided to applicants)
- Preparation of reporting package for the Regional Decision Making Committee
- Quarterly report summarizing financial distribution of funds by project
- Annual report on Fund activity including overview of # of applications, # successful, issues in application process, feedback from applicants.

Secretariat Support
- Communication with applicants with questions on application process or Fund.
- Schedule meetings.*
- Note-taking to document decisions.*
- Distribution of notes to Regional Decision Making Committee and Administrator.*

Communications and Public Affairs*
- Coordination with Committee and BC Hydro on announcement of the fund, and communications on application process
- Coordination with Committee and BC Hydro on post-award new release development and distribution.
- Annual Report – posted for public information on funded programs and results
- Posting of annual report on funded programs for public information

Administrator Guiding Principles
- Cost-effective
- Efficient
- Streamlined application process (for ease of application for busy non-profits).
- Transparent
- Professional
* To be resourced by BC Hydro.
Generate Opportunities (GO) Fund – 2018 update

In 2016, BC Hydro launched the Generate Opportunities (GO) Fund, an $800,000 fund to support Peace Region non-profit organizations. The GO Fund will be distributed over an eight-year period to organizations that provide services to vulnerable populations including children, families and seniors.

The GO Fund is administered by Northern Development Initiative Trust on behalf of BC Hydro. Applications for funding are accepted on an ongoing basis and funds are distributed on a quarterly basis. Organizations are eligible to apply for individual grants up to $10,000 per year.

As of December 31, 2018, BC Hydro had distributed $286,645 to 31 projects. For more information and to apply, please visit www.sitecproject.com/GoFund or www.northerndevelopment.bc.ca (search “GO Fund”).

L-R: Phallon Stoutenberg (Women’s Resource Society), Karen Mason-Bennett (Northern Environmental Action Team), Cassia Lawrence (North Peace Savings and Credit Union) and Cameron Eggie (Salvation Army) display rows of produce preserved during NEAT’s 2017 Community Can event. The Community Can has donated more than 1,500 jars of locally preserved produce to the food bank since 2014. NEAT received a GO Fund grant in July 2018.
In 2018, we distributed $138,000 to 14 non-profit organizations in the Peace Region, supporting programs related to recreation, the arts, health, restorative justice, and literacy.

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<tr>
<th>Recipient organization:</th>
<th>Funding received to:</th>
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<tr>
<td>The Josh Lequiere Society</td>
<td>To help children/youth from low-income families take part in physical activity or sport by paying for registration fees and equipment.</td>
</tr>
<tr>
<td>Fort St. John and District Hospital Foundation</td>
<td>To support the purchase of specialized equipment for vulnerable seniors, including specialty mattresses, cushions for wheelchairs, and air chairs.</td>
</tr>
<tr>
<td>Fort St. John and District Palliative Care Society</td>
<td>To help expand and continue the palliative care services for clients and their families in the North Peace Region.</td>
</tr>
<tr>
<td>North Peace Justice Society</td>
<td>To provide first-time or low-risk offenders help to guide and mentor them through their restitution agreement.</td>
</tr>
<tr>
<td>Fort St. John and Area Senior’s Care Foundation</td>
<td>To help grow the Meals on Wheels and Better at Home programs, supporting seniors in Fort St. John and surrounding areas by providing nutritious meals.</td>
</tr>
<tr>
<td>Fort St. John Women’s Resource Society</td>
<td>To support a store co-ordinator for an outreach store program that provides free food, clothing, necessities and bus passes for low-income women with children, seniors and men.</td>
</tr>
<tr>
<td>North Peace Cultural Society</td>
<td>To support Let’s Art!, a free after-school art program for youth and senior citizens. The program introduces participants to the arts through medium exploration.</td>
</tr>
<tr>
<td>Fort St. John Association for Community Living</td>
<td>To purchase a wheelchair accessible vehicle that can accommodate four wheelchairs and has a rear lift to support and service individuals (and their families) who have mobility issues.</td>
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<tr>
<td>Hudson’s Hope Public Library Association</td>
<td>To support the delivery of free children’s and young adult library programs in Hudson’s Hope.</td>
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<tr>
<td>Northern Environmental Action Team</td>
<td>To support the diversion of consumable food waste from local grocery stores by sorting and preserving appropriate donated food items, and distributing canned items and unusable food appropriately.</td>
</tr>
<tr>
<td>Chetwynd Public Library Association</td>
<td>To support a free program in Chetwynd for people to gather in a kitchen-learning environment to select recipes, prepare and deliver food for Meals on Wheels senior participants.</td>
</tr>
<tr>
<td>North Peace Seniors Mouth Eye Foot Care Foundation</td>
<td>To support low-income individuals and seniors with issues involving the mouth, eyes and foot care, including emergency dental services, eyeglass repair or replacement, and orthopaedic supports.</td>
</tr>
<tr>
<td>Fort St. John Literacy Society</td>
<td>To support a community-based program in Fort St. John that delivers library books to children up to five years of age at a fee of $3.55 per month/per child.</td>
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<tr>
<td>Chetwynd Social Planning Society</td>
<td>To support a free, five-day circus camp in April 2019 for up to 60 youth, targeting kids who may not have the opportunity to be involved in regular sporting events.</td>
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BC Hydro GO Fund

Site C Project Supporting Peace Region Community Non-Profits to Generate Opportunities

Application Guide

Program Overview

The BC Hydro GO Fund is providing support to Peace Region Community Non-Profits to Generate Opportunities. The BC Hydro GO Fund is a program administered by Northern Development Initiative Trust (Northern Development) on behalf of BC Hydro. The Fund will provide $800,000 over eight years to community non-profit organizations in the Peace Region during construction of the Site C Clean Energy Project. Non-profit organizations supporting children, families and seniors will be eligible to apply for individual grants up to $10,000 per year.

Features and benefits of the program:

- Supports non-profit organizations providing important community services and programs
- Provides a source of funding to assist in organizational capacity and program implementation
- An efficient approval process for complete and well documented applications

Objective

The purpose of the program is to reduce inequities through financial grants to local non-profit organizations that provide services to children, families, and seniors. The BC Hydro GO Fund is targeted to support non-profit organizations serving the communities of Fort St. John, Hudson’s Hope, Taylor, Chetwynd, and residents of Peace River Regional District (Electoral Areas B, C and E). Funding decisions will be made by a regional committee with appointees from the communities and rural areas that the Fund is serving.

Application Intake Deadlines

Funding applications are continuously accepted to this program and reviewed by a regional decision-making committee on a quarterly intake cycle (November, February, May, and August).

The application intake deadlines and details are publicly posted on the Northern Development website.
Program Eligibility

Eligible organizations and criteria

The BC Hydro GO Fund will provide grants to eligible non-profit applicants which best meet the program criteria:

- Registered non-profit organizations (Registered as a Society in BC)
- Provide support to reduce inequities, specifically children, families, and seniors
- Provide programming to residents in the designated local communities and rural areas in the Peace Region including Fort St. John, Hudson’s Hope, Taylor, Chetwynd, Peace River Regional District (Electoral Areas B, C and E).

Non-eligible organizations

- Individuals, government, corporate, political organizations, and third party funders.

Required project and grant application features

- The grant application program must target priority areas that have been identified by the region request including:
  - Healthy food options (food bank support, nutrition, education)
  - Child development programming (daytime: infant, toddler, pre-school and after-school: tweens and teens)
  - Family care (support and education around violence, addiction, and healthy relationships)
  - Affordable transportation to improve access to services and programs.
  - Affordable access to technology
- The grant application must have a letter of support from a municipality, regional district or community organization.
  - Applicants are responsible for securing a letter outlining support for the funding request. The applicant must provide a copy of the letter of support to Northern Development before a funding decision can be made (sample wording is provided in the application form).

Eligible costs

- Appropriate costs and programs may include: education or material development, program supplies, direct program staff salaries, operational costs including facility or space rental costs.

Ineligible event types and costs

- Examples: Regular sports programming, sports tournaments, school events, school equipment, Safe Grads, GST and PST, and costs incurred prior to formal notification of funding approval.

Funding terms

- The maximum allowable grant is $10,000.
Review Process

Northern Development staff will review the application to ensure completeness, eligibility and fund availability. Northern Development staff may contact the applicant if any questions arise from the application in order to provide clarity to the decision-making committee.

Applications meeting eligibility requirements will be provided to the regional decision-making committee for the fund for final review and funding approval decisions.

Successful applicants will receive an approval letter with grant funds attached. Unsuccessful applicants will also receive written notification and information on future intakes.

Reporting Deadlines

The applicant must submit an annual report using Northern Development’s reporting form describing how the funds received impacted their organization and reduced inequities, specifically with children, families, and seniors it supports. Reporting must be submitted to Northern Development before a new application for funding can be accepted.

The BC Hydro GO Fund Reporting Form is available on Northern Development’s website.

Questions?

Northern Development Initiative Trust
301-1268 Fifth Avenue
Prince George, BC V2L 3L2

250-561-2525
info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca
September 17, 2019

PRRD Member Municipalities:
City of Dawson Creek
City of Fort St. John
District of Chetwynd
District of Hudson’s Hope
District of Tumbler Ridge
District of Taylor
Village of Pouce Coupe

Dear PRRD Member Municipality Mayor and Council:

Re: Housing Needs Report – Regional Project

Please accept this correspondence as an invitation from the Peace River Regional District (PRRD) to participate in a regional housing needs report project. As you are undoubtedly aware, the Local Government Act now includes Division 22 – Housing Needs Reports and a number of regulations clarifying the legislation were introduced in April of this year. The Province of BC also announced a grant program to assist local governments to meet the new requirement to prepare a housing needs report by no later than April 2022, and every five years thereafter.

The Peace River Regional District intends to submit an application to the Housing Needs Reports program, which is administered by UBCM, for funding to complete its required housing needs report. The grant application deadline is November 29, 2019 for the next available intake, with recipient notification expected in late January, 2020. The PRRD is willing to complete this project on a region wide basis, or on behalf of those who choose to participate. A regional project, if approved, will need to meet all required content specifications of the regulations, and would also provide an overall analysis of housing needs across the region. The PRRD proposes to issue a Request for Proposals in February 2020, once it is known if provincial funding has been approved. The PRRD will NOT complete an overall housing needs report on a regional basis unless Provincial grant funding is awarded for this purpose. Local governments who have agreed to participate will be advised of the status of the grant application to ensure that if not successful, they can make alternate arrangements for their own housing needs reports prior to April, 2020.

If your local government would like to participate in this project, please provide a resolution to the Peace River Regional District by not later than October 15, 2019, to allow sufficient time for PRRD staff to complete the grant application. According to the Housing Needs Report Program and application guide, in order to apply for the grant on a regional basis, the PRRD will require a
resolution from each partnering local government indicating support for the PRRD to apply for, receive, and manage the grant funding on their behalf.

A regional focus may allow the project to take advantage of economies of scale and strengthen connections between rural residents and adjacent municipalities; housing needs information reports may position the region to make some collaborative decisions and identify partnering opportunities to ensure that residents housing needs are considered as part of overall planning in the rural and urban areas. If you require further information regarding the requirements, and the information that will be gathered, I refer you to the Province of BC website:

https://www2.gov.bc.ca/gov/content/housing-tenancy/local-governments-and-housing/policy-and-planning-tools-for-housing/housing-needs-reports

Thank you for your consideration of this invitation and the PRRD looks forward to hearing from you.

Yours truly,

Tyra Henderson
Corporate Officer
Dear Mayor Fraser and Council:

It is my pleasure to once again proclaim October as Foster Family Month in British Columbia. As Minister of Children and Family Development, I am honoured to recognize some of our province’s most dedicated people. October presents an opportunity to express our gratitude for the selfless work of a foster parent, who provides not only food and shelter but also, more importantly, positively nurtures and guides the lives of British Columbia’s most vulnerable children and youth.

Government relies on foster caregivers to provide day-to-day stability, care and support to these young people; without them our system would be inoperable, and we would fail to support those who need it most. It brings me great joy to report that, as part of government’s commitment to supporting foster caregivers in their important work, the BC Government announced an increase to the Family Care Rate (also called the maintenance rate) in February 2019. This increase took effect in April 2019 and marks the first maintenance rate increase since 2009. Although alleviating some financial pressures is a step in the right direction, our province continues to owe foster caregivers a huge debt of gratitude.

This month, I invite you to show the people in your community how important these everyday heroes are to our province. I want to encourage you to get involved in celebrating these amazing individuals and their families for working day and night to provide support to children and youth in care. It is my hope that you take the time to acknowledge, host, celebrate, and participate in Foster Family Month appreciation events in your community.

On behalf of the Government of British Columbia, thank you for your continued support in recognizing the foster caregivers in your community.

Sincerely,

Katrine Conroy
Minister
Good Afternoon Community Transportation Grant Program (Community Vehicle) recipients,

The Ministry of Transportation and Infrastructure and other organizations have been working to provide transportation options for rural and remote communities along Highway 16 and north of Prince George. Individuals may not be aware that there are a number of ways to travel between communities. The two attached Transportation Options (Brochure and Information Sheet) outline four bus services designed for particular groups or for the general public. You are welcome to print, distribute and/or display this information where you feel it will be most helpful in educating people who might use these services. You are also welcome to pass this email onto community groups or other organizations who may find this information helpful.

The four Transportation Options include:
1. Community Vehicles Program – Designed for rural and remote (with a focus on Indigenous) communities along Highway 16 from Prince Rupert to Prince George. Each community has its own vehicle and sets its own schedule and routes.
2. BC Transit – For travel between communities along Highway 16, such as Terrace, Kitimat, the Hazeltons, Smithers, Burns Lake and Prince George. (This augments BC Transit’s services within cities, such as in Kitimat, Prince Rupert and Prince George).
3. Northern Health Connections – For all northern residents travelling outside their community to non-emergency health care facilities in the north, Kamloops and Vancouver. This service is also available for seniors (over 60) and people with mobility challenges.
4. BC Bus North – For anyone wanting to travel between communities along Highway 16 from Prince Rupert to Valemount. This service is also available along Highway 97, from Prince George to Dawson Creek and up to Fort Nelson.

If you would like us to send you PRINTED COPIES of the Brochure and/or Information Sheet, please contact me with the numbers you would like and I will be happy to mail them to you.

Please let me know who I can email the brochure and information sheet to.

I hope you find this information helpful. If you have any questions or concerns, please don’t hesitate to contact me.

Thank you very much,

Tara Moorhouse BA, MPA
Senior Transportation Analyst, Programs and Corporate Initiatives Branch Ministry of Transportation and Infrastructure
5D – 940 Blanshard Street, Victoria, BC
Email: Tara.Moorhouse@gov.bc.ca
Phone: 236-478-0232

PLEASE NOTE:
When printing the Transportation Options Brochure, select: Colour, Landscape and Flip on Short Edge
When printing the Transportation Options Information Sheet, select: Colour, Landscape and Paper Size (11’ x 17’ or 29.7cm x 42cm)
Municipal Utilities Inquiry

Background

On August 1, 2019, the British Columbia Utilities Commission (BCUC) established an inquiry to examine the regulation of energy utilities affiliated with municipalities and regional districts.

Section 1 of the Utilities Commission Act (UCA) states that a "public utility" does not include "a municipality or regional district in respect of services provided by the municipality or regional district within its own boundaries", thus excluding these entities from BCUC regulation under certain circumstances.

There are several ownership and operational structures a municipality or regional district can use to provide energy services, including:
- establishing a municipally-owned corporation;
- entering partnering or joint venture agreements;
- entering a franchise agreement; or
- outsourcing operations of a fully owned municipal energy system to a third party.

The ownership and operational structures available to a municipality or regional district do not appear to be addressed in the UCA and, there is a lack of clarity on whether these ownership and operational structures are "public utilities" per the definition in section 1 of the UCA.

The Inquiry seeks to provide clarity to the BCUC, utilities and municipalities regarding the appropriate level of regulation required to meet the needs of stakeholders while respecting existing oversight tools and objectives at the local government level.

Upon the completion of the Inquiry, the BCUC will consider if it is appropriate or necessary to:
- seek advance approval from the Government of BC to offer a class of cases exemptions to municipalities and regional district energy systems in certain circumstances; and/or
- make a recommendation to the Government of BC to review the definition of a "public utility" within the UCA as it relates to such entities.

Findings and recommendations will be shared with the Government of BC.

Scope

The Inquiry will explore the appropriate regulatory status, under the UCA, of utilities affiliated with municipalities and regional districts. This includes issues related to ownership structures and operational arrangements of such organizations.

The BCUC is seeking feedback on whether a utility affiliated, in some way, with a municipality or regional district is considered a "public utility" as defined by section 1 of the UCA.
Timeline of the Inquiry

- August 1, 2019: Inquiry Established
- September 12, 2019: Intervener Registration Deadline
- October 24, 2019: Intervener Submission and Letters of Comment Deadline
- TBD: Further Process

How to Get Involved

Request Intervener Status
Intervener status is for those who want to actively participate in the Inquiry and file evidence for the Panel to consider. Request to intervene online before September 12, 2019.

Energy systems operated in connection with municipalities and regional districts may be reviewed and overseen by various other parties. Therefore, we encourage stakeholders to intervene to ensure the impact and effectiveness of such oversight is represented within this Inquiry.

Register as an Interested Party
Register as an interested party to receive an email notification when evidence has been filed in the Inquiry.

Submitting a Letter of Comment
If you would like to share your views and opinions on the Inquiry, you can submit a letter of comment online before October 24, 2019.

Where to Find out More?
Learn more about getting involved in the Inquiry at bcuc.com/get-involved.

About the BCUC
The BCUC is a regulatory agency responsible for oversight of energy utilities and compulsory auto insurance in the province of British Columbia. It is the BCUC’s role to balance the interests of customers with the interests of the businesses we regulate. The BCUC carries out fair and transparent reviews of matters within its jurisdiction and considers public input where public interest is impacted.
Re: British Columbia Utilities Commission – An Inquiry into the Regulation of Municipal Energy Utilities – Regulatory Timetable Establishment

By Order G-177-19, dated August 1, 2019, the British Columbia Utilities Commission (BCUC) has established an inquiry to examine the regulation of energy utilities affiliated with municipalities and regional districts (Inquiry). The Inquiry will explore issues related to ownership structures and operational arrangements of utilities affiliated with municipalities and regional districts, including the appropriate regulatory status of such organizations under the Utilities Commission Act (UCA) in order to provide clarity to the BCUC, utilities and municipalities.

Section 1 of the UCA states that a “public utility” does not include “a municipality or regional district in respect of services provided by the municipality or regional district within its own boundaries”, thus offering an exclusion from regulation to these entities under certain circumstances. However, energy services offered in affiliation with municipalities and regional districts are ever changing as local governments strive to achieve environmental and economic benefits for their communities. Ownership and operating structures to achieve these community benefits have become complex. Further, the BCUC has received questions and complaints from individual stakeholders regarding such entities and their need for regulation. Thus, the BCUC seeks to achieve clarity regarding the appropriate level of regulation required to meet the needs of stakeholders while respecting existing oversight tools and objectives at the local government level.

Upon the completion of this Inquiry, the BCUC will consider if it is appropriate or necessary to:

i) seek advance approval from the Government of BC to offer a class of cases exemption to municipalities and regional district energy systems in certain circumstances; and/or

ii) make a recommendation to the Government of BC to review the definition of a “public utility” within the UCA as it relates to such entities.

How to Participate

The BCUC encourages stakeholders to participate as interveners in this Inquiry and provide valuable insight and perspective to this proceeding. The BCUC understands that energy systems operated in affiliation with municipalities and regional districts may be reviewed and overseen by various other parties. Therefore, the BCUC encourages stakeholders to intervene to ensure the impact and effectiveness of such oversight is represented within this Inquiry. Interveners are able to file evidence, ask questions and make submissions on process. The BCUC Panel will carefully consider all submissions and filings as it prepares its final report for this Inquiry. A Request to Intervene can be submitted on the BCUC website. The deadline to request intervener status is Thursday, September 12, 2019.
Stakeholders who do not wish to intervene, may participate by submitting a Letter of Comment on the BCUC Website. Letters of Comment will be posted on the Inquiry’s proceeding webpage and considered by the Panel in the Inquiry’s report. The deadline to submit Letters of Comment is Thursday, October 24, 2019.

Interested parties may register with the BCUC to receive automated email notifications of all documents posted by the BCUC to the Inquiry’s webpage.

About the BCUC

The BCUC is an independent regulatory agency of the Government of British Columbia that is responsible for regulating BC’s energy utilities, the Insurance Corporation of BC’s compulsory automobile insurance rates, intra-provincial pipelines and the reliability of the electrical transmission grid. We work hard to ensure British Columbians get value from their utilities with safe, reliable energy services and fair energy and basic auto insurance rates, while ensuring the entities we regulate have the opportunity to earn a fair return on their capital investments.

Sincerely,

Original signed by:

Patrick Wruck
Commission Secretary

ML/jo
Enclosure
ORDER NUMBER
G-177-19

IN THE MATTER OF
the Utilities Commission Act, RSBC 1996, Chapter 473

and

British Columbia Utilities Commission
An Inquiry into the Regulation of Municipal Energy Utilities

BEFORE:
D. M. Morton, Commissioner

on August 1, 2019

ORDER

WHEREAS:

A. Section 1 of the Utilities Commission Act (UCA) defines a “public utility”, in part, as “a person, or the person’s lessee ... who owns or operates in British Columbia, equipment or facilities for the production, generation, storage, transmission, sale, delivery or provision of electricity ... or any other agent for the production of light, heat, cold or power to or for the public or a corporation for compensation”;

B. Section 1 of the UCA states that a “public utility” does not include “a municipality or regional district in respect of services provided by the municipality or regional district within its own boundaries” thus offering an exclusion from regulation to these entities under certain circumstances;

C. In addition to directly owning and operating energy systems, there are several ownership and operational structures in which a municipality or regional district can participate in providing energy services, including: establishing a municipally-owned corporation, entering partnering or joint venture agreements, a franchise agreement or outsourcing operations of a fully owned municipal energy system to a third party;

D. The ownership and operational structures now available to a municipality or regional district to provide energy services do not appear to be specifically addressed in the UCA and, as such, there appears to be ambiguity regarding whether these ownership and operational structures are “public utilities” or the exclusion to these ownership and operational structures continue, pursuant to the definition in section 1 of the UCA;

E. In its role of administering the UCA, the British Columbia Utilities Commission (BCUC) is responsible for making findings with respect to the definition of a “public utility” and the applicability of, or exclusion to, regulation under the UCA;

F. Recent BCUC proceedings including: Sustainable Services Ltd. Geothermal Energy System Status as a Public Utility under the UCA, Creative Energy Vancouver Platforms Inc. Reconsideration and Variance of Order G-88-16, and the Greater Vancouver Sewerage and Drainage District Application for an Exemption from Part 3
of the UCA, have brought forward issues and complaints related to matters of interpretation and paramountcy between the UCA and the Community Charter or Vancouver Charter;

G. These proceedings have explored a range of issues related to ownership structures and operational arrangements now available to municipalities or regional districts including: the point at which “services” cease to be “provided by the municipality or regional district”; ownership structure of energy systems entities; the ability of a municipality to enter into a franchise agreement and levy franchise fees without prior BCUC approval subject to the public interest test pursuant to section 45(8) of the UCA; and the regulatory status of entities that own and operate equipment beyond municipal boundaries and whether they fall under the jurisdiction of the UCA or the Community Charter; and

H. Given that the UCA contains an exclusion of a municipal or regional district energy system that is provided by the municipality or regional district within its own boundaries from the definition of a public utility under certain circumstances, and thereby regulation by the BCUC, the BCUC considers the establishment of an inquiry to review the municipal and regional district exclusion from the definition of public utility in section 1 of the UCA (An Inquiry into the Regulation of Municipal Energy Utilities) and a regulatory timetable are warranted.

NOW THEREFORE pursuant to section 82 of the UCA, the BCUC orders as follows:

1. An inquiry to review certain aspects of the municipal and regional district exclusion from the definition of public utility in section 1 of the UCA is established.

2. A regulatory timetable is established for the Inquiry into the Regulation of Municipal Energy Utilities, as set out in Appendix A to this order.

3. Interveners who wish to participate in the Inquiry into the Regulation of Municipal Energy Utilities are to register with the BCUC by completing a Request to Intervene Form, by the date established in the regulatory timetable attached as Appendix A to this order and in accordance with the BCUC’s Rules of Practice and Procedure.

4. The BCUC requests registered interveners provide written submissions to address the following:
   
   1) Whether a utility affiliated, in some way, with a municipality or regional district is considered a public utility as defined by section 1 of the UCA. Forms of affiliation include, but may not be limited to:
      a. The utility’s assets are owned by a corporation of which the municipality or regional district is a shareholder or the sole shareholder;
      b. The utility’s assets are owned by a partnership of which the municipality or regional district is a partner, a limited partner or a general partner;
      c. The utility’s assets are owned by a third party, but the municipality or regional district has granted a franchise agreement, a licence and/or has enacted enabling bylaws to facilitate the construction and/or operation of the utility;
      d. The utilities’ assets are owned by a municipality or regional district but are operated by a third party; and
      e. The municipality or regional district, by agreement with the utility owner, sets or approves the setting of rates for the utility.
5. Members of the public are invited to provide letters of comment for the BCUC’s consideration, by the date established in the regulatory timetable attached as Appendix A to this order. Letters of comment must be in the Letter of Comment Form and be submitted on the BCUC’s website, or submitted by email to commission.secretary@bcuc.com, mail, courier or personal delivery to the British Columbia Utilities Commission, 4th Floor, 900 Howe Street, Vancouver, BC, V6Z 2N3.

DATED at the City of Vancouver, in the Province of British Columbia, this 1st day of August 2019.

BY ORDER

Original signed by:

D. M. Morton
Commissioner

Attachment
### REGULATORY TIMETABLE

<table>
<thead>
<tr>
<th>Action</th>
<th>Date (2019)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intervener registration</td>
<td>Thursday, September 12</td>
</tr>
<tr>
<td>Intervener written submissions and letters of comment</td>
<td>Thursday, October 24</td>
</tr>
<tr>
<td>Further process</td>
<td>To be determined</td>
</tr>
</tbody>
</table>
TO: Mayor & Council  
FROM: Michael McPhail, Director of Financial Services  
DATE: October 7, 2019  
SUBJECT: Proposed Grant in Aid for the 2020 BC Winter Games

STRATEGIC GOALS & PRIORITIES:
This report complies with the following strategic goals set out by Council:
- Enhance safety and provide a welcoming community with a strong social fabric.

By assisting the region to host the 2020 BC Winter Games through logistical and financial support.

RECOMMENDED RESOLUTION: That the District of Taylor give additional support to the 2020 BC Winter Games by providing $10,000 in cash as direct Financial Assistance.

PURPOSE: To provide Council with requested information to enable it to consider granting additional financial support to the 2020 BC Winter Games.

BACKGROUND: At its August 19, 2019 Regular meeting Council granted the BC Winter Games organization with logistical support for the 2020 BC Winter Games by providing access to the Taylor Arena facility for the dates of February 18 to February 23, 2020 inclusive. At the same meeting Council directed District staff to provide information on what direct financial support the District could provide the BC Winter Games committee to support the games.

The Economic Development/ Community Exposure Sponsorships section allows Council to sponsor regional events that benefit both the region and the District of Taylor. District staff considered two regional programs to help determine the recommended amount of support. The first example considered is the HandyDart program (the District of Taylor supports 4.6% of the total cost of that program) which, in 2019, amounted to $7200. The second example is the North Peace Cultural Centre which the District of Taylor also supports financially based on a formula that considers population. The District’s annual support for the NPCC amount to $14000 annually. Using these examples, District staff suggest that the municipality provide additional direct financial support to the 2020 BC Winter Games of
$10000, based on the District of Taylor’s population and the fact that the games take place in the Peace Region infrequently, every 20+ years. The recommendation in this report attempts to strike a balance between funding by based on population and participation in specialized contract services.

FINANCIAL IMPLICATIONS:
As the BC Winter games are being held in 2020 District staff recommends that a direct financial sponsorship contribution of $10000 be included in the District of Taylor’s 2020-2024 Finance Plan. Combining that amount with the actual value of the District’s in kind contribution to the games will result in total support to the games by the District of $20000 which will qualify the District to achieve Signature level in the games sponsorship recognition program

COMMENTS & DISCUSSION:
The BC Winter Games committee forecasts nearly 1,900 participants and a budget of $655K for the 2020 games. The Committee currently projects a balanced budget based on donations and funding commitments; which includes a financial contribution of $50000 as well as a $50000 in kin commitment from the City of Fort St John. Additional financial donations, such as that proposed for the District of Taylor as well as from other local governments, and local businesses will be designated for legacy projects after the games.

ALTERNATIVE OPTIONS:
As an alternative, the District of Taylor Council could consider not providing direct financial assistance to the 2020 BC Winter Games. If Council made this determination, then the District of Taylor would achieve the Podium sponsorship level for the games based on the District’s in kind donations only.

SUMMARY & CONCLUSION:
By assisting the 2020 BC Winter Games the District of Taylor continues the tradition of supporting regional events that enrich the lives of Taylor residents. It is recommended that the total support given to the BC Winter Games in the amount of $20,000 (combination of $10000 cash support and $10000 in kind support) strikes the appropriate balance for the District of Taylor given our community’s size and commitment to the games.

RESPECTFULLY SUBMITTED:

Michael McPhail, Director of Financial Services

"The District of Taylor’s guiding principle is “Safety, Family, then Work."
Friends of the Games
RECOGNITION PROGRAM

Fort St. John 2020 BC Winter Games
February 20-23, 2020 | bcgames.org
**Sponsorship Opportunities**

We are thrilled to welcome the province to BC’s Energy Capital for the Fort St. John 2020 BC Winter Games, February 20-23, 2020. It is expected up to 1,500 athletes will meet in Fort St. John to compete and celebrate sport.

2020 marks the 30th celebration of winter sport through the BC Winter Games and the first time the BC Winter Games have been back in Fort St. John since 1984. Fort St. John is the northern most community in which the Games have every been held – a title we hold proudly and is evident in the local brand – **We Are North**. Bold and unwavering – just like our community and its residents! We are thrilled to help celebrate this special milestone through the celebration of sport in our community and our enduring commitment to hosting exceptional events for our athletes and visitors.

The BC Winter Games can generate up to $1.6 million in economic impact and Fort St. John will benefit from tourism spinoffs all while adding to its already stellar reputation as a successful host city. The Games are also an opportunity to build partnerships and generate a legacy fund that will be reinvested into local community programs.

Close to 1,800 community volunteers will be involved in planning and staging the Games and with the event less than a year away, we are looking to our corporate community to join us.

There are many opportunities for your business to support our emerging high performance athletes and contribute to the growth of the community through our Friends of the Games sponsorship program.

**About the Games**

The BC Winter and BC Summer Games are the province’s biennial celebration of sport and community. Since 1978, the BC Games have taken place in 38 communities and involved over 350,000 participants and volunteers, with thousands more as spectators and supporters.

**The purpose of the BC Games is:**

To provide an opportunity for the development of athletes, coaches, and officials in preparation for higher levels of competition in a multi-sport event which promotes interest and participation in sport and sporting activities, individual achievement, and community development.

We have great pride in our alumni who have achieved remarkable success at the highest levels of sport. Olympians and Paralympians including Fort St. John’s own Denny Morrison (speed skating) and Bo Hedges (basketball-wheelchair) got their start at the BC Games. Did you know that Sterling Middleton, who recently became a world junior champion in men’s curling, competed in the 2014 BC Summer Games in golf?

**Inspiring exceptional experiences through sport**

It is the vision of the Games to inspire exceptional experiences through sport and achieving that requires the commitment and dedication of communities, partners, and a team of volunteers.

The BC Winter and BC Summer Games are a milestone event that people count as an experience of a lifetime where memories, friendships, spirit and pride are abundant.
Corporate and Funding Partners

The BC Games are a unique opportunity to be associated with a winning product. Corporate Partners are an essential part of our team. Not only do they make a significant contribution to support the Games, but they also have a lasting impact on the lives of athletes, coaches, officials, volunteers and their families in every corner of the province.

The support from our partners is more than just a financial commitment. It is a pledge to help realize the dreams of every athlete and build a legacy in every community.

Corporate and Funding Partners are our highest level contributors and receive extensive recognition and benefits leading up to and during the Games.

There is an opportunity for additional companies or organizations to join these provincial partners and directly support the Fort St. John 2020 BC Winter Games.
Premier $40,000

+ Branded Asset
  - Opportunity to associate your company with a specific Games property or event

+ Branded Activation
  - Opportunity to create and deliver an activation program to enhance the experience of the Games

+ Sponsored Sport Venue
  - Choice of one sport venue to be branded with additional company signage
  - Medal presentation opportunity at chosen sport venue

+ An invitation to attend all Games events as a special guest
  - Torchlighting Ceremony and Reception
  - Friends of the Games Reception
  - Opening and Closing Ceremonies
  - Provincial Government Reception
  - Civic Luncheon
  - Volunteer Appreciation Event

+ Premier Promotional Package
  - Limited edition recognition gift
  - Specific sport venue signage
  - Listing on Friends of the Games signage board
  - Souvenir Program listing and full page recognition
  - Company feature, logo, and hyperlink on bcgames.org website and social media mentions
  - Logo recognition in post-Games advertisement
  - Press Release and feature story on website and in newsletter
  - Permission to use “A proud supporter of the 2020 BC Winter Games” in company advertising and use of the Games logo
  - Friend of the Games storefront sticker or digital ad
Signature  $20,000

+ Branded Asset OR Branded Activation
  • Opportunity to associate your company with a specific Games property or event OR create an activation program to enhance the experience of the Games.
+ Sponsored Sport Venue
  • Choice of one sport venue to be branded with additional company signage
  • Medal presentation opportunity at chosen sport venue
+ An invitation and guest hosting at all Games events
  • Torchlighting Ceremony and Reception
  • Friends of the Games Reception
  • Opening and Closing Ceremonies
  • Provincial Government Reception
  • Civic Luncheon
  • Volunteer Appreciation Event
+ Signature Promotional Package
  • Limited edition recognition gift
  • Specific sport venue signage
  • Listing on Friends of the Games signage board
  • Souvenir Program listing and 1/2 page recognition
  • Company feature, logo, and hyperlink on bcgames.org website and social media mentions
  • Logo recognition in post-Games advertisement
  • Permission to use “A proud supporter of the 2020 BC Games” in company advertising and use of the Games logo
  • Friend of the Games storefront sticker or digital ad

Podium  $10,000

+ Sponsored Sport Venue
  • Choice of one sport venue to be branded with additional company signage
  • Medal presentation opportunity at chosen sport venue
+ An invitation to attend all Games events as a special guest
  • Torchlighting Ceremony and Reception
  • Friends of the Games Reception
  • Opening and Closing Ceremonies
  • Provincial Government Reception
  • Civic Luncheon
+ Podium Promotional package
  • Recognition certificate and gift
  • Specific sport venue signage
  • Listing on Friends of the Games signage board
  • Souvenir Program listing
  • Logo and hyperlink on bcgames.org
  • Logo Recognition in post-Games advertisement
  • Permission to use “A proud supporter of the 2020 BC Games” in company advertising and use of the Games logo
  • Friend of the Games storefront sticker or digital ad
**Supporter $5,000**

- An invitation to attend all Games events as a special guest
  - Torchlighting Ceremony and Reception
  - Friends of the Games Reception
  - Opening and Closing Ceremonies
- Presentation of a medal at a sport event
- Supporter Promotional package
  - Recognition certificate
  - Logo recognition in one Host Society handbook or manual
  - Listing on Friends of the Games signage board
  - Souvenir Program listing
  - Logo and hyperlink on bcgames.org
  - Permission to use “A proud supporter of the 2020 BC Games” in company advertising and use of the Games logo
  - Friend of the Games storefront sticker or digital ad

**Friend $2,500**

- Thank you letter and promotional item
- Friend of the Games storefront sticker or digital ad
- An invitation to attend all Games events as a special guest
  - Torchlighting Ceremony and Reception
  - Friends of the Games Reception
  - Opening and Closing Ceremonies

**Star $1,000**

- Thank you letter and promotional item
- Friend of the Games storefront sticker or digital ad
- An invitation to attend all Games events as a special guest
  - Torchlighting Ceremony and Reception
  - Friends of the Games Reception
  - Opening and Closing Ceremonies

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**Media and Community Partner**

Media and Community Partner recognition packages will be custom designed based on the needs of the partner and their contribution.

Packages could include a variety of the following recognition opportunities:

- Opportunity for live broadcast or promotional activation at the Games
- An invitation to attend all Games events as a special guest
  - Torchlighting Ceremony and Reception
  - Friends of the Games Reception
  - Opening and Closing Ceremony
  - Civic Luncheon
- Promotional package
  - Listing on Friends of the Games signage board
  - Souvenir Program listing
  - Logo and hyperlink on bcgames.org
  - Logo Recognition in post-Games advertisement
  - Permission to use “A proud supporter of the BC Games” in company advertising and use of the Games logo
  - Friend of the Games storefront sticker or digital ad
Key Events and Timeline

Community Awareness Event
September 7, 2019
First opportunity to invite the community to learn about the Games and how they can be involved. Date TBC

Torchlighting Ceremony and Reception
December 7, 2019
Community celebration marking the 100 day countdown to the Games. Date TBC

Friends of the Games Reception
February, 2020
Thank you and recognition of our Friends of the Games sponsors.

Opening Ceremony and Provincial Government Reception
February 20, 2020
Official welcome and kick-off to the Games

Civic Lunch
February 21, 2020
Business luncheon during the games.

Sport Competitions
February 21-23, 2020
Watch the best young athletes in BC compete in 15 sports

Closing Ceremony
February 23, 2020
Official conclusion of the Games

Volunteer Appreciation Event
February 24, 2020
Celebration event to thank volunteers for their contributions to the Games.

2020 BC Winter Games
Sports and Venues

Archery
Kids Arena Fieldhouse

Badminton
Margaret Murray Community School

Basketball – Wheelchair
Dr. Kearney Middle School

Biathlon
North Peace Rod and Gun Club

Curling
Fort St. John Curling Rink

Diving
North Peace Leisure Pool

Figure Skating
Taylor Arena

Figure Skating – Special Olympics
Taylor Arena

Gymnastics
North Peace Secondary (Gym A)

Judo
Bert Bowes Middle School

Karate
Pomeroy Hotel

Rhythmic Gymnastics
Robert Ogilvie Elementary School

Ringette
Pomeroy Sport Centre (West Rink)

Skiing – Alpine
Bear Mountain Ski Hill

Skiing – Cross Country
Beatton Provincial Park

Skiing – Cross Country (Para)
Beatton Provincial Park

Speed Skating
Pomeroy Sport Centre (East Rink)

Speed Skating – Special Olympics
Pomeroy Sport Centre (East Rink)
Join our Team and be a Friend of the Games!

Contact us today

Kendra Delichte  Director of Friends of the Games
friendsofthegames@bcwintergames.ca
250 261 9384

Andy Ackerman  Recruitment Chair
ackerman@telus.net
250 793 7797

For more information about the BC Winter Games visit bcgames.org.

Board of Directors List

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Darren Snider</td>
<td>President</td>
</tr>
<tr>
<td>Dee-Ann Stickel</td>
<td>Vice President</td>
</tr>
<tr>
<td>Patricia Lang</td>
<td>Director - Accommodation</td>
</tr>
<tr>
<td>Tony Zabinsky</td>
<td>Director - Administration</td>
</tr>
<tr>
<td>Margaret May</td>
<td>Director - Ceremonies &amp; Special Events</td>
</tr>
<tr>
<td>Patricia Sagert</td>
<td>Director - Communications Systems</td>
</tr>
<tr>
<td>Lynette Cordonier</td>
<td>Director - Food Services</td>
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<tr>
<td>Kendra Delichte</td>
<td>Director - Friends of the Games</td>
</tr>
<tr>
<td>Judie Neumeier</td>
<td>Director - Logistics</td>
</tr>
<tr>
<td>Jennifer Moore</td>
<td>Director - Marketing</td>
</tr>
<tr>
<td>Neil Evans</td>
<td>Director - Medical Services</td>
</tr>
<tr>
<td>Stephanie Giesbrecht</td>
<td>Director - Participant &amp; Volunteer Services</td>
</tr>
<tr>
<td>Heather McCracken</td>
<td>Director - Protocol</td>
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<tr>
<td>Curtis Redpath</td>
<td>Director - Security</td>
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<tr>
<td>Angela Telford</td>
<td>Director - Sport</td>
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<tr>
<td>Cindy Dettling</td>
<td>Director - Transportation</td>
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<tr>
<td>Karin Carlson</td>
<td>City Liaison</td>
</tr>
<tr>
<td>Dave Burridge</td>
<td>School District 60 Liaison</td>
</tr>
</tbody>
</table>